

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MARCH 19, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Thomas Merkel, Joseph Nemec, Jeff Seiler and Donald Ziemba. Trustee Dennis Fudala was absent. Also in attendance were Directors of Finance Ellen Volkening and Henry Mionskowski, Police Chief James Linane and Director of Public Works Kyle Killinger.

MINUTES

1. Seiler moved with a second from Finney to approve the Village Board Meeting Minutes of March 5, 2018. Motion passed with Merkel abstaining.

Merkel moved with a second from Seiler to amend the agenda to move the police hiring to now. Motion passed unanimously. Chief Linane read the background memos on two police candidates. Finney moved with a second from Seiler to approve the hiring of Kristopher M. Chiapecka as a part-time officer under the conditions outlined by the Chief, at a starting salary of \$20/hour. Aye: Finney, Seiler, Merkel, Nemec. Motion passed.

Finney moved with a second from Merkel to approve the hiring of Stephanie A. Hofer as a full-time officer under the conditions outlined by the Chief, at a starting salary of \$46,707.57/year. Aye: Finney, Merkel, Nemec, Seiler. Motion passed.

Both new officers were given the oath of office by the clerk.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

1. President Pickett summarized the March 7th public hearing regarding the petition for a renewal of the special use permit for the sale of motor vehicles at 1001 W. Main Street. (Trustee Ziemba arrived.) The permit was granted in 2017 but expired because the business did not start within the required six month time period. Lucas, who manages the location, was present and said he hopes to have business open within a few weeks but asked for additional time in case there are any problems. Nemec moved with a second from Seiler to approve Ordinance No. 2018-5, "An Ordinance Granting a Special Use to Allow for Motor Vehicles Sales, New and Used, on the Property at 1001 West Main Street in the B-2 Village Business District in the Village" and add to the ordinance that the special use shall expire in 7 months if business has not started. Aye: Nemec, Seiler, Finney, Merkel, Ziemba. Motion passed. Lucas confirmed that hours of operation are the same for sales employees and mechanics.

2. President Pickett noted there will be public hearing April 4th regarding zoning text amendments for the proposed combining of the Zoning Board, Plan Commission and ZBA.

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ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of March 19, 2018 in the amount of \$108,050.66. Aye: Ziemba, Seiler, Finney, Nemec. Nay: Merkel. Motion passed.
2. Ziemba moved with a second from Seiler to approve Resolution No. 505 for new signature cards for five accounts at First American Bank. Aye Ziemba, Seiler, Finney, Merkel, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Director of Public Works Kyle Killinger explained the salt purchase requisition and status of the salt supplies. Seiler moved with a second from Merkel to authorize the Village President to sign the Illinois Joint Purchasing Requisition for 700 tons of salt. Motion passed unanimously.
2. Merkel moved with a second from Finney to re-hire Graham Pienkowski for Public Works at \$10.40/hour and waive the pre-employment testing requirements. Aye: Merkel, Finney, Nemec, Seiler, Ziemba. Motion passed. It was noted that he must not exceed the 79 hours budgeted for this fiscal year.

FINANCE

1. Trustee Ziemba distributed and reviewed his summary of the general fund and the water and sewer funds which included comparisons with the prior fiscal year.

WATER AND SEWER

1. Trustee Seiler said the east side water efficiency is still down but the west side is up. The Board agreed the Village should proceed with the water leak survey as the water losses have been extensive from numerous leaks. Brief discussion of water problems and whether to be proactive and conduct leak detection surveys more often. It was noted that we could but do not have to go out to bid for this project. Seiler moved with a second from Ziemba to approve the water leak survey proposal from Water Services Company in the amount of \$6,235. Aye: Seiler, Ziemba, Finney, Nemec. Nay: Merkel. Motion passed.

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POLICE AND PUBLIC SAFETY

1. Chief Linane briefly updated the Board on staffing in the department. He also reviewed the 2017 Annual Report as well as the monthly activity report. Chief Linane noted that after the Village and KDOT meeting, KDOT will be analyzing Sleepy Hollow traffic reports and accidents along Randall R, including the Route 72 intersection.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. It was recommended that Scuff and Buff's cleaning contract be extended as they have consistently bid lower than other companies. Nemec moved with a second from Finney to extend the contract with Scuff and Buff for 3 years at an increase of \$439 over the last 3 year contract. Aye: Nemec, Finney, Seiler, Ziemba. Nay: Merkel. Motion passed. The total contract is \$16,066. It was noted that the Village ordinances specifically state the conditions and requirements under which it must go out to bid for contracts.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Nemec moved with a second from Finney to adjourn the meeting at 8:34 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk