

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

August 1, 2022

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Mark Thorne, George Hoffman, Ed Harney, Steven DeAtley, Anthony Piraino, Director of Finance Eugene Vann, and Chief of Police Samuel Parma, attended in person. Village Engineer Jeffrey Steele and ICCI Code Office Barbara Dettmer attended via remote access. Trustee Joe Nemec was absent. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard .

MINUTES

Trustee DeAtley moved with a second from Trustee Piraino to approve the Village Board Meeting Minutes of July 18, 2022. On a roll call vote with Trustees Hoffman, Thorne, DeAtley, Harney and Piraino voting aye, with no nay votes the motion passed, and the revised minutes of July 18 2022 were approved.

PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until August 23, 2022. After that date, assuming the Governor does not extend the proclamation, Board members will be required to attend in person in order to participate and vote on Village matters.

Between the regularly scheduled business meeting of July 18, 2022 and tonight's meeting, ComEd submitted an EMERGENT Permit application No. 3707. President Pickett after review of the application, executed the permit allowing ComEd to begin the repair work replacing cable. President Pickett after explaining the exigent circumstances of the application requested the Board ratify his actions in granting the permit. Trustee Thorne moved with a second by Trustee Harney to ratify President Pickett's approval of ComEd Permit application 3707. On a roll call vote with Trustee Piraino, DeAtley, Harney, Thorne, and Hoffman voting aye and with no nay votes, the motion to ratify was approved.

President Pickett recently attended a meeting of the MetroWest Caucus of Mayors regarding the "Move with the Mayor" campaign which is part of the National Forum for Heart Disease and Stroke Prevention Program's Fall Fit Challenge. The goal is to encourage physical activity and healthy lifestyles. President Pickett, volunteered to create a plan to encourage the residents of Sleepy Hollow to participate in the program through the "Tour the Hilly Hollow" bike ride. While the details of the program are still in the planning stage, President Pickett has offered to extend his personal challenge in a timed ride up Beau Brummel. Other than bragging rights, the prize for besting President Pickett's time to reach the top of Beau Brummel has yet to be determined. The time frame for setting up the "Tour of Hill Hollow" starts September 1, 2022 and runs through October 15, 2022.

CLERK

No report

PLANNING AND ZONING COMMISSION

After the Public Hearing held on July 25, 2022 the Planning & Zoning Commission recommended adding as a permitted use "banquet facilities" to the B-2 Village Business District in Section 8-5-

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2(B)(1) of the Sleepy Hollow Municipal Code. The P&Z Commission also recommended amending Section 8-5-13(C) of the Sleepy Hollow Municipal Code to add as a special use "Self-Service Storage Units.

ATTORNEY

No report

ENGINEER

The Village Engineer submitted his written report and analysis on Comcast's permit request JB1064207 for the installation of new underground CATV fiber along Boncosky Road. Trustee DeAtley moved with a second by Trustee Harney to accept the recommendation of the Village Engineer to grant the permit request. On a roll call vote with Trustee Hoffman, Piraino, Harney, Thorne and DeAtley voting aye and with no nay votes the motion passed.

The Village Engineer noted the bid accepted to complete the 2022 Street Improvement Project was approximately \$28,000 under budget and therefore he recommends using the surplusage to patch potholes where needed.

DIRECTOR OF FINANCE

Trustee Hoffman moved with a second from Trustee Steven DeAtley to approve the accounts payable of August 1, 2022 for \$85,684.42. Pursuant to a roll call vote with Trustee DeAtley, Harney Thorne, Piraino, and Hoffman voting aye and with no nay votes, the motion passed.

Eugene Vann, Director of Finance, reported he has arranged for training on the content management software on August 8, 2022. The new software program is scheduled to go live on August 19, 2022.

COMMENTS FROM THE PUBLIC

PARKS, ROADS, AND STREETS

Trustee Harney reported that the strike by Local 150 has settled which should put the 2022 Street Improvement Project back on track. In addition, he reported that tree trimming crews are working on trimming the vegetation along Village roadways to comply with clearance requirements.

On the issue of the drainage repair proposal for 941 & 943 Willow after meeting with the Village Engineer and the Director of Public Works Trustee Harney identified various options to eliminate surface water draining problems. After discussion by the board, Trustee Piraino moved with a second by Trustee Thorne to approve the installation of a 12" culvert (underground) adjacent to Willow Lane which ultimately will divert the water to the drainage canal at a cost of \$2,595.00. On a roll call vote with Trustee Hoffman, Harney, DeAtley, Piraino and Thorne voting aye and with no nay votes the motion passed.

FINANCE

In addition to questions arising from his review of Village expenditures, Trustee Hoffman inquired as to what efforts the Village is making to monitor over-weight vehicles traveling on Village Roadways. He will speak to Jeff Fleck the Village Code Enforcement Officer to determine whether additional action is needed to ensure compliance and/or to charge the owners of over-weight vehicles for use of Village roadways.

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WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

Chief Samuel Parma reported that Officer Glenn Edwards received positive comments from a resident arising from the investigation of a traffic accident. The resident commended Officer Edwards for his professional and thoughtful actions. Officer Christopher Diori received a thank you note from a resident after Officer Diori noted during his night-time patrol that the resident had left open his garage door.

Chief Parma submitted a recommendation and request to purchase a mobile speed tracker device at the cost of \$1,894.00. The device will allow the Police Department to monitor speed and traffic usage on Village roadways. Trustee Harney moved with a second by Trustee Piraino to approve the purchase of the speed tracker device and on a roll call vote with Trustee Piraino, Hoffman, Thorne, Harney and DeAtley voting aye and with no nay votes the motion passed.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

Trustee Piraino inquired as to the average numbers of hours per week worked by the code enforcement officer. That number is 8.

OLD BUSINESS

The Board returned to the issue of which party bears the responsibility to pay for repairs to the culver damaged during Public Works efforts to repair a break in the water main. After much debate and agreement that ancillary damage arising from repairs by Public Works must be determined on the facts of each such case, Trustee Harney moved with a second by Trustee Thorne to approve the Village paying for the cost to repair/replacement of the culvert at 112 Hilltop Lane. On a roll call vote with Trustee Piraino, Thorne, DeAtley, Hoffman and Harney voting aye and with no nay votes the motion passed.

NEW BUSINESS

The Board returned to the issue of accepting the recommendation of the Planning & Zoning Commission to add "Banquet Facilities" as an additional use in B-2 Village Business District. Trustee DeAtley moved with a second by Trustee Hoffman to approve **ORDINANCE 2022-9 AN ORDINANCE AMENDING THE VILLAGE ZONING REGULATIONS TO ADD AS AN ADDITIONAL PERMITTED USE IN THE B-2 VILLAGE BUSINESS DISTRICT, BANQUET FACILITIES.** On a roll call vote with Trustee Piraino, DeAtley, Hoffman, Harney, and Thorne voting aye and with no nay votes the motion passed.

On the issue of the Planning & Zoning Commission's recommendation regarding self-service storage facilities, Trustee DeAtley moved with a second by Trustee Hoffman to approve **ORDINANCE 2022-10 AND ORDINANCE AMENDING THE VILLAGE ZONING REGULATIONS TO ADD AS A SPECIAL USE IN THE B-2 VILLAGE BUSINESS DISTRICT, SELF-SERVICE STORAGE UNITS.** On a roll call vote with Trustee DeAtley, Harney, Thorne, Piraino and Hoffman voting aye and with no nay votes the motion passed.

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ADJOURNMENT

With no further business to address, Trustee Harney moved with a second from Trustee DeAtley to adjourn the meeting at 8:41 pm. On a roll call vote with Trustee Harney, Piraino, Hoffman, Thorne, and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk