

# **VILLAGE OF SLEEPY HOLLOW**

## **VILLAGE BOARD MEETING MINUTES**

**August 15, 2022**

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Mark Thorne, George Hoffman, Ed Harney, Steven DeAtley, Anthony Piraino, Director of Finance Eugene Vann, and Chief of Police Samuel Parma, attended in person. Trustee Joe Nemec, Village Engineer Jeffrey Steele and ICCI Code Office Barbara Dettmer attended via remote access. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard .

### **MINUTES**

Trustee DeAtley moved with a second from Trustee Thorne to approve the Village Board Meeting Minutes of August 1, 2022. On a roll call vote with Trustees Hoffman, Nemec, Thorne, DeAtley, Harney and Piraino voting aye, with no nay votes the motion passed, and the revised minutes of August 1, 2022 were approved.

### **PRESIDENT'S REPORT**

President Pickett asked for a motion to amend the agenda to advance the issue of discussing the request by Geske Asphalt Paving to extend the completion date for the 2022 Street Improvement Project. Trustee Piraino moved with a second by Trustee DeAtley to amend the agenda to allow the Village engineer to present the request by Geske Asphalt for the contract completion extension date. On a roll call vote with Trustee Hoffman, Piraino, Nemec, Harney, Thorne and DeAtley voting aye and with no nay vote the motion passed.

President Pickett received the draft of the Fall edition of the Legend, a copy of which was provided to the trustees. After discussion of the draft newsletter, President Pickett asked for a motion to approve the draft. Trustee DeAtley moved with a second by Trustee Thorne to approve the draft of the Legend newsletter. On a roll call vote with Trustee Nemec, Piraino, DeAtley, Thorne, Hoffman, and Harney voting aye and with no nay votes the motion passed.

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until August 23, 2022. After that date, assuming the Governor does not extend the proclamation, Board members will be required to attend in person in order to participate and vote on Village matters.

### **CLERK**

No report

### **PLANNING AND ZONING COMMISSION**

### **ATTORNEY**

No report

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### ENGINEER

Jeffrey Steele, Village Engineer, received a letter from Geske Asphalt asking to extend the completion date for the 2022 Street Improvement program to October 31, 2022. The reason for the request was the delay caused by the strike by workers in Local 150. After being assured that the "penalty clause" in the contract remains in effect, President Pickett asked for a motion to approve the request to extend the completion date. Trustee Harney moved with a second by Trustee DeAtley to extend the completion date for the 2022 Street Improvement Program to October 31, 2022. On a roll call vote with Trustee Harney, DeAtley, Piraino, Nemec, Hoffman and Thorne voting aye and with no nay votes the motion passed.

### DIRECTOR OF FINANCE

Trustee DeAtley moved with a second from Trustee Harney to approve the accounts payable of August 15, 2022 for \$163,219.11. Pursuant to a roll call vote with Trustee DeAtley, Harney Thorne, Piraino, Nemec and Hoffman voting aye and with no nay votes, the motion passed.

Eugene Vann, Director of Finance, reported he completed training on the content management software on August 8, 2022. The new software program is scheduled to go live on August 19, 2022.

### COMMENTS FROM THE PUBLIC

None

### PARKS, ROADS, AND STREETS

Trustee Harney reported on the efforts to upgrade the equipment at Sabatino Park and asked that the issue off approving the removal of the existing equipment and approval to secure approval for the purchase of new equipment be placed on the agenda for the September 19, 2022 regular business meeting.

### FINANCE

Trustee Hoffman reported the Village received, unsolicited, a credit card without having to provide personal guarantees by the Village, DOF Eugene Vann will hold the card which will be used only in limited situations.

Trustee Hoffman as part of his due diligence efforts asked about the Village's practice of buying items from Menard's. Specifically, he asked of the Village received a discount other than the 11% rebate provided by the company. He suggested that the Village investigate securing a real discount above and behind the 11% rebate offered all customers.

### WATER AND SEWER

No report

### POLICE AND PUBLIC SAFETY

The annual fund drive for Special Olympics will be held on Saturday, August 20<sup>th</sup> at the Dunkin Donuts on Route 72 and Chief Parma encouraged everyone to drop by and donate for to Special Olympics. An accounting of the amount of the donations received will be provided at the next regular board meeting. [Clerk's note: Jeffrey Fleck, Village Code Enforcement Officer, made a lasting impression by wearing a frosted donut head bands as he greeted the customers using the Dunkin Donut drive thru.]



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Chief Parma noted that school is back in session and reminded all trustees and visitors viewing the meeting online to slow down and drive safely. The Village Police Department will be spending effort on monitoring traffic during the critical time for parents taking their children to and from school.

As part of the police department's oversight for safe use of Village roadways, Chief Parma drafted a Block Party Request form for use when residents seek approval for using a roadway for neighborhood parties. After review and discussion of the form, Trustee DeAtley moved with a second by Trustee Thorne to approve the wording and use of the form. On a roll call vote with Trustee Harney, Nemec, Thorne, Hoffman, Piraino and DeAtley voting aye and with no nay votes the motion passed.

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

No report

**OLD BUSINESS**

President Pickett reported the "Move with the Mayor" activities will be held on October 2<sup>nd</sup> or October 9<sup>th</sup>, weather depending. The details of the event are still in the planning stage.

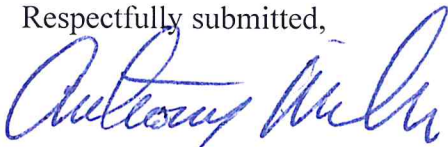
**NEW BUSINESS**

None

**ADJOURNMENT**

With no further business to address, Trustee DeAtley moved with a second from Trustee Harney to adjourn the meeting at 8:04 pm. On a roll call vote with Trustee Harney, Nemec, Piraino, Hoffman, Thorne, and DeAtley voting aye and with no nay vote the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills  
Village Clerk