

# **VILLAGE OF SLEEPY HOLLOW**

## **VILLAGE BOARD MEETING MINUTES**

**February 22, 2022**

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Steven DeAtley, Anthony Piraino, Edward Harney, Mark Thorne, George Hoffman, Director of Finance Eugene Vann, Chief of Police Samuel Parma, and ICCI Code Officer Barbara Dettmer attended in person. Trustee Joseph Nemec attended by remote video conference via Zoom. After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

### **MINUTES**

Trustee DeAtley moved with a second from Trustee Harney to approve the Village Board Meeting Minutes of February 7, 2022. On a roll call vote with Trustees Hoffman, Thorne, Piraino, DeAtley, Nemec, and Harney voting aye, with no nay votes the motion passed and the minutes of February 7, 2022 were approved.

### **PRESIDENT'S REPORT**

President Pickett noted that with the expiration set for February 28, 2022 of the latest Gubernatorial Proclamation this meeting may be the last regular Board Meeting wherein trustees are allowed to attend remotely. The next regularly scheduled business meeting is scheduled for March 7, 2022.

With the expiration of the Gubernatorial Proclamation President Pickett asked the board to consider the continuation of the closure of the Village Hall. On the recommendation of DOF Eugene Vann, Trustee Hoffman moved with a second by Trustee Piraino to continue the closure to February 28, 2022 with the reopening of the Village Hall effective March 1, 2022.

### **CLERK**

No report

### **PLANNING AND ZONING COMMISSION**

ICCI Code Officer Barbara Dettmer presented the Board with a report and recommendation of the Planning & Zoning Commission on the issue of the signage at 1039 and 1041 Main Street, Sleepy Hollow. Recently a Covid-19 testing facility has begun operation at these addresses and is seeking authority to post multiple signs (banner and window) promoting the testing facility. Trustee Hoffman expressed concern regarding the legitimacy of this operation after the recent closure of other facilities by the State of Illinois. ICCI Officer Dettmer reported the use of exterior banners and/or "flower standing signs" violated Village Code and therefore could not be approved. The testing facility is being operated by Plum Testing which is registered with the State. After discussion, Trustee Piraino moved with a second from Trustee Thorne to approve the application of signage as recommended by the P&Z Commission. On a roll call vote with Trustee DeAtley, Harney, Nemec, Thorne and Piraino voting aye and with Trustee Hoffman voting nay, the motion to accept and approve the P&Z Commission's recommendation of 2 interior signs was approved.

The P&Z Commission also voted to establish regular meetings on the second (2<sup>nd</sup>) Monday of each month and Code Officer Dettmer asked the Board for formal approval of this request, President Pickett noted that since this issue had not been placed on this week's agenda, the issue will be placed on the agenda for March 7, 2022.

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## **ATTORNEY**

No report

## **ENGINEER**

No report

## **DIRECTOR OF FINANCE**

Trustee Thorne moved with a second from Trustee Hoffman to approve the accounts payable of February 22, 2022 for \$111,166.56. By a roll call vote with Trustee DeAtley, Nemec, Thorne, Harney, Piraino and Hoffman voting aye and with no nay votes, the motion passed.

## **COMMENTS FROM THE PUBLIC**

**Konrad Rybak** - Principal of Rybak Group LLC, presented the board with a letter of introduction wherein he noted as the contract purchaser of 1601 West Main Street, his firm is proposing to develop the vacant site as a mini-warehouse (self-storage) facility. Attached to the letter was the firm's business proposal for the Board consideration which noted in part, that the Village's zoning code does not allow the proposed use at this site. Since approval of the request would require a revision of the code, the Rybak Group has offers to pay for the costs of the revision, to include establishing and maintaining an account not to exceed \$5000 to cover the cost of revising the Village Zoning Code.

## **PARKS, ROADS, AND STREETS**

Trustee Harney reported the Village has finally received the poles purchased to install the previously order traffic control signs. The installation of the signs will begin as soon as the ground has thawed. The location for the placement of the signs is still under consideration.

Trustee Harney also reported that he and Trustee Thorne met with the Village Attorney to prepare a draft resolution pertaining t the trimming of trees and vegetation in the Village. This resolution will be submitted to the board at the meeting scheduled for March 7, 2022.

## **FINANCE**

Trustee Hoffman asked of the Village has received any request for payment (water fund) from the Village of West Dundee. DOF Vann stated that even after submitting a request to West Dundee there has been no response.

Trustee Hoffman expressed concern about the recent increase in fuel costs and asked if this increase will affect the Village's decision to install gasoline and diesel fuel tanks for its squad cars and Public Works vehicles. Chief Parma noted the project is moving forward and that he will be meeting with the EPA to secure that approval on the project. Chief Parma also reported that he will be recommending adding a camera to monitor usage of the tanks and that once he has that cost identified he will present the issue to the board.

## **WATER AND SEWER**

No report



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### POLICE AND PUBLIC SAFETY

Due to the delay between the placement of an order and receipt of the vehicle, Trustee DeAtley asked the board to approve the placement of an order to approve the purchase of a new squad car. This expense had been approved by the board as part of the current fiscal year's budget. However, since issue was on tonight's agenda the issue will be placed on the agenda for March 7, 2022. Chief Parma will prepare a purchase order for this item which will be included in the next meeting's agenda packet.

### PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee Thorne reported that his committee has received a quote from MuniCode on their content management and website software and while the software is still be investigated the initial price quote was surprisingly affordable.

### BUILDING AND ZONING ENFORCEMENT

Trustee Piraino reported an issue has arisen regarding the address signage for houses along Route 72. Due to the inconsistency in the numerical sequencing, some changes will need to occur to insured that the addresses comport with the numbers maintained by Kane County.

### OLD BUSINESS

None

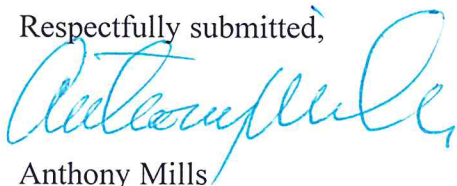
### NEW BUSINESS

Nicor Gas submitted two permits for relocating gas meters and regulators from the interior to the exterior of residents' houses at 106 Thorobred Lane and 1049 Van Tassel Road. Trustee Piraino moved with a second by Trustee Hoffman to approve Nicor Gas Application Permits Nos. 210086.838 and 210086.839 subject to compliance with the Village Engineer's concern regarding the highly sensitive drainage condition of this area – including, but not limited to, the condition that should the drain tile at either location be exposed, a Village representative be present to inspect the drain tile prior to replacing the groundcover. On a roll call vote with Trustee Nemec, Hoffman, Harney, DeAtley, Thorne and Piraino voting aye and with no nay votes, the motion passed.

### ADJOURNMENT

The board having no further business to discuss Trustee DeAtley moved with a second from Trustee Harney to adjourn the meeting at 8:26 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Hoffman, Thorne and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned

Respectfully submitted,



Anthony Mills  
Village Clerk