

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

December 17, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order by President Pickett at 7:33 p.m. at the Sleepy Hollow Village Hall. Present at roll call were Board Trustees Fudala, Nemec and Merkel. Trustee Ziemba arrived at 7:37 p.m. Trustee Finney was absent. Also present were Village Police Chief James Linane, Director of Finance Henry Mionskowski and Village Public Works Director Kyle Killinger.

MINUTES

Trustee Merkel moved with a second from Fudala to approve the minutes of December 3, 2018 which passed by unanimous voice vote.

Prior to the next item on the agenda President Pickett called for a motion to amend the agenda to move item "A." under NEW BUSINESS to allow for members of the Rutland-Dundee Fire District to address the board regarding the proposed upgrading of the fire department's signage at Firehouse No. 2. Nemec moved with a second from Merkel to approve the amendment of the agenda schedule. By voice vote of the trustees present the motion to amend was unanimously approved.

Chief Thomas and Lieutenant Reedy discussed the upgrades and improvement to the sign outside of the firehouse in the village. The new sign will be placed in the same location with LED lights and with the capacity to integrate with the Public Alert System. After a detailed discussion of the many upgrades of the new sign, it was the consensus of the board that new sign was a welcomed improvement.

PRESIDENT'S REPORT

President Pickett introduced Edward Harney for appointment as trustee to fill the vacancy created by Jeff Seiler's no longer being a resident due to moving out of the village. President Pickett noted Mr. Harney is a long time resident of the village, a registered voter, prior member of the Zoning Board of Appeals and has expressed an interest in serving on the board. Trustee Merkel expressed concern with the appointment of an individual who had not regularly attended meetings and who had not taken out candidate's nomination packets. Merkel questioned President Pickett as to why he did not select one of the candidates who have taken out candidate's packets to which President Pickett said it would not be fair to select one potential candidate over another and that as to those candidates the decision was best be left up to the voters. Merkel stated that the way the appointment issue was placed on the agenda lacked transparency because it did not identify Mr. Harney by name. He said if he had known who was to be appointed he could have contacted Mr. Harney and questioned him in advance of the meeting. Mr. Harney volunteered to answer any questions anyone wanted to pose and stated if appointed he could respectfully agree or disagree with the members of the board members and that he could do the same with the village residents. Trustee Merkel said "that was good". Trustee Fudala asked if Anthony Piraino was considered for the appointment. President Pickett noted Mr. Piraino had taken out a candidate's packet and was seeking an elected position on the board and that it wouldn't be fair to select Mr. Piraino over the other candidates. After this discussion Nemec moved with a second from Ziemba to approve the appointment of Edward Harney to serve as trustee for the term which expires April 2021. By voice vote the motion to approve the appointment of Edward Harney passed 3-2. Aye: Nemec and Ziemba with the Village President voting aye. Nay: Merkel and Fudala. The Village Clerk administered the Oath of Office to Mr. Harney after which time Mr. Harney took his seat on the board.

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President Pickett reported he has been contacted by an individual regarding the vacancy of the fitness center. Pickett reported the individual expressed an interest to put in a package liquor store, tasting bar and video gaming establishment consisting of approximately 5000 square feet. While the package store would be full service, the tasting bar would be limited to craft beers and wine. This establishment would be for adults only. Pickett noted that while the village has a license for each proposed activity it did not have a license for all three activities in one place. This would require an amendment to the Village zoning codes.

Fudala asked if the establishment would sell vaper products and further asked in the event the State of Illinois lifts the prohibition on the use and sale of marijuana would these also be sold at this establishment. Ziemba voice his concern about the sale of marijuana in the village and Merkel expressed concern about alcohol sales to minors. President Pickett reported the individual has offered to come to the board to present in greater detail his plans for this business and that he would invite this individual to come to the board after the first of the year.

The board asked Chief Linane his thoughts on this proposal. The Chief stated that his department would monitor all activities including bar checks and would address any infractions promptly and seriously. He noted that there have been no problems with alcohol sales at Salsa Street and gaming activities at Elsie's and saw no problems with the proposed business.

CLERK

No report

PLANNING AND ZONING COMMISSION

Pickett reported he has received inquiries from several residents expressing interest in the committee after receiving the publication of the last village newsletter. He will address this issue at the next regularly scheduled meeting.

ATTORNEY

No report.

ENGINEER

On behalf of the Village Engineer President Pickett provided an update on the status of the 2018 Sleepy Hollow Street Program. The Village Engineer has completed his analysis of the fiber optics permit request which will be submitted to the board at the first regularly scheduled meeting in January 2019. The progress on the repairs to Bullfrog Lane was discussed with President Pickett noting that while all permits have been submitted the Army Corp of Engineers presented several suggestions for consideration which the Village Engineer has addressed. The Engineer will present his update on the permitting process at the next regular scheduled meeting. Once the permits have been granted and with the possible exception of road paving the construction can begin and does not have to wait until spring.

DIRECTOR OF FINANCE

Village Finance Director Mionskowski reported warrants in the amount of \$343,425.43. Ziemba moved with a second from Fudala to approve the account payable warrants in the amount of \$343,425.43. By roll call vote the motion to approve the warrants passed. Aye: Fudala, Nemec and Ziemba, Nay: Merkel. Abstain: Harney. Motion carried.

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COMMENTS FROM THE PUBLIC

Hans Meng - 1142 Gail Court addressed the board concerning his receipt of a notice of violation for the parking of an enclosed trailer on his property. He received an earlier notice this year and questioned why he was receiving a second notice. He asked the board what was village policy on the search for code violations. He noted the frequency of inspections on his cul-de-sac and failure to address other code violations in other parts of the village. President Pickett stated that experience shows that most reports of code violations come from neighbors and asked Trustee Fudala to contact the code enforcement officer to discuss this issue. Fudala agreed to make this inquiry and then contact Mr. Meng directly.

PARKS, ROADS AND STREETS

Merkel reported that Public Works has received a proposal of \$1900 for the three month rental of Type 3 barriers for Bullfrog Lane. Public Works also received a proposal of \$1570 to purchase similar barriers. The barriers under consideration are 8 feet wide and each proposal calls for 6 Type 3 barriers with 3 to be placed at each end of Bullfrog Lane. The board discussed the economy of the rental versus purchase of the barriers with Chief Linane noting that such barriers could be used in the future. The Chief agreed to contact other possible sources for less costly Type 3 barriers.

The issue of the permanent closure of the service road adjacent to the Village Hall was brought up with the discussion focusing on the removal of this road in its entirety. Once removed there will be no need for any barriers. This issue will be further discussed at the next regularly scheduled meeting.

FINANCE

Trustee Ziembra presented for discussion and approval two insurance renewal proposals. The first is for property and casualty coverage in the amount of \$40,961. Ziembra noted the proposal included cyber insurance and he reported it was the recommendation of the finance committee that the village forgo purchasing cyber insurance. Ziembra moved with a second from Fudala to approve the purchase of property and casualty insurance in the amount of \$40,961. By roll call vote the motion to approve the purchase was passed. Aye votes – Fudala, Nemec, Merkel, Harney and Ziembra. Nay: None.

Ziembra also presented to the board a binder proposal for medical coverage for village employees. The proposal shows an increase of 1.35% for medical coverage through BCBS and 9% for ICOP. Ziembra moved with a second by Fudala to approve the purchase of medical coverage as recommended by the Finance Committee. By roll call vote the motion to approve the purchase of health insurance coverage passed Aye: Fudala, Nemec, Merkel, Harney and Ziembra, Nay: None.

WATER AND SEWER

President Pickett noted there have been no water main breaks since the meeting on 12/3/2018.

POLICE AND PUBLIC SAFETY

Chief Linane provided a copy of his department's monthly summary report. The Chief reported on his department's participation in the "Shop with a Cop" festivities. Sleepy Hollow officers John McDonnell and Kevin Forrest took part in this holiday event along with officers from East Dundee, Carpentersville, West Dundee, Gilberts, and Pingree Grove to help 130 children pick out gifts. Each child also received a winter coat if they needed one, and their families received a gift card to Village Fresh Markets in Carpentersville. The unselfish acts of these officers received many favorable comments from the board.

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Chief Linane asked for the board's recommendation for the collection of outstanding and unpaid administrative towing fees. Collection agencies typically charge 50% of the amounts recovered. In response to a question by Trustee Nemec the Chief explained these are fees charged by the Village in the amount of \$500 and are in addition to towing and vehicle storage charged when a vehicle is impounded for one of 6 enumerated offenses. After an inquiry from Fudala the Chief noted that these do not include Article 36 charges. Chief is recommending the use of a collection agency whose fee will be contingent upon recovery. Ziemba noted that as the liaison to the Finance Committee he would be satisfied with receiving 50% on the dollar since that is better than no recovery. Chief will prepare a calculation of the outstanding amounts and report back to the board at the next regularly scheduled meeting.

PUBLIC BUILDINGS AND ENVIRONMENTAL

Nemec reported further contact with the IDNR who endorsed the recommendations put forth by the Urban Coyote project. The City of Geneva arranged for an expert to come to the city to give a presentation to its citizens and this presentation was videotaped and is available to Sleepy Hollow residents free of charge. Merkel reported that he found on the Kane County Forest Preserve website a report showing that white tail deer comprise 22% of a coyote's diet. Nemec responded that his commentary was limited to that which an expert reports and he does not hold himself out as an expert on coyote dietary habits.

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

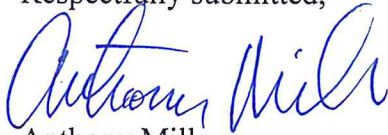
Pickett reported that he spoke with the person overseeing the publication of the Legend regarding cost versus revenues received for the publication. The discussion centered on reducing costs and/or increasing ad revenue. The next publication will be in the spring of 2019 and this issue will be revisited at that time.

NEW BUSINESS

See commentary above regarding the presentation by the Rutland-Dundee Fire District personnel.

With there being no further business before the Board of Trustees, Trustee Ziemba moved with a second from Fudala to adjourn the meeting. By unanimous voice vote the meeting was adjourned at 8:58 PM.

Respectfully submitted,



Anthony Mills
Village Clerk