

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

December 5, 2022

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at the meeting. President Stephan Pickett, Village Clerk Anthony Mills, Director of Public Works Kyle Killinger and Trustees Steven DeAtley, Mark Thorne, and George Hoffman, were present in person. Trustees Edward Harney and Joseph Nemec attended via Zoom. Director of Finance Eugene Vann, Chief of Police Samuel Parma, Village Attorney Mark Schuster, Village Engineer Jeffrey Steele, and Village Code Official Barbara Dettmer attended in person. Trustee Anthony Piraino did not attend the meeting.

MINUTES

Trustee Harney moved with a second from Trustee Thorne to approve the revised Village Board Meeting Minutes of November 21, 2022. On a voice vote with all Board members voting aye, with no nay votes the motion passed, and the minutes of November 21, 2022 were approved.

PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until December 9, 2022. At such future date if the Governor does not further extend the proclamation, Board members will be required to attend meetings in person in order to participate and vote on Village matters. President Pickett noted that at tonight's meeting two (2) trustees were attending via Zoom and therefore all motions would be approved on a roll call vote.

Trustee Steven DeAtley moved with a second by Trustee Thorne to amend the agenda to advance the issues of the hiring and appointment of Kyle Davis as Part-time Patrol Officer and the Honorable Mention of Officer Fidel Arias Garcia and on a roll call vote with Trustees Hoffman, Nemec, Thorney, Harney and DeAtley voting aye and with no nay votes the motion passed.

Chief Samuel Parma submitted a report and request to hire Kyle Davis as part-time Patrol Officer at the rate of \$24.00 per hour. Trustee DeAtley moved with a second by Trustee Thorne to approve the hiring of Kyle Davis as Part-Time Patrol Officer at the rate of \$24.00 per hour and on a roll call vote with Trustee DeAtley, Hoffman, Harney, Nemec, and Thorne voting aye and with no nay votes the motion passed. The Village Clerk administered the oath of office to Kyle Davis and welcomed him to the Village of Sleepy Hollow Police Department.

Chief Parma asked Officer Fidel Arias Garcia to stand at which time the Chief described Officer Garcia's actions on 11-19-2022 when he responded to a report of a mental health issue and attempted suicide. A copy of the HONORABLE MENTION citation is attached, and its contents are incorporated herein. Officer Garcia received a hearty ovation from all in attendance at tonight's meeting.

Returning to the published agenda, President Pickett reminded the Board that it is that time of year that the Police Union Contract is up for renewal so he is requesting board approval of appointing Trustee DeAtley and Trustee Nemec to join Village Attorney Schuster and Chief Parma in representing the Village. The contract will address both the full-time and part-time contracts to start on May 1, 2023. Trustee Thorne moved with a second by Trustee Harney to approve the appointment of Trustees DeAtley and Nemec to the negotiating team. On a roll call vote with

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Trustees Hoffman, Thorne, Harney, DeAtley and Nemec voting aye and with no nay votes the motion passed.

Next on the agenda was the identification of days the Village Hall Office will be closed for business. Since Christmas this year falls on a Sunday, Monday the 26th will be closed. Since Christmas Eve falls on Saturday, a day that the Village Hall is closed no change is needed. Moving forward to New Years Day which falls on a Sunday, the Village Hall will be closed for business on January 2, 2023 with business to resume on January 3, 2023. Trustee Nemec moved with a second from Trustee Thorne to approve the Village Hall closing December 26, 2022 to celebrate Christmas and approve closing the Village Hall on January 2, 2023 to celebrate New Years Day. On a roll call vote with Trustee Nemec, DeAtley, Thorne, Hoffman and Harney voting aye and with no nay votes the motion passed.

President Pickett continued the agenda by providing the historical context of the property at 1700 Main Street in the Village the "Goll Property". This is the property where the present day Verlo Mattress store, three residences and other uses are located. The Village forcibly annexed this property approximately 30 years ago and classified the property in its R-1 Residential Zoning District. Since that time, much of the property has been non-conforming. There are 4 parcels at this site and the goal now is to change the zoning to a single business zoning classification. Included in the Agenda Packet is a draft ordinance identifying permitted business uses and a draft petition to amend the Zoning Ordinance to create the single classification. President Pickett stated that sometime after the first of the year he intends to schedule a public hearing for the Planning & Zoning Commission to consider, in an open forum, the zoning classification and potential uses to be allowed at the site and to bring to the Board the Commission's recommendation.

President Pickett asked the Board to address **ORDINANCE 2022-13 AN ORDINANCE AMENDING THE ALCOHOLIC LIQUOR REGULATIONS FOR SALES OF PACKAGED GOODS IN THE VILLAGE, INCLUDING A NEW LICENCE CLASSIFICATION, B-1, FOR SALE OF PACKAGED GOODS.** This ordinance is intended to address the request to set up a business to sell alcoholic beverages in conjunction with a "tasting bar" which will allow limited on-site consumption of alcohol. The intent behind the ordinance is not to allow the site to be used as a bar. Village Attorney stated that Illinois State law does allow "on-site tastings" of alcohol but leaves the amount of time that tastings are allowed up to the local municipality. The owner is seeking the Village to commit to the concept by the passage of the ordinance so that he can next approach the State with its requirements. The ordinance can be drafted so that President Pickett in his capacity as Village Liquor Commissioner will have authority to set the hours that the on-site consumption of alcohol will be permitted. Trustee Nemec moved with a second by Trustee Harney to pass **ORDINANCE 2022-13** with specific language stating that "product sampling [tasting] may limited by the Village liquor commissioner" and on a roll call vote with Trustee DeAtley, Nemec, Harney and Thorne voting aye and with Trustee Hoffman voting nay, the motion to approve **ORDINANCE 2022-13** with the additional language was approved.

CLERK

No report.

PLANNING AND ZONING COMMISSION

No report

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ATTORNEY

No report

ENGINEER

Village Engineer Steele reported that the Road Repair project has been completed.

DIRECTOR OF FINANCE

Trustee Hoffman moved with a second from Trustee DeAtley to approve the accounts payable of December 5, 2022 for \$105,988.37. Pursuant to a roll call vote with Trustee DeAtley, Nemec, Thorne, Harney, and Hoffman, voting aye and with no nay votes, the motion passed.

ORDINANCE 2022-14 – TAX LEVY – Trustee Hoffman moved with a second by Trustee DeAtley to approve **ORDINANCE 2022-14 TAX LEVY** in the amount of \$899,250. On a roll call vote with Trustee Nemec, Thorne, Harney, DeAtley and Hoffman voting aye and with no nay votes the motion passed and the TAX LEVY was approved.

COMMENTS FROM THE PUBLIC

- *Richard English on behalf of the Service Club announced the Club will be holding a dinner at Bleu Root in West Dundee on April 29, 2023 to celebrate the 65th anniversary of the founding of Sleepy Hollow. The event will start at 6:00 p.m. is open to all Sleepy Hollow residents – space will be limited to 235 attendees. The cost of the buffet meal ticket is \$60.00 per individual or \$115.00 per couple. Details will be published in the Village Newsletter and on the Village website.*

PARKS, ROADS, AND STREETS

No report

FINANCE

No report

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

Trustee DeAtley thanked Chief Parma for the training that is given to all members of the Sleepy Hollow Police Department citing the actions of Officer Garcia as an example of the Chief's continued insistence on officer training.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report. Village Building Official Dettmer reported on her efforts to update the Municipal electrical and building codes – some of which have not been updated since their original adoption in 2003. She provided several examples wherein the Village Codes are outdated so the proposed updates will be provided to the Board at the next regular meeting scheduled for 12/19/2022.

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Mrs. Dettmer reported that she collected \$9,000 from the current business seeking to move into 1001 W. Main Street. This amount was owed to the Village by All Pets Wellness in relation to its former application for zoning and building review, so the payment was greatly appreciated.

OLD BUSINESS

Groot Industries, Inc., (hereinafter Groot) submitted a **SERVICE AGREEMENT** for the combined collection and disposal of general refuse, recycling collection, and yard waste removal with the Village of Sleepy Hollow. Included within this proposal is that Groot will furnish all necessary equipment, labor, tools, and other means and will do all of the work starting January 1, 2023. The **AGREEMENT** includes a term of 7-years. Trustee Hoffman objected to the proposed term, citing his many years of contracting in the corporate world. After continued discussion by the Board and DOF Vann on the issue of the length of the **AGREEMENT** and the benefits contained therein, Trustee Thorne moved with a second from Trustee Nemec accept the 7-year refuse/recycling **SERVICE AGREEMENT** submitted by Groot and on a roll call vote with Trustee DeAtley, Nemec, Thorne and Harney voting aye and with Trustee Hoffman voting nay, the motion passed.

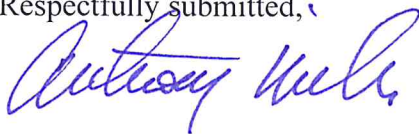
NEW BUSINESS

Trustee Thorne moved with a second by Trustee DeAtley to approve **RESOLUTION 549 -A RESOLUTION ESTABLISHING DATES OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SLEEP HOLLOW FOR THE CALENDAR YEAR 2023.** On a roll call vote with trustees DeAtley, Harney, Thorne, Hoffman and Nemec voting aye and with no nay votes the motion passed. **RESOLUTION 549** supersedes **RESOLUTION 548.**

ADJOURNMENT

With no further business to address, Trustee Harney moved with a second from Trustee Thorne to adjourn the meeting at 8:29 pm. On a roll call vote with Trustee Nemec, Hoffman, Harney, Thorne, and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk

SLEEPY HOLLOW POLICE DEPARTMENT **HONORABLE MENTION**

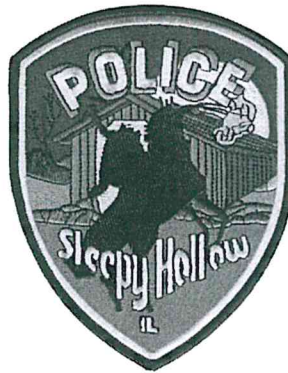
PRESENTED TO

Police Officer Fidel Arias García

On November 19, 2022, at approximately 12:55 PM, Officer Fidel Arias Garcia was dispatched to a suicidal subject in the 900 block of Locust Drive. The call involved a female experiencing mental health issues who was in the process of harming herself. Officer Arias Garcia arrived and located a bloody subject in a bathroom using a piece of broken glass to slice into her arms. Officer Arias removed the glass from her hand and physically restrained the subject to prevent her from further harm. He then waited until the fire department arrived to evaluate and treat her wounds.

Officer Arias Garcia's quick and decisive actions prevented the subject from further harming herself and allowed for her to be transported to the hospital for treatment. In doing so, he upheld the highest levels of police work and cast a positive light on our profession and organization.

Congratulations on a job well done!



Stephan K. Pickett
Village President

Samuel J Parma Jr.
Chief of Police