

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

December 4, 2023

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Village Clerk to call the roll of trustees. Trustees Mark Thorne, Courtney Boe, Steven DeAtley, Kelly Thomas, Edward P. Harney and Jennifer McGuire attended in person. Director of Finance Eugene Vann, Village Clerk Anthony Mills, Police Chief Samuel Parma and Village Code Official Barbara Dettmer, Village Attorney Mark Schuster, Village Engineer Jeffrey Steele and Director of Public Works Kyle Killinger also attended the meeting in person.

MINUTES

Trustee McGuire moved with a second by Trustee Boe to approve the minutes of November 20, 2023 and on a voice vote with Trustees DeAtley, Thorne, Harney, McGuire, Thomas and Boe voting aye and with no nay votes the motion passed and the Minutes of 11-20-2023 as corrected were approved.

President Pickett asked resident Scout Jacob Hoffmeister to read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

PRESIDENT'S REPORT

President Pickett reminded the Board members and everyone attending the meeting that the Dundee Park District public has established an Aquatics Citizen Advisory Commission. The District has published on its website a form whereby anyone interested in joining commission can join to help guide the future direction of aquatic needs.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report

ENGINEER

No report

DIRECTOR OF FINANCE

Trustee Thorne moved with a second by Trustee Boe to approve the Warrants of 12-4-2023 in the amount of \$89,904.10 and with Trustees DeAtley, Boe, Thorne, Harney, Thomas and McGuire voting aye and with no nay votes the motion passed.

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

December 4, 2023

COMMENTS FROM THE PUBLIC

- **Alicia Martinez** appeared to address the board regarding the issue of installing a new pool cover in lieu of fencing.

PARKS, ROADS, AND STREETS

No report

FINANCE

DOF Vann requested Board approval of the **2024 Tax Levy – ORDINANCE 2023-13** in the amount of \$944,210.00. Trustee DeAtley moved with a second by Trustee Harney to approve the Tax Levy as requested and on a roll call vote with Trustee McGuire, Thomas, Boe, Harney, Thorne and DeAtley voting aye and with no nay votes the 2024 Tax Levy was approved.

DOF Vann presented for Board review and approval, the approval of the 2024 calendar year renewal package presented by AssuredPartners. The package has the Village of Sleepy Hollow as the named insured. Trustee Thorne moved with a second by Trustee Boe to approve the insurance renewal package as presented and on a roll call vote with Trustee McGuire, Thomas, Boe, DeAtley, Harney and Thorne voting aye and with no nay votes the motion passed.

WATER AND SEWER

Trustee Boe reported on her continuing discussions with certain residents regarding water/sewer rate increases.

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

Trustee Harney moved with a second by Trustee Thorne to **RESOLUTION TO APPROVE THE EXECUTION OF A LICENSE AGREEMENT FOR 1815 ELM COURT** to allow the resident to expand the driveway surface area and on a motion by Trustee Harney which was seconded by Trustee Thorne and with Trustee Thomas, Boe, DeAtley, McGuire, Harney and Boe voting aye and with no nay votes the motion passed.

The Board began discussing a Resolution to approve amendments to the Village Personnel Manual regarding paid leave time, because the actual resolution was inadvertently omitted from the agenda packet, the issue will be carried forward to the meeting scheduled for 12/18/2023.

The Board discussed the application of the residents at 1208 Timber Drive for a pool installation. The owner is seeking approval to replace an above-ground pool (surrounded by a fence) with an in-ground swimming pool with a powered safety cover in lieu of a fence. Existing code sections

VILLAGE OF SLEEPY HOLLOW
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December 4, 2023

regarding fences and pools are silent on the substitution of covers instead of fences. After a lengthy discussion Trustee Boe moved with a second by Trustee Thomas to authorize the Village Attorney to draft an ordinance which would allow the use of a pool cover in lieu of a fence and on a vote with Trustee DeAtley, Thomas, Harney, McGuire, Thorne and Boe voting aye and with no nay votes the motion passed.

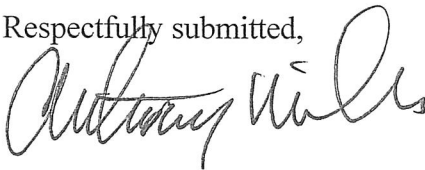
NEW BUSINESS

- Trustee DeAtley moved with a second by Trustee Thorne to approve **ORDINANCE 2023-14 AN ORDINANCE AUTHORIZING THE SALE OR DISPOSAL OF CERTAIN PROPERTY OWNED BY THE VILLAGE** and on a vote with Trustee DeAtley, Thomas, Harney, McGuire, Thorne and Boe voting aye and with no nay votes the motion passed.
- Trustee Harney moved with a second by Trustee Boe to approve **RESOLUTION 556 A RESOLUTION ESTABLISHING THE DATES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SLEEPY HOLLOW FOR THE CALENDAR YEAR 2024** and on a voice vote with Trustee Boe, Thorne, McGuire, Harney, Thomas and DeAtley voting aye and with no nay votes the motion passed.

ADJOURNMENT

With no further business to address, Trustee McGuire moved with a second from Trustee Boe to adjourn the meeting at 8:28 p.m. On a voice vote with Trustees Thorne, DeAtley, Thomas, McGuire, Harney and Boe voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk