

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

December 3, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Joe Nemec, Thomas Merkel and Donald Ziemba. Trustee Scott Finney and Jeff Seiler were absent. Also present were Police Chief James Linane, Village Attorney Mark Schuster, Director of Finance Henry Mionskowski and Village Engineer Jeffrey Steele.

MINUTES

1. Merkel moved with a second by Fudala to approve the Village Board Meeting Minutes of November 19, 2018. By voice vote the motion was passed unanimously.

PRESIDENT

President Pickett reported that Trustee Jeff Seiler sold his house in the village and by way of an email announced that he was vacating his seat on the board. Upon receipt of this email President Pickett contacted the Village Attorney to discuss this departure and to seek legal counsel on how to proceed to fill this vacancy. An opinion was prepared and distributed to the remaining trustees in advance of the meeting. Because Mr. Seiler did not follow the statutory procedure for resigning his position, it was thereby necessary for the remaining trustees to declare a vacancy on the board. Trustee Nemec moved with a second from Fudala to declare a vacancy on the board. Aye: Fudala, Nemec, Merkel and Ziemba. Nay: None. The motion passed unanimously.

CLERK

The Village Clerk submitted Resolution 513 A Resolution Establishing Dates of Regular Meetings of the Board of Trustees of the Village of Sleepy Hollow for the Calendar Year 2019.

Trustee Nemec recommended Resolution 513 be changed moving the meeting dates of 1/21/2019 (Martin Luther King Jr. Day) to 1/22/2019 and 2/18/2019 (Presidents Day) to 2/19/2019. After discussion by the board members, Nemec moved with a second from Merkel to approve Resolution 513 as amended. By voice vote the motion passed unanimously.

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report.

ENGINEER

The Village Engineer submitted to the Board the Final Payment Estimate – 2018 Street Improvement Project. The final estimate for payment to Arrow Road Construction is \$229,336.09.

DIRECTOR OF FINANCE

Ziemba moved with a second from Fudala to approve the accounts payable of December 3, 2018 in the amount of \$60,904.30. Aye: Fudala, Nemec, Merkel and Ziemba. Nay: none. The motion passed unanimously.

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Trustee Ziemba presented for the board's consideration Ordinance 2018-18 TAX LEVY ORDINANCE. The ordinance levies taxes for all corporate purposes for the fiscal year stating the 1st of May, 2018 and ending on the 30th of April, 2019. The amount to be levied is \$812,290. Ziemba moved with a second from Nemec to approve Ordinance 2018-18 TAX LEVY. Aye: Fudala, Nemec, Merkel and Ziemba. Nay: None. Motion to approve passed unanimously. The ordinance calls for the Village Clerk to make and file with the Kane County Clerk a certified copy of the Ordinance.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

No report

FINANCE

No report

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee Nemec continued his research into coyotes in an urban environment. Prior to the meeting copies of multiple emails were distributed to the trustees for their review and comment.

BUILDING AND ZONING ENFORCEMENT

No Report

OLD BUSINESS

Merkel inquired as to the status of filling the Planning and Zoning Committee. President Pickett reported that not enough residents have yet volunteered to staff the committee.

It was noted that the health club adjacent to Route 72 is closed and shuttered and no longer in business. The decision to close was made without any notice to the village. Trustee Merkel asked if the business owed money to the village. The business did not have retail sales so there would be no outstanding taxes. The board also discussed whether the Midway Motors has reported any sales. President Pickett indicated that they have been selling vehicles since opening or about the 17th of September.

NEW BUSSINESS

President Pickett reported to the board that he had the Village Finance Director prepare an analysis of the cost to produce the quarterly newsletter (Legend) in comparison to the revenue generated through ad sales. The analysis shows the revenue does not cover production costs. Pickett then asked for the trustees' thoughts for cost savings by reducing the frequency of publication (2X versus 4/X per year); using black and white versus color printing, etc. Pickett noted the recent edition of the Legend contained an obituary section as well as a "News from Neighbors" section which were new

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additions to the newsletter; and asked for Trustees' opinions continuing such sections in future newsletters. The cost/revenue analysis for the Summer 2018 and Fall 2018 Newsletters respectively were \$(1,219.93) and \$(1,127.67). The board will continue to discuss this issue.

Merkel moved with a second from Ziemba to adjourn to executive session at 8:16 p.m. to review executive session minutes pursuant to §2(c)(21) of the Open Meetings Act. Aye: Fudala, Merkel, Nemec, Ziemba. Nay: None. Motion passed. (Trustee Nemec left the meeting thereafter and did not participate in the executive session).

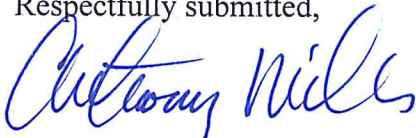
The regular session resumed at 8:43 p.m. Ziemba moved with a second from Merkel, to release the following minutes of closed executive sessions:

- October 10, 2010
- November 1, 2010
- September 2, 2014
- October 6, 2014
- October 20, 2014
- November 3, 2014
- November 17, 2014 – paragraphs 1 and 2
- September 8, 2015
- September 21, 2015
- June 4, 2018.

Aye: Fudala, Merkel and Ziemba. Nay: None. Absent – Finney and Nemec. Motion passed.

Ziemba moved with a second from Merkel to adjourn the meeting at 8:47 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk