

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

APRIL 16, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Thomas Merkel, Joseph Nemec, Jeff Seiler and Donald Ziemba. Trustees Scott Finney and Dennis Fudala were absent. Also in attendance were Directors of Finance Ellen Volkening and Henry Mionskowski and Police Chief James Linane.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Village Board Meeting Minutes of April 2, 2018. Motion passed unanimously.

PRESIDENT

1. Ziemba moved with a second from Seiler to appoint Henry Mionskowski as a FOIA Officer for the Village. Motion passed unanimously.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

1. President Pickett briefly reviewed the meeting/public hearing held April 4th regarding text amendments to combine the three Village committees into one new committee. The Zoning Board unanimously recommended that the Village make these zoning changes to combine all 3 committees into one. The new Planning and Zoning Commission will have 9 members. Ziemba moved with a second from Seiler to approve Ordinance No. 2018-8 "An Ordinance Amending the Zoning Regulations and Other Village Code Provisions Necessary to make Effective the Combination of the Village Plan Commission, Zoning Board, and Zoning Board of Appeals into a Single New Entity to be Known as the Planning and Zoning Commission." Aye: Ziemba, Seiler, Merkel, Pickett. Motion passed. President Pickett thanked all members of the 3 committees for their time and service to the Village which will terminate April 30. Any residents interested in serving on the new committee, which becomes effective May 1, 2018, should send a letter of interest to President Pickett.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report.

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DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of April 16, 2018 in the amount of \$98,199.85. (Trustee Nemec arrived.) Aye: Ziemba, Seiler, Nemec, Pickett. Nay: Merkel. Motion passed.
2. Ziemba moved with a second from Seiler to approve Ordinance No. 2018-9 "An Ordinance Authorizing the Sale or Disposal of Certain Property Owned by the Village". Aye: Ziemba, Seiler, Merkel, Nemec. Motion passed.
3. Seiler moved with a second from Ziemba to approve the water and sewer accounts to be written off in the amount of \$204.10. Aye: Seiler, Ziemba, Merkel, Nemec. Motion passed.
4. Ziemba moved with a second from Seiler to approve the fiscal year 2018 operating transfers as listed on the report. Aye: Ziemba, Seiler, Merkel, Nemec. Motion passed.
5. Ziemba moved with a second from Seiler to approve Resolution No. 507 "Resolution Designating Capital Improvement Fund Balance Reserves for Vehicles, Building/Property Improvements and Equipment for Fiscal Year Ended April 30, 2018." Motion passed unanimously.

Nemec moved with a second from Ziemba to amend the agenda to move the 8 p.m. presentation to now. Motion passed unanimously. Cathy Story was present on behalf of Crichton Enterprises, and requested permission to hold a farmer's market in the parking lot of 1700-16 Main Street. Vendors would sell their own goods on the property. The hours would be 8 a.m. to 4:30 p.m. on Saturday and possibly Sunday and be held weather permitting. Nemec moved with a second from Seiler to approve the request for a farmer's market at 1700-16 Main Street as outlined in the April 6, 2018 letter to the Village. It would be set up similar to the open market in East Dundee. There would be signs similar to those used by Ambrose Greenhouse that previously rented the space. One of the vendors may sell fresh fruit and vegetables. There will probably not be sales tax for the Village. Motion previously approved.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Merkel moved with a second from Seiler to approve the request of the Dundee Township Park District to hold the Splash and Dash Youth Triathlon in the Village on July 14th from 5:30 a.m. to 10 a.m. and to exempt the Park District from any permit fees. Motion passed unanimously.

FINANCE

1. Ziemba moved with a second from Seiler to approve the union and non-union salary and hourly wage rates for fiscal year 2019. Aye: Ziemba, Seiler, Merkel, Nemec. Motion passed.
2. Ziemba moved with a second from Seiler to approve the Fiscal Year 2019 Annual Operating Budget. Trustee Ziemba made brief comments regarding the budget. He also noted that the re-surfacing of Sleepy Hollow Road could cost over \$500,000. This project would be spread over a few years and the Village will apply for grants as well. Aye: Ziemba, Seiler, Merkel, Nemec. Motion passed.

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WATER AND SEWER

1. Water Services has been checking for leaks in the Village and have found at least two additional leaks. Efficiency is rising since some leaks have been repaired.

POLICE AND PUBLIC SAFETY

1. Chief Linane briefly reviewed the Illinois traffic stop report regarding racial profiling and noted that Sleepy Hollow meets the state benchmark for individuals stopped in the Village. The Chief also briefly reviewed the monthly police activity report and compared some areas with last year's totals.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. A tree will be planted in Sabatino Park on April 27th to celebrate Arbor Day.
2. The new owner of the property on Sleepy Hollow Road that wants to trim/remove some trees will submit a report from an arborist regarding the trees and will attend the next board meeting.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

1. President Pickett thanked Ellen Volkening for her many years of service to the Village in the finance department. His thanks were echoed by trustees. Mrs. Volkening will retire April 30th.

Seiler moved with a second from Nemec to adjourn the meeting at 8:18 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk