

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

June 6, 2022

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Steven DeAtley, Mark Thorne, George Hoffman, Director of Finance Eugene Vann, Chief of Police Samuel Parma, and Director of Public Works Kyle Killinger attended in person. Trustee Joe Nemec, Trustee Ed Harney and Village Engineer Jeffrey Steele attended by remote video conference via Zoom. Trustee Anthony Piraino was absent. After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

MINUTES

Trustee Thorne moved with a second from Trustee DeAtley to approve the Village Board Meeting Minutes of May 16, 2022. On a roll call vote with Trustees Hoffman, Thorne, Nemec, DeAtley, and Harney voting aye, with no nay votes the motion passed, and the minutes of May 16, 2022 were approved.

PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until June 25th, 2022. After that date, assuming the Governor does not extend the proclamation, Board members will be required to attend in person in order to participate and vote on Village matters.

The Planning & Zoning Commission continues to analyze the issue of the construction and operation of the vacant parcel known as the Collinborn Property. This is the site for the proposed storage facility the construction of which will require a zoning test amendment.

President Pickett reported that he received an inquiry from a group interested in developing 1001 W. Main Street to use as a Polish Bistro, smokehouse, and wedding reception facility. Due to an anticipated increase in vehicular traffic, Trustee Hoffman suggested a prohibition on making right turns on to Locust which is already a heavily traveled road in the Village. President Pickett suggested additional discussions with West Dundee on reducing traffic on Locust Drive since banning right turns would benefit both municipalities. The prospective buyer will be delivering an escrow check some time this week which is the first step in moving this project forward. Once the check is received, the issue will be turned over to the Planning & Zoning Commission for their review and recommendations.

Another issue which will require the analysis and recommendations of the Planning & Zoning is the land adjacent to Route 72 commonly known as the Goll Property. Since the property is presently zoned as R-1 and the prospective use involves several differing commercial/business (mixed) activities, the P&Z Commission will be assigned the task of review, analysis and providing their recommendations to the Board.

President Pickett, Chief Samuel Parma and the "Safer Together Sleepy Hollow" group met with Representative Suzanne Ness to discuss traffic conditions/safety on Village Roadways as well as pursuit of grants for the funding of various projects throughout the Village. President Pickett reported that Representative Ness explained to the group that obtaining grants was not as easy as first suggested since for many grants the Village was too prosperous and/or otherwise did not qualify

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for the funds. Another bar is that many of the grants require the Village to match the funds which the Village does not have. Representative Ness suggested the Safer Together Sleepy Hollow group incorporate as a 501 C3 organization which would give the group a mechanism to obtain and control funds for their various projects. President Pickett suggested the group speak with the Sleepy Hollow Service Club which secured 501 C3 status many years ago and has functioned very well since its incorporation.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

Village Attorney Mark Schuster provided his analysis of the potential funding options for securing the funds needed to revitalize and improve Sabatino Park. Mr. Schuster analyzed the two items discussed in prior meetings – one-time assessment and referendum – and concluded that a one-time assessment would not be practical in a manner suggested for a single use issue. In addition a one-time assessment would place collection and accounting problems for the Village. Use of a one-time referendum also presents practical concerns since the amount charged to each homeowner would differ due to the value of the house thereby causing some residents to pay more than others instead of costing equal amounts to each resident. Attorney Schuster noted that if the Board decides to pursue a referendum, the deadline for Board approval of such a resolution is August 15, 2022.

ENGINEER

The Village Engineer submitted several documents required by IDOT as part of the Year 2022 Street Program. The execution of each document requires Board approval. Trustee Thorne moved with a second by Trustee DeAtley to authorize the execution of **Resolution 543A** titled RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE. This Resolution authorizes the appropriation of available funds from the Motor Fuel Tax Account. Pursuant to a roll call vote with Trustee DeAtley, Nemec, Thorne, Harney, and Hoffman voting aye and with no nay votes the motion passed.

Trustee Harney moved with a second by Trustee Thorne to authorize the execution of **Resolution 544** titled RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE. This Resolution calls for appropriating available funds from the Rebuild Illinois Motor Fuel Tax Account. Pursuant to a roll call vote with Trustee Hoffman, Nemec, DeAtley, Thorne and Harney voting aye and with no nay votes the motion passed.

Trustee DeAtley moved with a second by Trustee Thorne to authorize the execution of **Resolution 545** titled LOCAL PUBLIC AGENCY GENERAL MAINTENANCE which authorizes the execution of all necessary IDOT forms and authorize the Village Clerk to advertise for bids upon formal approval from IDOT of the program. Pursuant to a roll call vote with Trustee Nemec, Hoffman, DeAtley, Thorne and Harney voting aye and with no nay votes the motion passed.

Trustee DeAtley moved with a second by Trustee Harney to approve **Resolution 546** titled CONTRACT ESTIMATE OF COST. Pursuant to a roll call vote with Trustee DeAtley, Harney, Nemec, Hoffman and Thorne voting aye and with no nay votes the motion passed.

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DIRECTOR OF FINANCE

Trustee Thorne moved with a second from Trustee Hoffman to approve the accounts payable of June 6, 2022 for \$147,099.12. Pursuant to a roll call vote with Trustee DeAtley, Thorne, Nemec Harney, and Hoffman voting aye and with no nay votes, the motion passed.

COMMENTS FROM THE PUBLIC

- None

PARKS, ROADS, AND STREETS

Trustee Harney reported on a recent meeting with Burke Playground Equipment which operates under the Source Well Group which has agreed to honor the contract price stated for 2022 and 2023 should the construction and rebuilding efforts continue for another year. Trustee Harney also provides a concept diagram identifying suggested areas playground equipment falling within the proposed \$100,000. This is not a proposal and does not include labor costs which are projected to be as high as \$40,000. One idea being discussed to address the issue of labor costs is that of “Community Build” which is akin to old “barn raising” practices. Trustee Harney will provide information on the steps involved in a “Community Build” to the trustees so that this concept can be discussed at the next regular board meeting. He cautioned that the steps are not as simple as one would expect – but the process is definitely worth continued discussion. Trustee Harney stated that he welcomes suggestions from Village resident for obtaining the \$40,000 to rebuild Sabatino Park.

FINANCE

Trustee Hoffman reported on his continuing discussions with banks regarding the Village securing a credit card. Those discussions are going nowhere because the bank is requiring a name on the card other than just “Village of Sleepy Hollow” and no one on the Board is willing to personally guarantee payment. Trustee Hoffman stated that the Finance Committee will be meeting to discuss the upcoming audit and the issue of funding repairs to Sabatino Park. There will be a preliminary meeting with the auditors on June 24, 2022.

WATER AND SEWER

Trustee Nemec moved with a second by Trustee DeAtley to approve as presented. After further discussion wherein Trustee Nemec referenced receipt of a revised version of **ORDINANCE 2022-8**, Trustee Nemec amended his main motion to note that Section 6-3-2 should read “intentionally deleted”. Pursuant to a roll call vote with Trustee Hoffman, Nemec, Thorne, Harney and DeAtley voted aye and with no nay votes the motion to amend passed. Trustee Nemec then moved with a second by Trustee DeAtley to approve as amended **ORDINANCE 2022-8 AN ORDINANCE AMENDING THE VILLAGE CODE, TITLE 6, CHAPTER 2: PUBLIC IMPROVEMENTS, CHAPTER 3; VILLAGE WATER AND SEWER, CHAPTER 4: PUBLIC AND PRIVATE SEWERS, CHAPTER 5: PRIVATE SEWAGE DISPOSAL AND TITLE 7, CHAPTER 4: SWMMING POOLS. .** On a roll call vote with Trustees, Nemec, Hoffman, DeAtley, Thorne and Harney voting aye and with no nay votes, Ordinance 2022-8 was approved.

POLICE AND PUBLIC SAFETY

Chief Parma reported that the installation of the fuel tanks for the Village has been completed and both tanks have been filled. He commended the Public Works Departments for their efforts to construct the new concrete pad for the tanks.

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PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee Thorne reported on the progress of the purchase of the content management and website software for the Village.

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

None

NEW BUSINESS

Kyle Killinger, Director of Public Works submitted a request for authority to hire a part-time seasonal worker at the rate of \$12.00 per hour. Trustee Thorne moved with a second by Trustee Nemec to authorize the hire of a part-time seasonal work for Public Works at the hourly rate of \$12.00 for a minimum of 16 hours per week. Pursuant to a roll call with Trustee Nemec, DeAtley, Thorney Hoffman and Harney voting aye and with no nay votes the motion passed.

Kyle Killinger, Director of Public Works submitted a request for approval to authorize the work and payment for repair to replace culverts for locations at Glen Oak, Walnut Drive, 1055 Van Tassel Road, Beau Brummel Court, Katrina Lane, and Acord Drive for an amount not to exceed \$18,160.00. Trustee Harney moved with a second by Trustee Nemec to approve the culver repair request. Pursuant to a roll call vote with Trustee Nemec, DeAtley, Hoffman, Harney, and Thorne voting aye and with no nay votes the motion passed.

Kyle Killinger, Director of Public Works, submitted a proposal to replace a drainage pipe at 942 Willow Lane. The issue has been brought to Mr. Killinger's attention by the homeowner who pointed out that due to heavy rains, the soil around pipe to the catch basin was eroding. It was noted that an adjacent landowner was in the process of replacing their culvert and driveway. Further the cost to repair (\$11,370.00) would deplete the Public Works operating budget, to the issue to repair was tabled until the next business meeting in order to determine how to fund the needed repair.

Public Works submitted a cost proposal for the repair the culvert at the end of the driveway at 112 Hilltop Lane which resulted during the work to repair a water main break. The issue of the duty to pay for the culvert repairs arose in part to the fact that the driveway has been placed over the water main. Due to the complexity if the issue the issue was tabled to the next regular meeting scheduled for 6-21-2022.

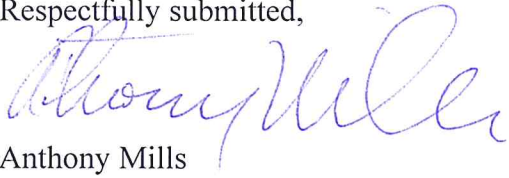
ADJOURNMENT

Trustee DeAtley moved with a second from Trustee Thorne to adjourn the meeting at 8:48 pm. On a roll call vote with Trustee Harney, Piraino, Hoffman, Thorne, Nemec and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

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Respectfully submitted,



Anthony Mills
Village Clerk