

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

JULY 2, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Thomas Merkel, Joseph Nemec, Jeff Seiler and Donald Ziemba. Also present were Village Police Chief James Linane, Director of Finance Henry Mionskowski, Director of Public Works Kyle Killinger and Village Attorney Mark Schuster.

MINUTES

Trustee Merkel requested that additional information identifying his concerns and disagreement with Resolution 511 A Resolution Approving a Certain Intergovernmental Agreement with Dundee Township Regarding the Transfer of the Former Wetland Mitigation Bank Property be included in the Minutes for the Board Meeting of June 18, 2018. Trustee Merkel moved with a second from Fudala to table the approval of the minutes for June 18, 2018 until further review can be had. By voice vote the motion to table was unanimously approved. Those Minutes once updated will be submitted for approval at the next regularly scheduled Board Meeting.

PRESIDENT

President Pickett reported that as the Local Liquor Control Commissioner he issued a liquor license for the sale of alcohol during the 4th of July festivities; and he issued permit for fireworks display on that date.

CLERK

Village Clerk Mills provided an update of the discussion with Comcast and the review by the Village Engineer for Comcast Permit Application DCS-735124RL. Trustee Nemec moved and Seiler seconded to approve the application subject to additional conditions recommended by the Village Engineer. By voice vote the motion was unanimously approved. The Village Clerk will prepare a letter for President Pickett's signature which grants the permit application subject to the additional conditions.

Village Clerk Mills presented a Request for Permit by DraftPros for the installation of 2618' of fiber optic cable in the right-of-way on 1700-1000 IL-72/Higgins Road portions of which are on Village property. Nemec moved with a second from Seiler to approve the permit request. After discussion and voice vote the Board unanimously approved the permit.

Nicor Gas submitted an Application for Permit to access Village property to perform mandatory copper service line replacement at multiple residences. Seiler moved with a second from Fudala to approve the permit request. By voice vote the Board unanimously approved the permit subject to additional conditions recommended by the Village Engineer.

PLANNING AND ZONING COMMISSION

No report.

ATTORNEY

No report.

ENGINEER

Jeff Steele submitted a Memorandum dated July 2, 2018 addressing the status of current projects. Those projects include:

- 2018 Sleepy Hollow Street Program. The final plans and specifications have been submitted to IDOT and is scheduled to have a bid opening of July 30, 2018.
- Bullfrog Road Culvert Replacement. The plans have specifications have been completed and have been submitted to the Army Corp of Engineers, Illinois Department of Natural Resources and Illinois Environmental Protection Agency through a Joint Permit Application for their review. Once the review has been completed the project will be placed out for bid.
- Comcast Permit Application DCS-735124RL. The Comcast Permit Application has been reviewed for the proposed installation of a new CATV coax cable to be located along Hillcrest Drive and behind the residences of 101 and 102 Thorobred Lane. At this time the Village Engineer sees no issues for this permit application as in does not appear to interfere with any proposed work in the future. However Mr. Steele recommends that Comcast be apprised of the following items as a condition to issuance of the permit:
 1. There are drain tiles known to be in that area, however their exact location is uncertain. If Comcast damages one of the drain tiles or in the future it is determined that the work impacted one of the drain tiles Comcast will need to repair these drain tiles and any other issues that arise from such damage at their cost.
 2. This area is very sensitive to drainage and therefore any restoration required from this work will require that the site be restored to its original condition and not block any natural drainage paths.
 3. In the future grading/storm sewer work may take place in the area it will be Comcast's responsibility and Comcast should plan accordingly.

DIRECTOR OF FINANCE

Village Finance Director Mionskowski reported warrants in the amount of \$102,892.75. Ziemba moved with a second from Seiler to approve the accounts payable warrants in the amount of \$102,892.75. Aye: Fudala, Merkel, Nemec, Seiler, and Ziemba. Nay: None.

COMMENTS FROM THE PUBLIC

- George Koester 1287 Locust Drive appeared to speak about drainage issues first raised last year on 8/7/2017. He inquired on the status of repairs. President Pickett did not recall the specific discussion but thanked him for his comments and said he would check with the Village Engineer once he returned from vacation.
- Jeremy M. Carlson 544 Stevens Court next spoke regarding new construction on adjacent property and the potential for water runoff and drainage issues. Recently a builder cleared the trees on the property in order to start construction of a new house and this has resulted in the property turning into a swamp. Mr. Carlson presented multiple photos of the property in its current state and the photos were shared with the members of the Board. He expressed concern that as the property is developed the drainage issues will continue due to the lack of a drainage channel. President Pickett stated the Village is aware of the construction and that the builder has not submitted an application for a building permit but since it is private property the Village cannot dictate what can be done on the property. President Pickett thanked Mr. Carlson for his comments.

- Erin Nash 544 Stevens Court spoke to raise additional questions about the adjacent property's suitability and asked if there was anything the Village could do to ensure the suitability of any septic system constructed on the property.
- Bonnie Wise 1733 Hazel Court spoke regarding water drainage issues on her property. She advised that she spoke with Public Works last year and was told that the Village would get to her property in due course. She appeared to ask when that she could reasonably expect the drainage issues to be resolved. President Pickett noted that the Village was aware of the situation but due to heavier than expected rainfall there was no money remaining in the budget for repairs. That area is under review and that there is no simple fix to correct the problem.
- Joe LaVigna 724 Hillcrest Drive spoke regarding water damage caused by runoff from adjacent property. The easement is completely swamped and is getting worse each year. He stated that he has already installed over 300' of French drain to mitigate the issue but the problem continues. President Pickett thanked Mr. LaVigna his comments.

TRUSTEE REPORTS

PARKS, ROADS AND STREETS

Trustee Merkel reported that he met with Kyle Killinger regarding the condition of equipment on the playground at Churchill Court. Killinger will investigate what is needed to repair the aging equipment.

FINANCE

No May report was presented due to limited data for the first month of the fiscal year. Ziemba reported the Finance Committee was unable to have its regularly scheduled meeting and that another meeting would be scheduled before the next Board meeting.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

Chief Linane reported a recent inquiry from a resident of West Dundee seeking permission to drive a golf cart in the Village 4th of July Parade. The request was to drive a street legal golf cart from West Dundee to the parade on the streets in the Village. Chief Linane prepared an analysis of Illinois Section 11-1426.2 Operation of low-speed vehicles on street and presented his analysis to the Board. Illinois law allows for such operation if "a unit of local government . . . [has] by ordinance or resolution, authorize[d] the operation" There was no consensus of the Board to proceed with such regulations.

Chief Linane reported that his department has two items of surplus property (squad car #6 and 3 mobile docking stations) which he believes can be disposed. Such disposal will require an ordinance approved by the Board. The Chief will submit to the Village Clerk the information needed to prepare an ordinance.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

Fudala asked for an update of the Paula Court foreclosure matter and Chief Linane reported there are no new developments.

OLD BUSINESS

None

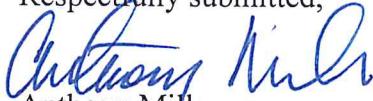
NEW BUSINESS

Village Attorney Schuster reported the passage of Small Cell Facilities Deployment Act (S.B. 1451) which “will enable service providers to access municipal utility poles for collocation of small wireless facilities”. Since the Act allows a local municipality to impose fees for the use of municipal poles, the Village must take action by August 1, 2018 to establish a fee schedule “consistent with the Act”.

Attorney Schuster will prepare a draft ordinance to address the regulations and fee schedule required under the Act.

Seiler moved with a second from Ziemba to adjourn the meeting at 8:10 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk