

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

FEBRUARY 5, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Thomas Merkel, Joseph Nemec and Jeff Seiler. Trustees Scott Finney, Dennis Fudala and Donald Ziemba were absent. Also in attendance were Village Attorney Mark Schuster and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Nemec to approve the Village Board Meeting Minutes of January 16, 2018. Motion passed with Merkel abstaining.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report. The Engineer will attend the February 20th board meeting.

DIRECTOR OF FINANCE

1. Nemec moved with a second from Seiler to approve the accounts payable of February 5, 2018 in the amount of \$136,104.93. Aye: Seiler, Merkel, Nemec, Pickett. Motion passed.

COMMENTS FROM THE PUBLIC

1. Greg Kessler, representing the Service Club, said that the Club would sign and return the back barn lease shortly.

PARKS, ROADS AND STREETS

No report.

FINANCE

No report.

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WATER AND SEWER

1. There were no water main breaks in January. After we have the efficiency report, a decision will be made whether to hire a service for leak detection.
2. The village attorney will prepare an ordinance regarding cross-connections as is required by the EPA. This relates to swimming pools, sprinkler systems, etc. to ensure there is no back-wash into the village water system.

POLICE AND PUBLIC SAFETY

1. Chief Linane noted the Kane County Animal Control annual report showing no dogs were dropped off by Sleepy Hollow. SHPD takes the time to return lost animals to their owners instead.
2. Chief Linane explained Officer Gretchen Fehling's letter of retirement as a full time officer, but her request to remain part time. Nemec moved with a second from Seiler to approve Gretchen Fehling's status change from a full time to part time police officer at the rate of \$20.00/hour, effective April 1, 2018. Aye: Nemec, Seiler, Merkel, Pickett. Motion passed.
3. Chief Linane recommended part time officer John McDonnell be promoted to full time to fill the open position. Seiler moved with a second from Merkel to approve John McDonnell's status from part time to full time police officer at the rate of \$49,235.63/year, effective February 12, 2018. Aye: Seiler, Merkel, Nemec, Pickett. Motion passed.
4. An engine died on one of the squads and will be replaced at no cost to the village because of the extended warranty on the vehicle. A new squad will be ordered this spring as budgeted.
5. Chief Linane is waiting for some final traffic information and will then have a meeting with KDOT regarding issues on Randall Road. The Chief has not noticed problems or more cut-through traffic at Joy/Randall as a result of the new traffic light at Dundee Middle School.
6. The federal grant reimbursement will be submitted for the body armor.
7. The Code Enforcement Officer will not be working as much for the next couple months for personal reasons.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Trustee Nemec will be meeting with department heads to discuss keys for the village buildings and individual offices.
2. Trustee Nemec is working with Mr. Schuster regarding certain requirements to remain part of Tree City USA.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

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NEW BUSINESS

1. Attorney Schuster distributed a memo and discussed the possible combining of the Zoning Board, Plan Commission, and Zoning Board of Appeals. The Board briefly discussed possibly combining these boards to either two, or even one board. There are several vacancies on all three committees right now. This will be discussed further and a decision made when the full board is present.

Nemec moved with a second from Nemec to adjourn the meeting at 8:05 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk