

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

FEBRUARY 20, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Thomas Merkel, Joseph Nemec, and Jeff Seiler. Trustees Scott Finney and Donald Ziemba were absent. Also in attendance were Village Engineer Jeff Steele, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Fudala to approve the Village Board Meeting Minutes of February 5, 2018. Motion passed unanimously.

PRESIDENT

No report.

CLERK

1. A Comcast permit request was presented. Action will be deferred so that Comcast's utility easement can be requested and the engineer can prepare written conditions to approve this permit.

PLAN COMMISSION

1. A report of the Plan Commission's December meeting was reviewed. Fudala moved with a second from Seiler to approve the recommendation of the Plan Commission to approve the signs at Maxway Motors at 1001 W. Main Street. Motion passed unanimously.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Mr. Steele noted there is water bubbling up where there is a deteriorated drain tile at Kay and Hillcrest. This will be reviewed for options to correct the problem when the water recedes in the area. Also, there is a water covering half the road in front of a home on Hillcrest where a culvert has never been installed. After discussion, it was decided that the engineer will prepare a letter describing the issues and what needs to be done and this will be sent to the homeowner.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Nemec to approve the accounts payable of February 20, 2018 in the amount of \$114,199.53. Trustee Merkel noted his standing position that he will not approve any payables that include payment to the village attorney. Aye: Seiler, Fudala, Nemec, Pickett. Nay: Merkel. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. The Board discussed the soccer fields permit request from DC Lions Soccer Unit, which has used for Sabatino Park fields for several years for children's soccer. They are requesting use of one, or sometimes two fields on 12 Sundays for one hour games. Sunday use requires approval from the Board. Per the resolution previously passed, Sundays also require a special \$50 fee per Sunday, per field. However, the Board gave this club a special rate last year. Trustee Merkel, who lives across from the fields, said they use the fields far longer than one hour, which prevents residents from using Sabatino Park. The time limit should be enforced so it's not all afternoon; it was noted that ½ hour before and after each one hour game is reasonable. Seiler moved with a second from Nemec to approve the field use for DC Lions under the same terms as last year for a total of \$795. Motion passed 3:2 with Fudala and Merkel voting nay.

FINANCE

1. Trustee Seiler briefly reviewed Trustee Ziemba's summary of the 9 month financial statements.

WATER AND SEWER

1. A leak was recently discovered at Hemlock and Willow and another one on Holly. The leak on Holly was probably leaking underground for some months before it came to the surface and resulted in large water loss. We will wait another month before a decision is made to hire a leak detection company. Trustee Seiler also said when the wetland mitigation bank dries out, they will again attempt to find a more definite location of the pipes in that area. He noted that sewer efficiency is also down and Public Works will be cleaning flumes and it was suggested a former part time employee could be temporarily hired to do some of this work.

2. President Pickett noted that the Village does have a cross connection ordinance from many years ago but it was not codified. A copy was sent to the IEPA pursuant to their letter. The procedures in the ordinance and outlined by the IEPA should be followed.

POLICE AND PUBLIC SAFETY

1. Chief Linane briefly reviewed the monthly activity report and updated the Board on recent police matters. He also noted there will be a meeting in early March with KDOT regarding traffic issues.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. The Village Board will be the tree advisory board for purposes of certification with Tree City U.S.A.

BUILDING AND ZONING ENFORCEMENT

No report.

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OLD BUSINESS

1. The consolidation of the three village committees was again discussed. Nemec moved with a second from Seiler to combine the Plan Commission, Zoning Board, and Zoning Board of Appeals into one committee with 9 members and to authorize the Village Attorney to prepare an appropriate ordinance. Motion passed unanimously.

NEW BUSINESS

No report.

Seiler moved with a second from Fudala to adjourn to executive session at 8:40 p.m. to discuss personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Seiler, Fudala, Merkel, Nemec. Motion passed.

The regular meeting resumed at 8:53 p.m.

Seiler moved with a second from Nemec to adjourn the meeting at 8:53 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk