

# VILLAGE OF SLEEPY HOLLOW

## VILLAGE BOARD MEETING MINUTES

March 7, 2022

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Steven DeAtley, Anthony Piraino, Mark Thorne, George Hoffman, Director of Finance Eugene Vann, Chief of Police Samuel Parma, and Village Attorney Mark Schuster attended in person. Trustee Joseph Nemec, Trustee Ed Harney, Director of Public Works Kyle Killinger and Village Engineer Jeffrey Steele attended by remote video conference via Zoom. After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

### MINUTES

Trustee DeAtley moved with a second from Trustee Thorne to approve the Village Board Meeting Minutes of February 22, 2022. On a roll call vote with Trustees Hoffman, Thorne, Piraino, DeAtley, Nemec, and Harney voting aye, with no nay votes the motion passed and the minutes of February 22, 2022 were approved.

### PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a Gubernatorial Proclamation and Executive Order No.2022-07 (Covid-19 Executive Order 102) on March 4, 2022 which continues to extend authority to municipalities to hold meetings by way of remote attendance. While the Village Hall and Regular Board Meetings are now open to the public, board members have the option of attending remotely through April 2, 2022.

Due to the inconsistent address naming and numbering on Rt. 72, The Village of Sleepy Hollow has been asked to correct the situation by passing **RESOLUTION 544 ESTABLISHING THE OFFICIAL NAME OF ILLINOIS ROUTE 72 IN THE VILLAGE OF SLEEPY HOLLOW AND ESTASHING OFFICIAL ADDRESSES.** Trustee Piraino moved with a second by Trustee Hoffman to approve RESOLUTION 544 as drafted. By a roll call vote with Trustee Nemec, Hoffman, Thorne, Harney, DeAtley and Piraino voting aye and with no nay votes the motion passed.

### CLERK

No report

### PLANNING AND ZONING COMMISSION

The P&Z Commission voted to establish regular meetings on the second (2<sup>nd</sup>) Monday of each month and asked the Board to approve this plan. Trustee Thorne moved with a second by Trustee Piraino to approve the request from the P&Z Commission to hold meetings on the second Monday of each month. On a roll call vote with Trustee Piraino, DeAtley, Nemec, Hoffman, Thorne, and Harney voting aye and with no nay votes, the motion passed. These meetings will be open to the public subject to space limitations of the Village Hall.

### ATTORNEY

Village Attorney Schuster presented the Board with his analysis and advice on the issue of the Village's obligation to maintain the trees and vegetation growing in the right of way adjacent to streets and roadways. Trustees Harney and Thorne worked with Attorney Schuster to develop a policy for trimming trees, shrubs, bushes, and other vegetation adjacent to and over Village

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roadways. Thorne moved with a second by Trustee Harney to approve RESOLUTION 543 ESTABLISHING A POLICY FOR THE CARE AND MANAGEMENT, INCLUDING PRUNING, TRIMMING OR CUTTING OF TREES, SHRUBS, BUSHES, PLANTS OR OTHER VEGETATION IN THE RIGHT OF WAY OF VILLAGE ROADWAYS. By roll call vote with Trustee Piraino, DeAtley, Harney, Thorne, Hoffman and Nemec voting aye and with no nay votes RESOLUTION 543 was approved.

The adoption of **RESOLUTION 543** necessitated an amendment to the Village code provisions regarding the height of tree canopies. Trustee DeAtley moved with a second by Trustee Harney to approve ORDINANCE 2022-3 – AN ORDINANCE AMENDING THE REGULATIONS CONCERNING TREE CARE AND MANAGEMENT IN THE VILLAGE. On a roll call vote with Trustee DeAtley, Nemec, Hoffman, Thorne, and Harney voting aye and with Trustee Piraino voting nay, the motion to approve ORDINANCE 2022-3 was approved.

**ENGINEER**

The Village Engineer recommended to the Board that it move the start date for the 2022 Road Project to July 2022. This will require the Board to authorize the publication and requests for bid to an earlier date as well. President Pickett proposed April 1, 2022 as the date for publication and the Board agreed with this date.

The Board discussed the issue of an anticipated increasing cost of asphalt. The increased cost is a direct result of Russia's illegal and immoral invasion of Ukraine. The Board discussed how the Village would handle the increase cost for asphalt and possible sources of additional funds if and when needed. President Pickett and DOF Vann identified the MFT and the state's Rebuild Illinois fund as two possible sources. This issue will be added to the agenda for the regular business meeting scheduled for March 21, 2022.

**DIRECTOR OF FINANCE**

Trustee Thorne moved with a second from Trustee Hoffman to approve the accounts payable of February 22, 2022 for \$87,046.89 By a roll call vote with Trustee DeAtley, Nemec, Thorne, Harney, Piraino and Hoffman voting aye and with no nay votes, the motion passed.

**COMMENTS FROM THE PUBLIC**

None

**PARKS, ROADS, AND STREETS**

No report

**FINANCE**

No report

**WATER AND SEWER**

Trustee Nemec reported on a water pressure problem on Wanut Drive. It appears that the earlier maps showing a loop to Acorn Court were incorrect so once the loop has been established the water pressure will improve. In order to establish the loop the Village will need to obtain and record an easement along the lot lines of properties adjacent to the roadways. A draft letter to be sent to each homeowner along the proposed route was presented to the Board and Trustee Nemec moved with a



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second by Trustee Harney to approve the letter as drafted. By roll call vote with Trustee DeAtley, Nemec, Hoffman, Piraino, Thorne and Harney voting aye and with no nay vote, the motion passed.

### **POLICE AND PUBLIC SAFETY**

Chief Parma and Trustee DeAtley presented the Board with a request to approve a purchase order in an amount not to exceed \$43,700 for the purchase of a new squad car. This was an item included in the budget for the prior fiscal year and will be included in the budget for fiscal year 2022-2023; in order to secure the timely delivery of the vehicle, Chief Parma requested authority to place an order for the purchase at this time for delivery in FY 2023. Trustee DeAtley moved with a second by Trustee Thorne to authorize Chief Parma to place the order. On a roll call vote with Trustee Nemec, Hoffman, Thorne, Harney, DeAtley and Piraino voting aye and with no nay votes the motion passed. Chief Parma estimates the delivery of the squad card by June or July of this year.

Trustee DeAtley gave a shout out to Public Works after receipt of favorable comments regarding the efforts by Public Works for the repair of potholes on Village roadways. Director of Public Works Kyle Killinger noted that work on fixing potholes will increase with the warmer weather.

### **PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

### **BUILDING AND ZONING ENFORCEMENT**

Trustee Piraino reported that he received an inquiry from Atomatic Mechanical Services, Inc. (Atomatic.com) regarding the availability of 1001 West Main. Atomatic indicated the building would be used for both an office as well as a warehouse space. Since this address is presently zoned for retail only, Trustee Piraino noted that a change in the present zoning would be needed for the prospective business. Trustee Piraino forwarded the inquiry to President Pickett who telephoned Atomatic in response to the inquiry.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

President Pickett advised the Board that with the Disconnection of Randy's Farm property from the Village, the Village is required to publish a revised/updated zoning map which shows that the Randy's property is no longer within the jurisdictional boundaries of the Village. Included in the agenda packets was a revised map prepared by the Village Engineer. Trustee Piraino moved with a second from Trustee Thorne to approve the publication of the new zoning map. On a roll call vote with Trustee Hoffman, Nemec, Harney, DeAtley, Piraino and Thorne voting aye and with no nay votes the motion passed.

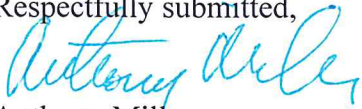
### **ADJOURNMENT**

The board having no further business to discuss Trustee DeAtley moved with a second from Trustee Thorne to adjourn the meeting at 8:17pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Hoffman, Thorne and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

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Respectfully submitted,



Anthony Mills  
Village Clerk