

VILLAGE OF SLEEPY HOLLOW VILLAGE BOARD MEETING MINUTES

May 1st, 2023

The regular board meeting of the of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at the meeting. President Stephan Pickett, Village Clerk Anthony Mills, Chief of Police Samuel Parma, Director of Finance Eugene Vann , Director of Public Works Kyle Killinger, Trustees Mark Thorne, Edward Harney, Steven DeAtley, Anthony Piraino and Joseph Nemec attended in person. Also attending in person were Village Attorney Mark Schuster and Village Engineer Jeffrey Steele. Village Code Official Barbara Dettmer attended the meeting by Zoom.

MINUTES

Trustee DeAtley moved with a second by Trustee Thorne to approve the minutes of April 14, 2023 and on a roll call vote with Trustee DeAtley, Piraino, Thorne, Nemec and Harney voting aye and with no nay votes the motion passed.

PRESIDENTS REPORT

President Pickett reminded the Board that Governor Pritzker's Emergency Declaration and attendant proclamation allowing trustee participation through remote access ceases as of May 11, 2023. Going forward a quorum of the trustees must be physically present at the meeting . President Pickett explained Village Municipal Code section 1-5-4 D. 2. provides a limited exception TO the requirement to be physically present to be part of the quorum.

President Pickett called for a motion to approve the one year appointment of Anthony Mills as Village Clerk . Trustee Harney moved with a second by Trustee Thorne to approve the appointment of Anthony Mills to serve as Village Clerk and on a roll call vote with Trustee Nemec, Thorne, Piraino, Harney and DeAtley voting aye and with no nay votes the motion passed. President Pickett administered the oath of office to Anthony Mills.

President Pickett reported that Elsie's has decided to close down and that the closure will remove approximately \$10,000 in revenue for the next fiscal year. This is acutely problematic since the anticipated revenue had been included in the 2024 fiscal budget previously approved by the Board.

CLERKS REPORT

No report

PLANNING & ZONING COMISSION

Village Code Official Barbara Dettmer provided a report on the 4/24/2023 Public Hearing addressing the issue of Amending the Village Zoning Regulations by deleting certain parking restrictions currently set out in Zoning Code Section 8-3A-3(D) and moving those regulations to Section 5-3A-9 of the Village Code. After reciting the Commission's Findings of Fact and unanimous vote to approve the Findings, the Commission, by unanimous vote recommended the deletion of Section 8-3A-3(D) from the Village Zoning Code.

VILLAGE OF SLEEPY HOLLOW VILLAGE BOARD MEETING MINUTES

May 1st, 2023

VILLAGE ATTORNEY

The Village Attorney Mark Schuster submitted a draft **ORDINANCE 2023-7 - AN ORDINANCE AMENDING THE REGULATIONS FOR STOPPING, STANDING, PARKING AND STORING OF CERTAIN VEHICLES, TRAILERS, WATERCRAFT, SNOWMOBILES AND OTHER ITEMS IN THE VILLAGE**, a copy of which had been included in the agenda packet for tonight's meeting. Trustee Thorne moved with a second by Trustee Nemec to continue the discussion on ORDINANCE 2023-7 and on a roll call vote with Trustee Harney, DeAtley, Thorne Piraino and Nemec voting aye and with no nay votes, the motion passed and the matter was continued until June 6, 2023.

VILLAGE ENGINEER

No report

COMMENTS FROM THE PUBLIC

- **Eulita Tackett-Ponce** – addressed the Board stating her opposition to the proposed change to the parking ordinance.
- **Ken Weber**– asked for a copy of the municipal code and was informed that it was available online.
- **John Payton** - declined the opportunity to make a comment
- **David Chaddock** – when told that the Public Comment section of the meeting was just for comments and not a question and answer session, complained about the process and suggested that a question and answer session be added to meeting agenda.
- **Kyle Meng** – addressed the Board citing his family's use and enjoyment of a variety of non-passenger vehicles - noting that the cost of off-site storage was a financial burden and expensive. He urged the Board to reconsider making changes to the parking regulations in the Village.

DIRECTOR OF FINANCE

Trustee Nemec moved with a second by Trustee Harney to approve the warrants of May 1, 2023 in the amount of \$110,777.02. On a roll call vote with Trustee DeAtley, Harney, Piraino, Thorne and Nemec voting aye and with no nay votes, the motion to approve the warrants passed.

PARKS, ROADS & STREETS

Trustee Harney reported that the new equipment has been received and that the installation will begin as soon as weather permits. The installers indicated that the installation would take about a week to complete.

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

May 1st, 2023

WATER & SEWER

Trustee Nemec warned the Board and audience that the projected cost to complete the water main project will increase since all costs were increasing. This means the Village will receive less improvement than the allocated funds will cover.

POLICE & PUBLIC SAFETY

No report

PUBLIC BUILDINGS & ENVIRONMENTAL

No report

BUILDINGS & ZONING ENFORCEMENT

Trustee Piraino thanked the Board for the opportunity to serve the Village and for the many courtesies extended to him during his tenure on the Board. To the audience he suggested that all residents need to step up and accept the fact that to accomplish the items/improvements asked for, additional revenue is needed. He suggested each residence contribute \$5.00 per month to give the Village the necessary funds to make the changes. [Clerk's Note: No one in the audience applauded this suggestion].

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

With no further business to address, Trustee Nemec moved with a second by Trustee Piraino to adjourn the meeting at 8:12 p.m. and on a voice vote with all trustees voting aye and with no nay votes, the meeting was adjourned SINE DIE.

Respectfully submitted,

Anthony Mills

Village Clerk

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

May 1st, 2023

The **inaugural** Meeting of the new Sleepy Hollow Board of Trustees was called to order at 8:00 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees continuing into the new session. President Stephan Pickett, Village Clerk Anthony Mills, Chief of Police Samuel Parma, Director of Finance Eugene Vann, Director of Public Works Kyle Killinger Trustees Mark Thorne, Edward Harney, Steven DeAtley, attended in person. Barbara Dettmer, Village Code Official did not attend the meeting. Also attending in person was the Village Attorney Mark Schuster and the Village Engineer Jeffrey Steele.

MINUTES – Not applicable

PRESIDENT’S REPORT

President Pickett announced the results of the 2023 Consolidated Election and after introduction the Village Clerk administered the Oath of Office to Steven DeAtley, Courtney Boe, Jennifer McGuire and Kelly Thomas. All new members of the Board received an ovation from the residents in attendance.

President Pickett appointed Mark Schuster as Village Attorney, Jeffrey Steele as Village Engineer and Barbara Dettmer as Village Code Official. He appointed Trustee DeAtley as liaison to Police & Public Safety, Trustee Thorne as Liaison to Finance and Environment, Trustee Boe as liaison to Water & Sewer, Trustee McGuire as liaison to Buildings and Trustee Thomas as liaison to Zoning.

With political divisions deepening and resultant calls for more civility, the Illinois Municipal League recently published a *Civility Pledge* which President Pickett read to the Board. A copy of which was included in the agenda packet for the new board. The pledge is intended to assist local officials as they focus on bettering their communities. The pledge has four parts that explain how individuals can work together to usher in an era of political civility. President Pickett read aloud the pledge which states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

With the expiration of the Covid-19 emergency proclamation issued by Governor Pritzker, remote attendance at business meetings of the Board of Trustees is no longer permitted. The Municipal Code identifies in section 1-5-4 D. b. et seq. and identifies the circumstances and the process whereby telephonic attendance is permitted.

CLERK

No report

PLANNING AND ZONING COMMISSION

ATTORNEY

No report

ENGINEER

No report

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

May 1st, 2023

DIRECTOR OF FINANCE

Director of Finance, Eugene Vann presented an explanation of the appropriation process utilized by the Village. The Village reviews all entries and where appropriate adds 10% to cover inflation and rising costs. DOF Vann provided to the Board a copy of the draft Appropriation Ordinance for 2024. A public hearing will be held on May 15, 2023 at 7:00 pm to present the draft ordinance to the residents and thereafter the Appropriation Ordinance will be the subject of discussion and approval at the next Regular Board meeting scheduled for 7:30 pm on May 15, 2023.

COMMENTS FROM THE PUBLIC

- **Richard English** addressed the Board on the success of the recent anniversary soiree and thanks them for their assistance in making it a successful event. He also reported that the Service Club will be holding a gold outing in August and that the date and location will be announced in the future.
- **Kyle Meng** addressed the Board as to his concern and questions regarding the parking ordinance and he expressed his desire to have the Board continue its discussion of the parking and storage restrictions in the Village. [Clerk's Note: proposed Ordinance 2023-7 was continued during the last session of the prior Board to the regular business meeting scheduled for June 5, 2023].

PARKS, ROADS, AND STREETS

Trustee Harney reported the new playground equipment for Sabatino Park has arrived but before the installation can begin the Village needs dry weather. He urged all residents to be patient better weather in our future.

FINANCE

See above

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

Trustee DeAtley asked Chief Parma to address a recent communication from a resident who had been the subject of a traffic stop. The resident sent a letter to Chief Parma commenting on the courtesy of the during the stop.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

None

NEW BUSINESS

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

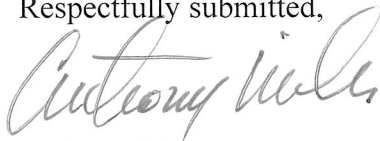
May 1st, 2023

President Pickett asked the new board for their opinion on the continuation of the live streaming of regular board meetings. Trustee Harney moved with a second by Trustee McGuire to continue the live streaming of regular board meetings and on a roll call vote with Trustee Boe, Harney, DeAtley, McGuire, Thomas and Thorne voting aye and with no nay votes the motion passed.

ADJOURNMENT

With no further business to address, Trustee Harney moved with a second from Trustee Thorne to adjourn the meeting at 8:46 p.m. On a voice vote with Trustee Thorne, DeAtley, Thomas, Boe Harney and McGuire voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Anthony Mills".

Anthony Mills
Village Clerk