

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

November 4, 2019

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Anthony Piraino, Thomas Merkel, Donald Ziemba and Edward Harney. Trustees Steven DeAtley and Joseph Nemec were absent. Also present were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Police Chief Michael Rivas and, Director of Finance Henry Mionskowski. Director of Public Works Kyle Killinger was absent

MINUTES

1. Trust Merkel moved with a second from Trustee Ziemba to approve the Village Board Meeting Minutes of October 7, 2019. Motion passed on a voice vote with all trustees voting aye. Merkel moved with a second from Trustee Harney to approve the minutes of October 21, 2019. Motion passed on a voice vote with all trustees voting aye.

PRESIDENT

1. President Pickett has received an invitation from state Senator Don Dewitt who is hosting a coffee at the Burnt Toast on 11-19-2019 at 9:00 am. The invitation is open to all village residents.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report. President Pickett noted the P&Z Commission will be holding a Public Hearing on 12-3-2019 at 7:00 pm to receive the public's comments on the proposed ordinance to permit the sale of adult-use cannabis in the village.

ATTORNEY

1. Mr. Schuster had circulated as part of the packet his memo on the status of the current personnel manual noting that he has received a few more items suggested by staff which will necessitate additional work on this issue. He will prepare a further report to the Board in the near future.
2. Trustee Merkel requested an update on Mr. Schuster's analysis to the Village of the use of volunteer employees. Attorney Schuster stated preliminarily the existing release and liability waiver form should be updated; the Village has also reached out to its insurer for review of this issue and is awaiting response Attorney Schuster will provide a further report to the Board.

ENGINEER

1. Mr. Steele reported with the exception of several punch list items and clean up the planned road resurfacing project has been completed. He stated once the repair work has been completed the surfacing company will submit it final billing.

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DIRECTOR OF FINANCE

1. Ziemba moved with a second from Trustee Merkel to approve the accounts payable of November 4, 2019 in the amount of \$111,017.06. Aye: Piraino, Harney, Ziemba and Merkel voted aye. Nay: none. Motion passed.
2. On the issue of the accounting of fees charged for permits and the allocation of amounts to ICCI, Henry Mionskowski reported the Village received 10% of the fee and the balance is paid to ICCI. This allocation is part of the contract with ICCI and it runs through the end of April, 2021. The most recent statement shows ICCI has received \$26,803.00 year-to-date for permits. Trustee Ziemba reiterated that board policy is that all ICCI and engineering service invoices have to be included in the agenda packet before payment will be approved.
3. Included in the agenda packet was a brochure for a fuel card at the new Casey's gas station in West Dundee. This card if approved would replace the prior practice of having gasoline purchases made at the Speedway in West Dundee. Using this card would result in the Village receiving monthly rebates based on the amount of gas purchased that month. Casey's has agreed that the card can only be used for fuel and not food items. A card will be carried in each squad car and the code enforcement car. Public Works will receive a fuel card as well. Trustee Ziemba moved with a second by Trustee Merkel to approve the use of the Casey's Fuel Cards by the police and public works departments. On a roll call vote with all trustees voting aye, the motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

Trustee Harney presented to the board a purchase order for road salt in the amount of \$68,551.00. An analysis prepared by the director of public works, Kyle Killinger, shows the price per ton for road salt jumped from \$64.18 to \$97.93. Mr. Killinger prepared a bid for the purchase of road salt through the Illinois Joint Purchasing program to purchase up to 700 tons of salt with a minimum mandatory purchase of 560 tons (80%). Failure to purchase the minimum amount will result in a storage penalty per the contract. This year's budget for road salt is \$52,000 and the recent price increase the minimum purchase amount will put the village over budget by \$2,937 at the minimum amount. Trustee Harney moved with a second from Trustee Ziemba to approve the purchase of up to 700 tons of road salt. After discussion Trustee Piraino moved to amend the motion to limit the purchase of road salt to 600 tons. Trustee Ziemba seconded the motion. On the motion to amend Trustee Piraino and Trustee Ziemba voted aye. Trustees Merkel and Harney voted nay. Motion failed. Returning to the main motion to approve the purchase of road salt up to 700 tons, Trustees Harney, Merkel and Ziemba voted aye. President Pickett voted aye. Trustee Piraino voted nay. Motion passed 4-1.

FINANCE

1. Trustee Ziemba distributed a correct version of the Annual Financial Report for the fiscal year ended April 30, 2019 and moved the board to approve the Annual Report

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as corrected. Trustee Merkel seconded the motions. On a roll call vote with all trustees voting aye, the motion passed.

WATER AND SEWER

No report. Henry Mionskowski reported over 99% of the residents have either have installed or arranged for installation of the new meters. President Pickett noted the red tag process appeared to have been successful in securing compliance from village residents.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No Report

OLD BUSINESS

Trustee Merkel asked the Village Attorney if the Village had any limitations on residents operating businesses out of their homes. This inquiry was in response to an earlier inquiry by a resident whose neighbor was believed to be operating a consulting service which was peaceful use of the neighbor's home. At the request of Trustee Merkel Attorney Schuster will research the limitations that are placed on home businesses being operated in residential zoned areas.

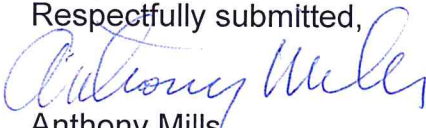
NEW BUSINESS

None

ADJOURNMENT

Trustee Ziemba moved with a second from Trustee Harney to adjourn the meeting at 8:05 p.m. Motion passed unanimously.

Respectfully submitted,


Anthony Mills
Village Clerk