

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

MARCH 5, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:38 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustees Dennis Fudala and Thomas Merkel were absent. Also in attendance were Village Attorney Mark Schuster, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Nemec to approve the Village Board Meeting Minutes of February 20, 2018. Motion passed unanimously.

PRESIDENT

1. President Pickett summarized the search for a replacement for Ellen Volkening and recommended Henry Mionskowski, who is a CPA, and can start training on March 12. After a 90-day probationary period, there will be a review and possible \$2,000 increase in salary. Ziemba moved with a second from Seiler to hire Henry Mionskowski as Director of Finance at \$64,000/year with a 90-day probationary period. Aye: Ziemba, Seiler, Finney, Nemec. Motion passed.

CLERK

1. There has been no response from Comcast to the clerk's phone messages requesting proof of their easement in regard to their request for a permit. The Village Engineer also submitted his written recommendations as a condition to any permit approval.

PLAN COMMISSION

No report.

ZONING BOARD

There is a meeting/public hearing Wednesday regarding Maxway Motors on Main Street.

ZBA

No report.

ATTORNEY

1. Attorney Schuster reviewed a proposed ordinance for a tree advisory board. Nemec moved with a second from Finney to approve Ordinance No. 2018-3 An Ordinance Creating a Tree Advisory Board in the Village", and to modify Section 2-4-4 by changing the 3 person panel to consist of 2 residents and 1 tree professional from Morton Arboretum or similar, all to be appointed by the Village President. Aye: Nemec, Finney, Seiler, Pickett. Nay: Ziemba. Motion passed.

2. Attorney Schuster reviewed an ordinance for cross-connections in the village. A cross-connection ordinance was passed in 1992 but not codified and this new ordinance has some updates to reflect changes in the Village since then. Seiler move with a second from Nemec to approve Ordinance No. 2018-4 "An Ordinance Amending Title 6: Public Ways and Properties, in Particular, the Regulations Governing Cross-Connections in the Village Water Distribution System." Aye: Seiler, Nemec, Finney, Ziemba. Motion passed.

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3. Attorney Schuster advised the Board that he is working on a draft ordinance to combine the three village committees into one. The zoning regulation changes will also require a public hearing of the Zoning Board before the ordinance can be approved. It was suggested this be scheduled in April if possible after which the ordinance will be presented to the Board.

#### ENGINEER

1. The engineer submitted a written report on the drainage issues at 922 Willow Lane and suggested they view the site after heavy rains. Trustee Nemec felt we should send the engineer's comments on this issue directly to the homeowner.

#### DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of March 5, 2018 in the amount of \$77,317.29. Aye: Ziemba, Seiler, Finney, Nemec. Motion passed.
2. The Finance Committee recommended changes to the fixed asset policy. Ziemba moved with a second from Seiler to amend the fixed asset policy to increase the threshold for capital assets from \$1,000 to \$2,000. Aye: Ziemba, Seiler, Finney, Nemec. Motion passed.

#### COMMENTS FROM THE PUBLIC

There were no comments from the public.

#### PARKS, ROADS AND STREETS

No report.

#### FINANCE

No report.

#### WATER AND SEWER

1. With the repaired leak on Holly Court, there is a very noticeable reduction in water coming from Elgin and should be reflected in higher efficiency. A company will jet out the flumes which should improve sewer readings also. Briefly discussed the daily water and sewer readings in the village. Trustee Nemec questioned whether some residents may have connected their sump pumps to the sewer and Public Works should look at the areas of the village where this could be occurring as this would increase the Village sewer costs.

#### POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed his memo asking the Board to terminate Officer Schwartz' probationary period as satisfactorily completed and promote him to the position of Corporal. His salary will be increased to \$55,413/year. Finney moved with a second from Seiler to promote Gary Schwartz to the position of Corporal as detailed by the Chief. Aye Finney, Seiler, Nemec, Ziemba. Motion passed.
2. Chief Linane reviewed his request to pre-order a new patrol vehicle. Finney moved with a second from Seiler to approve the pre-order of a 2018 squad car to replace the 2014 vehicle, to be delivered and paid after May 1. Aye: Finney, Seiler, Nemec, Ziemba. Motion passed.

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3. With Public Works removing/installing stop and yield signs in the Village as previously approved by the Board, the Chief has received only one call from a resident concerning about speeding with the removal of certain stop signs. Trustee Nemec noted that residents have expressed concern to him about speeding on Locust, unrelated to the removal of signs.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Finney moved with a second from Seiler to adjourn the meeting at 8:20 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk