

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

September 3, 2019

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Anthony Piraino, Thomas Merkel, Joseph Nemec, Steven DeAtley, Donald Ziemba and Edward Harney. Also present were Village Police Chief Michael Rivas, Director of Finance Henry Mionskowski, Village Engineer Jeffrey Steele, Director of Public Works Kyle Killinger and Village Attorney Mark Schuster.

MINUTES

1. The Village Clerk presented the minutes of the meeting of August 19, 2019 for review and approval. Trustee Merkel requested that the word, "complained" on page 1 be changed to "expressed concern". Trustee Nemec moved with a second from Trustee DeAtley to approve the Village Board Meeting Minutes of August 19, 2019 as so amended. On a voice vote the motion passed with 6 aye votes.

PRESIDENT

President Pickett reported he received notice that the Fox River Valley Chapter of the National Society Daughters of the American Revolution will be celebrating the **233rd anniversary** of the signing of the Constitution of the United States in September. In 1955, the DAR petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week. The resolution was later adopted by the U.S. Congress and signed into Public Law #915, on August 2, 1956, by President Dwight D. Eisenhower. Trustee DeAtley moved with a second from Trustee Merkel to approve RESOLUTION 519 proclaiming the week of September 17 through 23 as CONSTITUTION WEEK within the Village of Sleepy Hollow. Aye: Piraino, DeAtley, Nemec, Ziemba, Merkel and Harney. Nay: None. Motion passed.

President Pickett presented for discussion the proposed language to be added to the back of the Village water bills. The proposed language will remind residents to schedule replacement of water meters, and will instruct residents as to the dates the burn pile is open for brush and tree limbs. The limitation in size is 4" maximum". It was the consensus of the Board to accept the proposed language.

CLERK

The clerk reported receipt of the Knights of Columbus Fund Drive request. Set for September 20, 21 and 22, 2019, Chief Rivas advised the Board that he will meet with this group to identify and work out the practical issues and concerns for stopping motorists to solicit funds. It was the consensus of the Board to approve the request of the Knights of Columbus.

Lisa Wiedmeyer contacted the Village regarding planning commission documents which have been stored at her father's residence asking if the Village wanted to take possession of the documents or authorize the Wiedmeyer family to destroy the documents. The Village Clerk picked up the documents which will be inventoried and maintained as required by law and/or if needed by other Village departments.

The Clerk reported all ordinances passed and approved in 2019 have been submitted to Sterling Codifiers for codification. The ordinances are being reconciled prior to codification and posting.

PLANNING AND ZONING COMMISSION

No report.

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

September 3, 2019

ATTORNEY

Village Attorney Schuster reported he has completed a draft updating the Village Personnel Manual and this will be presented as an action item to the Board at the next meeting.

ENGINEER

The Village Engineer provided the Board with his analysis of the bids submitted for the 2019 Street Improvement Program. He recommended accepting the bid from Schroeder Asphalt Services which came in at \$167,055.62 which is approximately 15.6% lower than the next lowest bid. Engineer Steele further recommended the Board authorize the Village President and Clerk to execute the contract documents and all other MFT forms. The Board discussed the Engineer's recommendation and further, reviewed the amount of General Funds budgeted for roadwork in the current fiscal year. Trustee Ziemba moved with a second by Trustee DeAtley to accept the bid submitted by Schroeder Asphalt Services in the amount of \$167,055.62 and further to authorize the Village President and Clerk to execute all necessary documents. Aye: Piraino, DeAtley, Nemec, Ziemba, Merkel and Harney. Nay: None. Motion passed.

OLD BUSINESS

1. Water Drainage Proposals (3) – These items were moved up in the agenda to accommodate Jason Lenox the representative from Ponds, Inc., who was present at the meeting. Ponds, Inc. has submitted two proposals for drainage improvements in the Village. The first proposal involves drainage improvements at 101 - 108 Thorobred Lane and 1700 - 1704 Kay Court. The cost estimate for labor on these two projects is \$18,850.00. Material costs to be paid by the Village are projected as \$7,000.00. The total project cost is estimated at \$25,850.00.

Trustee Merkel questioned whether the Board is required to request multiple bids, to which the Village Attorney noted that the requirement for multiple bids can be waived by a 2/3 vote of the Board members. President Pickett suggested to seek additional bids at this time would delay the drainage repairs until sometime later in 2020; and that the Village has worked with the contractors in the past and been satisfied with their work.

Kyle Killinger, Director of Public Works, presented a *third* proposal for drainage work from Water Services Company for drainage repairs for 811-817 Locust Drive on the east side of the road way. The proposed work includes the installation of concrete catch basin structures, lightweight frame and grates, 600 feet of 8" SDR 26 PVC gasket pipe and ¾" gravel. The total cost of the repairs plus materials is estimated at \$34,740.00.

Trustee Nemec reminded the Board that the project for drainage improvements on Willow Lane has not yet been finished, and that the General Funds budgeted for roadwork would be reduced by the amount needed to finish that project. The Board agreed to commit not more than \$7,000 of the original budgeted amount of General Funds for street repair work, and the balance, if any, to drainage projects in the Village.

After discussion by members of the Board, Trustee Ziemba moved with a second from Trustee DeAtley to accept the drainage repair proposals by Ponds, Inc. and Water Services Company, subject to completing the Willow Project first and the availability of funds. Aye: Piraino, DeAtley, Nemec, Ziemba and Harney. Nay: Merkel. Motion passed.

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

September 3, 2019

DIRECTOR OF FINANCE

1. Trustee Ziemba moved with a second from Trustee Harney to approve the accounts payable of September 3, 2019 in the amount of \$144,655.63. Trustee Ziemba moved with a second from Trustee Harney to approve the warrants for \$144,655.63. Aye: DeAtley, Piraino, Nemec, Ziemba, Harney and Merkel. Nay: None. Motion passed.

COMMENTS FROM THE PUBLIC

- Terry Morris appeared before the Board to express her concern and distress regarding the comments about Sleepy Hollow on social media sites. She suggested that local realtors should know the village codes and mention those to prospective buyers of property in the Village. She inquired as to the process of accessing municipal codes and questioned whether the current codes are being enforced. President Pickett responded by informing this resident that the codes can be accessed via Sleepy Hollow's unofficial website which is currently under review for updating. He further stated that the Village does in fact have a code enforcement officer who makes every effort to enforce village codes.
- Glenn & Frances Thompson reported a drainage issue on their property which has been exacerbated by the increased water flow from the Midway Motors parking lot. Using the map prepared by Ponds Inc. as part of the Board's discussion on drainage proposals, Mr. Thompson pinpointed the areas on is property where they are experiencing drainage problems.
- David Chaddock appeared to address his interest in maintaining the dialogue regarding the issue of sheds in the Village. He expressed his concern that the issue of sheds was being conflated with the issue of fences, livestock and other unrelated issues. He agrees that village residents need to voice their opinions but in doing so needs to separate fact from fiction. He proposed the development of a "fact sheet" which analyzes the true effect of sheds on property values. President Pickett noted the Board is currently drafting a new residents' survey and the issues of shed will be on the survey. Mr. Chaddock asked for an explanation of the process by which the issue can be presented to the residents and the Board. President Pickett explained the various means by which the issue of sheds can be presented to the residents for their vote.

PARKS, ROADS AND STREETS

No report

FINANCE

Trustee Ziemba reported the audit is almost complete and will be forwarded to the full finance committee upon completion. He anticipates the finance committee will be presenting their report on the audit in the near future.

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

September 3, 2019

WATER AND SEWER

Trustee Nemec reported the Village experienced a water main leak which was caused by a 2" hole. The resultant water loss was limited to 12000 gallons and was quickly repaired by Public Works. The Village has issued 110 notices to Village residents for late water meter exchanges. Failure to time respond to the exchange notice could relate to the shutting off of water services.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report

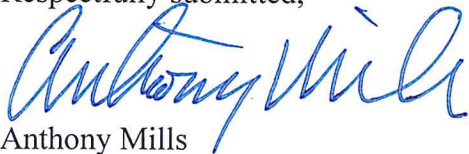
NEW BUSINESS

None

ADJOURNMENT

Ziemba moved with a second from Harney to adjourn the meeting at 9:15 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk