

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

January 7, 2019

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. in the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Joseph Nemec, Thomas Merkel, and Edward Harney. Donald Ziemba arrived at 7:50 p.m. Trustee Dennis Fudala was absent. Also present were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Police Chief James Linane, Director of Finance Henry Mionskowski, and Director of Public Works Kyle Killinger.

MINUTES

1. After comments by Trustee Merkel requesting additional commentary, Merkel moved with a second from Finney to table the approval the Village Board Meeting Minutes of December 17, 2018. On a voice vote the motion passed and President Pickett directed the Village Clerk to revise the minutes as requested and to forward a copy to Trustee Merkel for his review and comment. The approval of revised 12/17/2018 minutes will be addressed at the next regularly scheduled meeting.

PRESIDENT'S REPORT

1. President Pickett introduced Chuck Patel and Matt Patel who are interested in developing the vacant space in the Springhill Meadows Mall. The proposal is to install a combined liquor store, wine/beer tasting bar and gaming facility utilizing 5000 – 6000 square feet. A majority of the board members expressed their concerns and thoughts regarding this proposal most of which were positive. Trustee Merkel stated he had a moral objection to the sale of alcohol in the Village. President Pickett will meet with these gentlemen to further discuss their plan.
2. President Pickett proposed a change in the current trustee liaison assignments moving Nemec to Water & Sewer and assigning Public Building & Environment to Trustee Harney. Ziemba moved with a second from Finney to approve the liaison appointments. On a voice vote the motion passed unanimously.
3. The Village received a determination from the Illinois Housing Development Authority that the Village of Sleepy Hollow has been determined to be a "Non-Exempt Local Government" under the Affordable Housing Planning and Appeal Act (310 ILCS 67/)(“AHPAA”). The Housing Development Authority provided a booklet titled Affordable Housing Planning and Appeal Act: 2018 Non-Exempt Local Government Handbook which will be able in the Village Clerk's office for review.

CLERK

1. The Village Clerk reported receipt of the Village Engineer's review and comments of DraftPros Fiber Optic Permit Request #2393. Jeff Steele clarified DraftPros permit request and along with his recommendation regarding this request. Due to the proximity of and questions involving right-of-way issues, further discussion on the Permit Request will be continued to allow the Village Attorney to research of the involved landowners' lot lines.

PLANNING AND ZONING COMMISSION

President Pickett reported he has received additional inquiries from village residents regarding the potential appointment to the P&Z committee. Pickett will arrange for an interview of those interested in an appointment and will report back to the board.

ATTORNEY

1. No report

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ENGINEER

1. Mr. Steele provided an update on the Bullfrog Lane culvert project explaining that he has responded to comment from the DNR as well as Army Corp of Engineers. One notable comment from the DNR involved a permit from the Kane DuPage County Wetland District which calls for the payment of a fee. Discussion on this project will be continued to the next regularly scheduled meeting of the board.
2. The Village Engineer reviewed Comcast's Work Permit Request # 818484 which involved the installation of underground CATV cable along Jamestowne Road. Comcast is seeking the permit to install cable to replace damaged cable. Finney moved with a second from Ziemba to approve the permit request. By unanimous voice vote the motion passed.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Merkel to approve the accounts payable of January 7, 2019 in the amount of \$133,203.42. Aye: Finney, Nemec, Merkel, Harney and Ziemba. Nay: None. Motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

Merkel reported that Director of Public Works Kyle Killinger stated the work to remove the service road adjacent to the Village Hall can begin this coming spring with the thought of converting the road to a walking path.

FINANCE

1. Ziemba reported he is working with Village Director of Finance Henry Mionskowski to prepare monthly year-to-date analyses in preparation for next fiscal year's budget.

WATER AND SEWER

Nemec, as the new W&S trustee reported on a preliminary meeting with village staff to discuss a proposed change in the billing frequency from one to two month intervals. Ziemba noted the potential impact on village cash flow. Finney inquired as to utilizing electronic payments to which Ziemba noted would require additional cost to the village. No decisions were made at this time.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

Harney will arrange to meet with Nemec regarding the issues involved in his new appointment.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. Nemec raised the issue of discontinuing the distribution of paper copies of the agenda packet in transition to only digital copies. Several trustees requested that paper copies be continued so no

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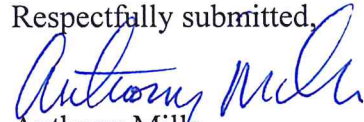
further discussion was had. Nemec estimated by eliminating paper copies the Village could save up to \$1000.00 per year.

NEW BUSINESS

None. President Pickett reminded the trustees that the next regularly scheduled meeting will be held on Tuesday, January 22, 2019.

Ziemba moved with a second from Nemec to adjourn the meeting at 8:30 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk