

**VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES**

**November 18, 2019**

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett, Trustees Anthony Piraino, Thomas Merkel, Donald Ziemba, Joseph Nemec, Edward Harney and Steven DeAtley. Also in attendance were Police Chief Michael Rivas and Director of Finance Henry Mionskowski. Director of Public Works Kyle Killinger. Village Attorney Mark Schuster and Village Engineer were absent.

**MINUTES**

1. Trust Piraino moved with a second from Trustee Ziemba to approve the Village Board Meeting Minutes of November 4, 2019. Motion passed on a voice vote with all trustees voting aye.

**PRESIDENT**

1. President Pickett introduced George Hoffman who has expressed interest in joining the Village Finance Committee. Mr. Hoffman is a long time resident of the village and presently serves as a member of the Planning & Zoning Commission. Trustee Ziemba moved with a second from Trustee Harney to approve the appointment of George Hoffman to serve as a member of the Village Finance Commission. On a voice vote with all trustees voting aye, the motion passed unanimously.

**CLERK**

1. The Clerk reminded the board that the Village Hall will be closed on November 28 and 29 in observance of the Thanksgiving holiday and that all items to be placed on the agenda for the regular board meeting scheduled for 12/2/2019 need to be submitted no later than noon on 11/27/2019.
2. The Clerk also reported receipt of a limited number of paper code updates and that any trustee still using the code book should contact him for the updates.

**PLANNING AND ZONING COMMISSION**

1. President Pickett reported the Planning & Zoning Commission has scheduled a Public Hearing for 12/3/2019 on the issue of approving Adult-Use Cannabis within the Village Limits. The public hearing is scheduled to start at 7:00 pm in the Village Hall.

**ATTORNEY**

No report.

**ENGINEER**

The Village Engineer submitted his analysis of the ComEd Work Request for Permit 4845. This involves the replacing, installing new and abandoning old underground residential distribution cable with the Windsor's 5<sup>th</sup> Addition Subdivision. The Engineer after review has approved the request and recommended ComEd should notify the Village and affected residents 48 hours before commencing work. In addition the Village should require a \$50,000.00 bond and a certificate of insurance prior to the commencement of the work. Trustee Nemec noted that ComEd has not always placed the cables in the areas identified on the plans and therefore either the

**VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES**

**November 18, 2019**

Village Engineer and/or Public Works should monitor work so that the installation is in compliance with the approved plans. President Pickett responded that he would check with the Village Engineer and the Director of Public Works about the feasibility of monitoring ComEd's work. Trustee Ziembra moved with a second from Trustee Nemec to approve ComEd's Work Permit Request #4845. On a voice vote all trustees voted aye. The motion passed.

**DIRECTOR OF FINANCE**

1. Ziembra moved with a second from Trustee Harney to approve the accounts payable of November 4, 2019 in the amount of \$315,488.39 (amount includes \$155,869.55 submitted by Schroeder Asphalt Service for the 2019 Street Improvement Program).. Aye: Piraino, Harney, Ziembra, Merkel, DeAtley and Nemec. Nay: none. Motion passed.

**COMMENTS FROM THE PUBLIC**

*George Hoffman, 1326 Acorn Drive* informed the board that the resident who lives at 916 Acorn Drive appears to be running an HVAC business out of his residence. While not complaining about operating a business in a residential district, Mr. Hoffman noted the resident often leaves appliance and metal scraps at the curb and recently a large piece of scrap was left in the roadway. It is assumed the scrap is left for salvage pickers. Mr. Hoffman suggested the Village needs to bolster its code enforcement program through the implementation of progressive fines for repeated offenses and even the filing of liens for non-payment of fines. Trustee Nemec suggested the Village Code Enforcer Jeff Fleck be informed of this issue. President Pickett noted the issue of residents operating businesses within the Village has been referred to the Village Attorney.

**PARKS, ROADS AND STREETS**

Trustee Harney reported 25 new metal street streets have been installed with the remaining 25 approved by the board to be installed in the spring.

**FINANCE**

Trustee Ziembra reported that the 2019 Proposed Tax Levy will be \$833,000.00. He also reported there will be a meeting of the Finance Committee on 12/5/2019.

**WATER AND SEWER**

Trustee Nemec stated that he will have a complete report on the meter replacement program and the transition to the new meters at the next meeting. He reported that for the majority of the meters the transition went smoothly but some residents have questioned the increase water usage being reported by the meters. Mr. Nemec met with a representative of Neptune Meters to discuss the aberrant water usage noted by certain residents. The new meters should allow the Village to capture more leakage issues and determine more accurate water usage by our residents.

**POLICE AND PUBLIC SAFETY**

Trustee DeAtley reported receipt of a complaint by Caesar Schiavone of coyotes in his yard. Mr. DeAtley contacted Kane County to review the accuracy of the "Conflicts with



**VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES**

**November 18, 2019**

coyote" advisory on the village website. After confirming the accuracy of this information he responded to Mr. Schiavone reminding him that there are limitations to the types of actions that local governments can take regarding nuisance wildlife but that the Village is always looking for ways to address this issue which affect many in our community.

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report.

**BUILDING AND ZONING ENFORCEMENT**

Trustee Piraino discussed an issue with the street lights on Stevens Court stating that certain light poles were wooden and some were metal and questioned which poles were installed by the Village. He noted that the street light located near 506/508 Stevens Court was less bright than the other newer LED lights. Trustee Nemec reported that light was specially installed at the request of the resident due to the brighter light shining in their bedroom window.

Trustee Piraino reported that while there is a stop sign at the corner of Joy and Hilltop many motorists were not coming to a complete stop before making the turn. Since there are several young children in the neighborhood the failure to stop was a hazard to the residents. He questioned whether additional signage was needed to enforce the stop.

He inquired as to the history of the ban on fences and sheds in the village. President Pickett suggested that he review the minutes from that time period. Mr. Piraino indicated that he wanted to research the history of this issue in order to respond to inquiries from several village residents.

Noting that residents are interested in obtaining the old wooden street signs once replaced, Trustee Piraino asked if there was a plan in place to allow residents to purchase the replaced sign. One option mentioned was the Village Service Club taking possession of the signs which could be then auctioned off to interested buyers.

**OLD BUSINESS**

President Pickett reported receipt of a letter from Mona Auer which has been forwarded to the Village Attorney. Since the letter threatens litigation this matter will be addressed in an executive session scheduled for December 2, 2019.

President Pickett also reported that Vogue Towers did not renew the Option and Ground Lease Agreement which lapsed on November 7, 2019.

**NEW BUSINESS**

The issue of office closure on Christmas Eve (12/24) and New Years Eve (12/31) was discussed. The Board decided to review the minutes from the previous year to determine what it decided to do regarding employee taking that time off.

**VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES**

**November 18, 2019**

**ADJOURNMENT**

Trustee Nemec moved with a second from Trustee DeAtley to adjourn the meeting at 8:09 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills  
Village Clerk