

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

December 18, 2023

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Village Clerk to call the roll of trustees. Trustees Mark Thorne, Courtney Boe, Steven DeAtley, Edward P. Harney and Jennifer McGuire attended in person. Trustee Kelly Thomas, Village Attorney Mark Schuster, Village Engineer Jeffrey Steele and Director of Public Works Kyle Killinger did not attend the meeting. Director of Finance Eugene Vann, Village Clerk Anthony Mills, Police Chief Samuel Parma and Village Code Official Barbara Dettmer, attended the meeting in person.

MINUTES

Trustee McGuire moved with a second by Trustee Boe to approve the minutes of December 4, 2023 and on a voice vote with Trustees DeAtley, Thorne, Harney, McGuire and Boe voting aye and with no nay votes the motion passed and the Minutes of 12-4-2023 were approved.

President Pickett read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

President Pickett asked for a motion to amend the agenda to advance the issue of the hiring of Jason Palo as a part-time patrol officer. Trustee DeAtley responded to the request by moving to amend the agenda with Trustee McGuire seconding the motion. On a voice vote with all trustees present voting aye and with no nay votes the motion passed the agenda was amended.

Chief Parma presented the Board with his analysis and recommendation to hire Jason Palo as a part-time patrol officer at the starting union rate of \$26.59 per hour, Trustee DeAtley moved with a second by Trustee Boe to approve the hiring of Jason Palo as part-time patrol officer and on a roll call vote with Trustee McGuire, Boe, DeAtley, Harney and Thorne voting aye and with no nay votes the motion passed. The Village Clerk administered the Oath of Office and welcomed Patrol Officer Palo to the Village.

PRESIDENT'S REPORT

President Pickett advised the Board that in 2024 the Finance Committee will be tasked with investigating the cost to have all Village employees – full and part time – join the Illinois Municipal Retirement Fund (“IMRF”). The thought is that by adding pensions to the employment package offered full and part time employees, the Village will slow down employees leaving for other municipalities. President Pickett warned the Board that this will increase the budget going forward.

Starting January 1, 2024, the State of Illinois will allow non-home rule municipalities the right to establish administrative processes for the enforcement of code violations. President Pickett explained what needs to be done in order to comply with the new state law and the benefits of establishing such a process.

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CLERK

The Clerk advised the Board that in January each member will be receiving notice from the Kane County Clerk's Office that their 2024 Economic Interest Statement must be filed by the end of April 2024. The information requested by the Clerk from each filer is limited to their personal contact information. The completed E.I.S information is not shared with the Village. The filing must be completed on line before May 1, 2024. Failure to timely submit a completed Economic Statement of Interest can result in a fine being imposed by the Kane County Clerk.

PLANNING AND ZONING COMMISSION

No report. ICCI will be closed starting 12/23/2023 and will reopen on 1/2/2024.

ATTORNEY

No report

ENGINEER

No report

DIRECTOR OF FINANCE

Trustee Thorne moved with a second by Trustee DeAtley to approve the Warrants of 12-18-2023 in the amount of \$176,706.82 and with Trustees DeAtley, Boe, Thorne, Harney and McGuire voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

- **Alicia Martinez** appeared to discuss the application for the installation of an inground pool at 1208 Timber Drive.

PARKS, ROADS, AND STREETS

Trustee Harney reported that the Village playground was recently inspected and that everything passed with the exception of a slight problem with one of the swing sets. He suggested that Public Works will be able to repair the swing set for a nominal cost.

FINANCE

No report

WATER AND SEWER

Trustee Boe reported she is still engaged in conversations with several residents regarding various water issues.

POLICE AND PUBLIC SAFETY

Chief Parma addressed the Board on the issue of body cameras for his officers. Under Illinois law body cameras are required by January 2025 so Chief Parma will be seeking a grant which will cover approximately 50% (1-1 grant) of the cost. An additional expense will be that of data storage so Chief Parma is recommending a minimum of 5 years of data storage. Trustee DeAtley moved with a second by Trustee Boe to authorize Chief Parma the authority to submit a grant application for the purchase of body cameras and data storage and with Trustee McGuire, Boe, Harney, DeAtley and Thorne

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voting aye and with no nay votes the motion passed.

Chief Parma reported and thanked Officers Stegman and Peterson for their participation in the “Shop with a Cop” program which provides disadvantaged children the opportunity to pick out a Christmas gift.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

RESOLUTION 562 - The Board resolved to approve a policy for paid leave time for part-time Police Officers. Trustee Boe moved with a second by Trustee Thorne to authorize the Village President to execute a Memorandum of Understanding (“M.O.U”) with the Illinois Council of Police and on a vote with Trustee Boe, Thorne, McGuire, Harney and DeAtley voting aye and with no nay votes the motion passed. The M.O.U. revises Section 103 of the Collective Bargaining Agreement – Paid Leave Time for Part-Time Officers.

The Board took no action on **ORDINANCE 2023-14 -AN ORDINANCE AMENDING TITLE 7 OF THE BUILDING REGULATIONS, CHAPTER 1: CODE SECTION 7-1-8: INTERNATIONAL SWIMMING POOL AND SPA CODE**, since the applicants had not paid the outstanding balance owed for engineering and permit costs. Assuming the applicants pay the amount owed, this issue will carry over to the next regular business meeting. Scheduled for January 2, 2024.

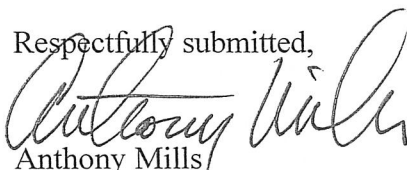
NEW BUSINESS

- None

ADJOURNMENT

With no further business to address, Trustee Harney moved with a second from Trustee McGuire to adjourn the meeting at 8:07 p.m. On a voice vote with Trustees Thorne, DeAtley, McGuire, Harney and Boe voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,


Anthony Mills
Village Clerk