

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

February 6, 2023

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at the meeting. President Stephan Pickett, Village Clerk Anthony Mills, Chief of Police Samuel Parma, Director of Finance Eugene Vann, Trustees Edward Harney, Mark Thorne, Steven DeAtley, and Anthony Piraino, Joe Nemec and Village Engineer Jeffrey Steele were present in person. Village Code Official Barbara Dettmer and Village Attorney Mark Schuster attended via Zoom. Director of Public Works Kyle Killinger did not attend the meeting.

MINUTES

Trustee DeAtley moved with a second from Trustee Thorne to approve the Village Board Meeting Minutes of January 17, 2023. On a voice vote with Trustee Nemec, DeAtley, Harney, Piraino and Thorne voting aye, and with no nay votes the motion passed, and the minutes of January 17, 2023 were approved.

PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until March 4, 2023. At such future date if the Governor does not further extend the proclamation, Board members will be required to attend meetings in person in order to participate and vote on Village matters. President Pickett noted that at tonight's meeting since all trustees were attending in person all routine motions could be approved on a voice vote.

CLERK

The Clerk reported that the final list of all individuals presently required to submit sworn Statements of Economic has been submitted to the County Clerk.

PLANNING AND ZONING COMMISSION

Barbara Dettmer reported the next scheduled meeting of the P&Z Commission will be on February 21, 2023 and that the Public Hearing scheduled for February 27, 2023 will be continued to a yet to be determined future date.

ATTORNEY

No report

ENGINEER

Village Engineer Jeffrey Steele presented his report on the 2023 Street program. He further provided his analysis and recommendations on Comcast Permit Requests Nos. JB1338278 and JB1355603. Trustee Thorne moved with a second by Trustee Harney to approve Comcast Permit Requests JB1338278 and JB1355603 as presented. On a voice vote with all trustees voting aye and with no nay votes the motion passed.

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DIRECTOR OF FINANCE

Trustee Thorne moved with a second from Trustee Piraino to approve the accounts payable of February 6, 2023 for \$134,834.75 Pursuant to a roll call vote with Trustee DeAtley, Thorne, Harney, Piraino and Nemec voting aye and with no nay votes, the motion passed.

COMMENTS FROM THE PUBLIC

- **Richard English** on behalf of the Village Service Club reported that the Club has scheduled the 65th Anniversary dinner at Bleu Root for April 29, 2023 and that the Club's annual golf outing this year will be held at Bonnie Dundee Golf Course on August 11, 2023.

PARKS, ROADS, AND STREETS

Trustee Harney reported on the status of the auction to sell the old playground equipment at Sabatino Park. He noted that the auction started at \$1.00 and as of this date the final bid was \$8,000.00. The new equipment will be installed at a date to be determined in late April.

Trustee Harney reported on his meeting the meeting with West Dundee officials who have requested that Sleepy Hollow compete the bike trail which runs adjacent to Boncosky Road. No action was taken on this request.

FINANCE

DOF Eugene Vann reported that the lease on the main copier is about to expire and that Village is faced with the issue of purchasing a new copier or joining with West Dundee in jointly leasing a new copier. After reviewing the copier cost figures incurred since 2014 it was determined that the outright purchase of a new copier – as opposed to either a 48- or 60-month lease- was the more cost effective approach. Trustee Harney moved with a second by Trustee Nemec to authorize the purchase of a new copier and with Trustee Piraino, DeAtley, Thorne, Nemec and Harney voting aye and with no nay votes the motion was approved.

DOF Vann reported that by moving the savings account from BMO Harris which pays on 1% to an Illinois Fund account which pays 4%, the Village will earn an additional \$660.00 per month on the account.

WATER AND SEWER

- The resident at 1815 Elm Ct. requested a one-time sewer credit of \$349.31 which was incurred during a period when the house was unoccupied. Trustee Nemec moved with a second by Trustee Thorne to approve the request and on a roll call vote with Trustee Harney, Thorne, Piraino, DeAtley and Nemec voting aye and with no nay votes the motion passed.

POLICE AND PUBLIC SAFETY

Chief Parma reported that Full time Officer Garcia has resigned from the Village Police Department which has created the need to add another full time officer to the staff. Chief Parma recommended promoting Part time officer Erica Brown to the fulltime position at a salary of \$53,189.00. Trustee DeAtley moved with a second by Trustee Nemec to approve the hiring of Erica Brown the position of fulltime patrol officer at the salary of \$53,189.00. On a roll call vote with Trustee Harney, Nemec, Thorne, Piraino and DeAtley voting aye and with no nay votes the motion passed.

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Chief Parma reported the annual Red Cross Police Department Blood Drive will be held on 2/24/2023 at Randall Oaks Recreation Center from 12:00 p.m. to 6:00 p.m.

Trustee DeAtley noted that officer Garcia's departure was the first in Chief Parma's tenure and that the stability of staffing was due to the Chief's competent management and training approach to the department.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

None

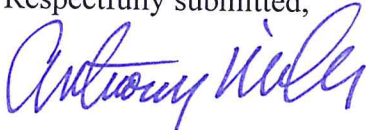
NEW BUSINESS

Chief Parma submitted for Board consideration two items: - Parking Ordinance revision and Snowmobile Ordinance revision. The Chief explained that the revisions will provide greater clarity and greater enforceability through simplification. Village Code Officer Barba Dettmer noted that the P&Z Commission has given the revisions their preliminary approval and agree that some revision is needed. Trustee Nemec moved with a second by Trustee Piraino to authorize the Village Attorney to review and draft proposed ordinances for each item. On voice vote the Board unanimously approved referring the proposed revisions to the Village Attorney. President Pickett noted that these changes will require a final review and recommendation of the P&Z Commission and a Public Hearing before the Board can take any action on the changes.

ADJOURNMENT

With no further business to address, Trustee Harney moved with a second from Trustee DeAtley to adjourn the meeting at 8:16 p.m. On a voice vote with Trustee Nemec, Harney, Thorne, Piraino and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk