

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

June 20, 2023

The meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees. President Stephan Pickett, Village Clerk Anthony Mills, Police Chief Samuel Parma, Director of Finance Eugene Vann, Trustees Mark Thorne, Steven DeAtley, Kelly Thomas, Edward Harney, Courtney Boe and Jennifer McGuire attended in person. Village Attorney Mark Schuster, Village Engineer Jeffrey Steele, Director of Public Works Kyle Killinger, and Barbara Dettmer, Village Code Official did not attend the meeting.

MINUTES

Trustee DeAtley moved with a second by Trustee Thorne to approve the minutes of June 5, 2023 . Prior to having the vote to approve the minutes, Trustee Boe noted one or more items in the draft Minutes which needed correction so those minutes should read:

After an analysis and discussion of the merits regarding the hardship and particular circumstances submitted to support requests to waive and freeze the current usage and late fees for the residents at 940 Glen Oaks and 44 Katrina Lane, Trustee Boe made the following motions – both motions are based on the expressed stipulation by each resident that all future charges will be kept current:

- A motion to waive the late fees on water usage charge on 940 Glen Oaks in the amount of \$458.79 and 44 Katrina Lane in the amount of \$68.16. Trustee Boe's motion was seconded by Trustee Thorne and on a roll call vote with Trustee DeAtley, Thomas, Thorne and McGuire voting aye and with no nay votes, the motion to waive the past due water charges passed.
- A motion to waive the past due water usage charges of \$692.75 for 940 Glen Oaks and \$282.50 for Katrina Lane which was seconded by Trustee Thorne. On a roll call vote with Trustee DeAtley, Thorne, Thomas and Boe voting aye and with Trustee McGuire voting nay, the motion passed.

Returning to the motion to approve the minutes of June 5, 2023, on a voice vote with those trustees present voting aye and with no nay votes the motion passed and the Minutes of 6-5-2023 as corrected were approved

PRESIDENT'S REPORT

President Pickett asked Trustee Courtney Boe to read aloud the Illinois Municipal League *Civility Pledge* which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

President Pickett reported that he has issued a liquor license for the "liquor sampling" store in the strip mall as well as the video gaming license for the business moving into the old Elsie's location. Further, he will be issuing a liquor license to the Service Club for their 4th of July festivities.

President Pickett noted that Sleepy Hollow Police Department entered a patrol vehicle in the 2023 Westmont Car Show on June 8th and we won Best in Show at the event. President Pickett congratulated the department and Detective Naveed Bhatti for their efforts in winning the Best in Show award.

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

June 20, 2023

CLERK

No report

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report

ENGINEER

Jeffrey Steele submitted an update on the Street Program which should be going out for bid on July 14, 2023. The estimate for this work is \$302,000 with the funds coming from the MTF (\$182,000) and approximately \$118,000 from the 5 Year Cap Fund.

Next, the Village Engineer submitted IDOT BLM 14220 (Resolution for Maintenance under Illinois Highway Code)(identified as Resolution 554) and BLM 14222 (Local Public Agency Maintenance Estimate for Maintenance Costs). Trustee Thorne moved with a second by Trustee Thomas to approve IDOT BLM 14222, 14220 (Resolution 554) and to authorize the Village President and Village Clerk to execute the requisite IDOT forms. On a roll call vote with Trustee Harney, Boe, Thomaas, McQuire, Thorne and DeAtley voting aye and with no nay votes the motion passed.

The Village Engineer submitted his analysis and recommendation on NiCor Gas application # 2301085.889 for work at 208 Sharon Drive. Trustee Harney moved with a second by Trustee DeAtley to approve NiCor Application 2301085.889 and on a voice vote with all trustees in attendance voting aye and with no nay votes, the application was approved.

DIRECTOR OF FINANCE

Director of Finance, Eugene Vann asked the Board for approval of the Warrants for 6-2-2023 in the amount of \$134,703.73. Trustee Thorne moved with a second by Trustee DeAtley to approve the Warrants of 6/20/2023 in the amount of \$134,703.73 and with Trustee DeAtley, McGuire, Boe, Harney, Thorne and Kelly voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS, AND STREETS

Trustee Harney reported Sabatino park is now fully landscaped and open for business. He thanked the members of the Service Club and volunteers who came out to finish cleaning up Sabatino Park.

FINANCE

No report

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

Trustee DeAtley reported that Chief Parma has scheduled a mandatory personnel meeting to discuss the final plans for the 4th of July festivities. Chief Parma further reported that he has or will have met

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

June 20, 2023

with all board members to gain their feedback on the proposed ordinance for parking boats, RV's and trailers. He anticipates having another Town Hall meeting sometime in July.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

Trustee Thomas reported that she met with the residents at 1208 Timber Road to discuss a renewal to an expired license agreement as well as their proposed additions to their property.

OLD BUSINESS

President Pickett reported on an investigation into an inquiry regarding a shed located on the District 300 school property. Specifically, at a prior meeting a resident asked why the local school district could erect a shed while Village residents could not. President Pickett looked into the issue and tonight reported the subject to certain limitations – all of which were met by the school district, an outbuilding or permanent detached structure is a permitted use under Village Code 8-3A-3B.

NEW BUSINESS

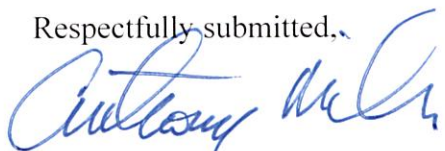
No new business. President Pickett called for an Executive Session to address an issue under section 2(c)-1 of the Open Meetings Act. Trustee Boe moved with a second by Trustee Thorne to adjourn the regular meeting and move into executive session and on a roll call vote with Trustee Harney, Boe, Thomas, McGuire, DeAtley and Thorne voting aye and with no nay votes the regular session was adjourned. All non-permitted personnel were excused from the Board Room and the board moved into executive session.

At 8:02 p.m., the Board returned from executive session at which time Trustee Boe brought up the issue of improving the condition of Lake Sharon. Initially, she suggested a committee to determine if there was a cost effective means to improve the water quality in the lake. President Pickett suggested Trustee Boe research the past efforts of the Village to clean up Lake Sharon and that a good starting point would be the Hey Report a copy of which is available from the Village Clerk. President Pickett cautioned that any action taken to improve Lake Sharon will require the approval of the Army Corp of Engineers.

ADJOURNMENT

President Pickett reminded the Board and the next regular board meeting is on Wednesday, July 5th so with no further business to address, Trustee DeAtley moved with a second from Trustee Boe to adjourn the regular meeting at 8:18 p.m. On a voice vote with Trustee Thorne, DeAtley, Thomas, Boe, and McGuire voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk