

**VILLAGE OF SLEEPY HOLLOW**  
**VILLAGE BOARD MEETING MINUTES**

**September 21, 2020**

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Tom Merkel and Village Clerk Anthony Mills attended in person. Trustee Ziemba was absent. Trustees Steven DeAtley, Anthony Piraino, Edward Harney and Joseph Nemec attended by remote video-conference via Zoom. Also attending via video-conferencing was Chief of Police Michael Rivas and Kyle Killinger, Director of Public Works.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

**MINUTES**

Trustee Merkel moved with a second from Trustee DeAtley to approve the Village Board Meeting Minutes of September 8, 2020. Trustee Merkel requested that “non-union employees” be added to minutes for New Business so with the addition of that wording on a roll call vote with trustees DeAtley, Piraino, Merkel and Harney voting aye and no nay votes, the motion passed and the minutes of September 8, 2020 were approved.

**PRESIDENT’S REPORT**

President Pickett informed the board that the submission by the Village for relief under the CARES ACT has been approved and that upon the execution of an Inter-Governmental Agreement, the funds will be available to the Village.

**CLERK**

The Clerk reported the 2020-2021 Consolidated Election Packet for Candidates will be available Tuesday September 22, 2020 and that notice of the packet availability has been posted on the Village website as well as here in the Village Hall.

In addition after several inquiries from Village residents, the Clerk has posted – both on the Village website and here at the Village Hall the list of Kane County Early Voting Sites.

**PLANNING AND ZONING COMMISSION**

Barbara J. Dettmer, the Code Official for the Village, appeared on behalf of Dirk Fuqua to present the findings of the Planning & Zoning Commission’s public hearing held on September 10, 2020. The resident at 151 Hilltop Lane sought a variance of the 15 foot setback requirement for the installation of a deck extension. The P&Z Commission recommended the board approve the variance request. Trustee Merkel moved with a second from Trustee DeAtley to approve 2020-13 AN ORDINANCE GRANTING A VARIANCE TO ALLOW FOR A DECK EXTENSION IN THE R-1 RESIDENTIAL DISTRICT IN THE VILLAGE. By roll call vote with Trustee Merkel, DeAtley, Piraino, Nemec and Harney voting aye and with no nay votes, the motion passed and the variance was granted.

Mrs. Dettmer presented the P&Z Commission’s recommendation to grant a variance requested by The Bluffs to allow the construction of a fence. Trustee DeAtley moved with a second by Trustee Harney to approve 2020-14 AN ORDINANCE GRANTING A VARIANCE TO ALLOW FOR A FENCE AT LOT “A” OF THE BLUFFS, BONCOSKY ROAD, IN THE R-1 RESIDENTIAL

**VILLAGE OF SLEEPY HOLLOW**  
**VILLAGE BOARD MEETING MINUTES**

**September 21, 2020**

DISTRICT IN THE VILLAGE. On a roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no nay votes, the motion to grant the variance was approved.

The next variance request considered by the P&Z Commission and presented by Mrs. Dettmer was a variance request by the resident at 204 Windsor Court seeking the authority installation of an above-ground pool. The P&Z Commission's vote on the issue was tied 3-3 so the board was tasked with review and consideration of the request. After a question and answer session asked by several board members, Trustee Merkel moved with a second from Trustee DeAtley to approve 2020-15 AN ORDINANCE GRANTING A VARIANCE OF THE SIDE YARD REQUIREMENT TO ALLOW INSTALLATION OF AN ABOVE-GROUND SWIMMING POOL AT 204 WINDSOR COURT IN THE R-1 RESIDENTIAL DISTRICT IN THE VILLAGE. On a roll call vote with Trustee Merkel, DeAtley, Nemec, Piraino and Harney voting aye and with no nay votes, the motion to approve Ordinance 2020-15 passed.

Jerry Kopaz 874 Winmoor Drive appeared before the board to propose a cost share agreement for the repair of culvert running under his driveway. Mr. Kopaz believes that the culvert pipe – which has rusted away in part – was the result of water circumventing the culvert which in turn washed out the supporting gravel. The absence of gravel caused undue pressure on the culvert thereby exacerbating the demise of the pipe. President Pickett and the Village Engineer visited the site and have confirmed the driveway culvert has deteriorated and needs to be repaired. Mr. Kopaz argues that it was the action of the Village which diverted the water flow thereby significantly contributing to the failure of the culvert. He proposed a cost share agreement whereby the Village will pay a portion of the \$9500 cost of repair.

**ATTORNEY**

No report

**ENGINEER**

The Board was presented with the issue of adopting the Village Engineer's recommendation for funding the 2020 Street Improvement project. The lowest bid was by Arrow Paving for \$89,420. Trustee Piraino moved with a second from Trustee DeAtley to authorize the Village President and Village Clerk to execute the contract documents and all other forms required during the course of the project. By roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no negative votes, the motion passed.

**DIRECTOR OF FINANCE**

Trustee DeAtley moved with a second from Trustee Harney to approve the accounts payable of September 21, 2020 for \$125,027.33. By a roll call vote with Trustee DeAtley, Nemec, Harney, Merkel and Piraino voting aye and with no nay votes the motion passed.

**COMMENTS FROM THE PUBLIC**

None



# VILLAGE OF SLEEPY HOLLOW

## VILLAGE BOARD MEETING MINUTES

September 21, 2020

### PARKS, ROADS AND STREETS

No report

### FINANCE

Trustee Ziembra did not attend the meeting so President Pickett reported that he has prepared a draft FY 2020-2021 budget which will be the subject of board review, discussion and approval after holding an executive session to discuss the proposed salary increases for part-time and non-union Village employees.

### WATER AND SEWER

No report

### POLICE AND PUBLIC SAFETY

No report

### PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

### BUILDING AND ZONING ENFORCEMENT

Trustee Piraino noted for the board the issue of the removal of live trees at 1998 Sleepy Hollow Road and asked if this removal violated any Village code. President Pickett noted that the trees in question were solely on private property – a fact demonstrated on Google View – and that the cutting was simply the clean up of dead and/or fallen vegetation. As such there was no violation of any Village code section.

### OLD BUSINESS

The review of miscellaneous fees scheduled on the agenda was continued until the first meeting in October, 2020. Trustee Nemec moved with a second from Trustee Merkel to move the fee issue to the next regularly scheduled meeting in order to provide the board with a complete list of all fees under review. By roll call vote with DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no negative votes the motion was approved.

### NEW BUSINESS

Kyle Killinger, Director of Public Works presented the board with the 2020 Contractual Installation Proposal submitted by Ponds, Inc., to furnish all equipment and labor necessary to correct the drainage issues from address numbers 941 to 955 Willow Lane. The total cost of repair per the contract is \$18,500. The board discussed the cost to repair the drainage issues arising from all of the culverts on the south side of Willow Lane and Director Killinger estimated a total cost if \$42,110. Trustee Nemec moved with a second from Trustee Piraino to accept the contract. Trustee Merkel suggested that the Village should seek additional bids before accepting the contract presently before the board. By roll call vote with Trustee DeAtley, Nemec, Piraino and Harney voting aye and with Trustee Merkel voting nay, the motion passed 4-1.

At 8:54 pm Trustee Merkel moved with a second from Trustee DeAtley to adjourn to executive session under Section 2(c) (1) and Section 2 (c) (2) of the Open Meetings Act to discuss recent salary increase requests from Village part-time personnel, non-union employees and other budgetary

**VILLAGE OF SLEEPY HOLLOW**  
**VILLAGE BOARD MEETING MINUTES**

**September 21, 2020**

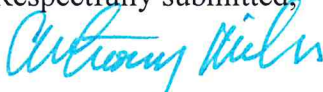
issues. By roll call vote with Trustee Merkel, DeAtley, Piraino, Nemec and Harney voting aye, and with no nay votes, the motion to adjourn to executive session passed.

Once returned to regular session President Pickett submitted to the board the proposed FY 2020-2021 budget. After open discussion by the board, Trustee Harney moved with a second by Trustee Nemec to approve the FY 2020-2021 budget as presented. By roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no negative votes, the motion to approve the FY 2020-2021 budget was approved. Trustee Ziemba was absent and did not vote.

**ADJOURNMENT**

At 9:56 p.m. after adjourning the executive session, the board returned to the regular Board Meeting. The board having no further business to discuss Trustee Nemec moved with a second from Trustee Harney to adjourn the meeting at 9:58 pm. On a roll call vote with Trustee Harney, Merkel, Piraino, Nemec, and DeAtley voting aye and with not nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills  
Village Clerk