

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

February 4, 2019

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. in the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Joseph Nemec, Thomas Merkel, Edward Harney and Donald Ziemba. Mr. Ziemba arrived at 7:39 p.m. Trustee Scott Finney was absent. Also present were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Police Chief James Linane and Director of Finance Henry Mionskowski. Deputy Clerk Norine Olson was also present.

MINUTES

1. 1/22/2019 - Merkel moved with a second from Nemec to approve the minutes of 1/7/2019. On a voice vote the motion passed unanimously.

PRESIDENT'S REPORT

No report

CLERK

1. The Village Clerk informed all trustees that the report of names and personal contact information was submitted to the county clerk per the Illinois Governmental Ethics Act before the February 1, 2019 deadline. The trustees will be contacted by the Clerk for the filing or updating of their respective Statements of Economic Interest.
2. The Clerk reported the League of Women Voters of the Elgin Area is sponsoring a candidates' forum on March 7, 2019 starting at 7:00 p.m. here in the Village Hall. An informal "meet and greet" will begin at 6:30 p.m. All trustees were invited to attend event.

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

1. The Village Attorney reported he responded to the permit application previously filed by DraftPros for installation of fiber optic cable in the right-of-way along Sleepy Hollow Road. The Village Attorney reported to DraftPros that it did not appear that the right-of-way had been dedicated to the Village, but rather exists as a prescriptive easement under Illinois law. Because the Village is not the legal owner of the roadway under consideration, the Village would not be in a position to approve the permit. In response to this report, President Pickett reported that the Village recently received additional documentation from DraftPros and that the Village Engineer will review this new material and provide his analysis and recommendation to the board. The Village Engineer will review the documentation and provide the board with his analysis and recommendations at the next regularly scheduled board meeting (February 19, 2019).

ENGINEER

1. No report

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Merkel to approve the accounts payable of February 4, 2019 in the amount of \$94,364.71. This figure includes the prior billing statement from the Village Attorney. Ayes: Fudala, Nemec, Merkel, Harney and Ziemba. Nay: None. By a unanimous roll call vote the motion the accounts payable was approved.

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COMMENTS FROM THE PUBLIC

Steve Sachen 912 Acorn Lane appeared to inquire into the prohibition against sheds in the village. President Pickett responded that the prohibition against sheds, fences, curbs and sidewalks is considered a vital part of the plan to preserve the rural character of the village. Mr. Sachen inquired as to the process to removing the ban on sheds and he was advised to seek legal counsel.

PARKS, ROADS AND STREETS

Merkel commended the public works department for their efforts to clear and salt the village roadways during the recent storm. He reported that the village has been running low on salt but that a delivery was received today. President Pickett reported the Village buys the salt from Cargill which has been tardy in making timely deliveries and that their contract contains a 5% per day penalty for late deliveries. He noted that the State is also having problems with Cargill's deliveries and is looking to find a secondary supplier of road salt.

FINANCE

No report

WATER AND SEWER

Nemec reported to the board that a change of the current water billing practice (monthly) to bi-monthly (every two months) is not being recommended due to perceived hardship to village residents. The trustees discussed the idea of increasing the various charges and fees related to water and sewer services (such as late fees; NSF check fees, turn-on fees, etc.) Ziembra requested monthly and yearly analysis of potential increased fees along with a comparison of similar fees and expenses charged by neighboring communities. Nemec said he would arrange for this analysis to be prepared by the next regularly scheduled board meeting.

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

Harney reported on the recent repairs to the furnace in the village hall. The burner assembly is malfunctioning; and, parts are no longer being manufactured and locating parts is becoming increasingly difficult. The current repair is expected to hold through this winter season but replacement is inevitable due to the age of the unit. The estimated cost to replace the unit is \$5,000. President Pickett noted the board was approaching budgeting season and asked Trustee Harney to secure firm cost estimates for the repair and/or replacement.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

NEW BUSINESS

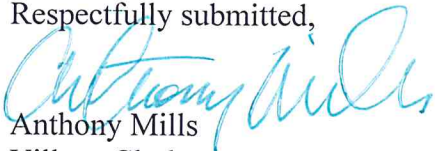
Harney reported the City of Geneva Coyote Management Plan is being rewritten and will be proposed to be the plan for Sleepy Hollow. Due to software issues the rewrite has been delayed so Trustee Harney has arranged for a meeting with a contact at the Township who is familiar with the software. Mr. Harney and the Village Clerk will visit the Township offices to secure the necessary training. The revised plan will be presented to the board in the future.

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Nemec moved with a second from Ziemba to adjourn the meeting at 8:02 p.m. Motion passed unanimously.

Respectfully submitted,


Anthony Mills
Village Clerk