

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

September 8, 2020

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Tom Merkel and Village Clerk Anthony Mills attended in person. Trustee Ziemba was absent. Trustees Steven DeAtley, Anthony Piraino, Edward Harney and Joseph Nemec attended by remote video-conference via Zoom. Also attending via video-conferencing were Chief of Police Michael Rivas, Village Engineer Jeffrey Steele and Village Attorney Mark Schuster.

President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

MINUTES

Trustee Merkel moved with a second from Trustee Nemec to approve the Village Board Meeting Minutes of August 3, 2020. On a roll call vote with trustees DeAtley, Piraino, Merkel and Harney voting aye and no nay votes, the motion passed and the minutes of August 3, 2020 were approved.

Trustee DeAtley moved with a second from Trustee Merkel to approve the Village Board Meeting Minutes of August 17, 2020. On a roll call vote with trustees DeAtley, Piraino, Merkel, Nemec Harney voting aye and no nay votes, the motion passed and the minutes of August 17 2020 were approved.

PRESIDENT'S REPORT

President Pickett informed the board that the Village has received a letter from the Village of West Dundee about an increase in obligated debt service charges for current capital expansion maintenance and compliance upgrades. West Dundee is seeking to recoup a percentage of these expenses from Sleepy Hollow based on a long term intergovernmental agreement for the treatment of sanitary sewer waste. West Dundee asserts Sleepy Hollow owes about 11.36% of the debt service based on the IGA. In addition West Dundee is planning on additional capacity, maintenance, upgrades and compliance improvements and it believes a percentage of these future costs are also the responsibility of Sleepy Hollow. President Pickett announced he was forwarding this letter to the Village Attorney for his review and advice.

President Pickett asked the board for its agreement to continue the adjustment of liquor license fees and due dates for Elsie's and Salsa Street. The board had earlier agreed to an adjustment as a means to assist these businesses due to problems caused by the Covid-19 shutdown. President Pickett proposed an adjustment of 50% of the liquor license fees with a due date of 10/1/2020. The fee adjustment would not apply the gaming services provided by either business. Trustee DeAtley moved with a second from Trustee Piraino to approve the adjustment of liquor license fees and payment due dates. On a roll call vote with Trustee DeAtley, Piraino, Merkel, Nemec and Harney voting aye and with no negative votes the motion passed.

The board next considered the issue of whether the Village Hall should reopen to in person activities or whether it should remain closed until the pandemic was over with all services person handled on an appointment only basis. Trustee Nemec moved with a second from Trustee Harney to have the Village Hall remain closed until the time that it would be safe for all concerned to reopen. On a roll call vote with Trustee Nemec, Harney, Merkel and DeAtley voting aye and with Trustee Piraino voting nay, the motion passed.

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

September 8, 2020

The new management company for Springhill Apartments – Red Oak Property Management sought the board's approval of its plan to perform landscaping services and upgrades which would include the removal of several mature trees. The proposal would be at no cost to the Village. It was noted that Red Oak has already begun the landscaping plan and several trees have been removed. Several trustees opined that on casual inspection the mature trees to be felled looked healthy and therefore their removal was inappropriate. All trustees stated they wanted to see more detail in the proposed plan and Red Oak's agreement that the Village Code sections on vegetation would control before approving the request.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report – President Pickett noted the P&Z Commission would be holding a public hearing on several proposed variance requests and that these would be an issue for the board at the next regularly scheduled meeting.

ATTORNEY

Village Attorney Mark Schuster presented for board review and approval Comcast's Proposed Renewal of its Franchise Agreement. Joan Sage, Comcast's Local Government Liaison appeared via Zoom to address any issued presented by the Board. Trustee DeAtley moved with a second from Trustee Harney to approve Ordinance 2020-12 AN ORDINANCE GRANTING RENEWAL OF A FRANCHISE TO COMCAST OF NORTHERN ILLINOIS. INC, FOR CONSTRUCTION, OPERATION, AND MAINTENANCE OF A CABLE SYSTEM IN THE VILLAGE. On a roll call vote with Trustee DeAtley, Nemec, Harney and Merkel voting aye, with Trustee Piraino abstaining and with no negative votes, the motion approving Ordinance 2020-12 passed.

ENGINEER

The Village Engineer presented his continuing report on the Village of Sleepy Hollow 2020 Paving Improvement program. His report included the list of bids received with the low bid being \$89,420.00 from Arrow Paving.

The Village Engineer has reviewed and presented his analysis of Permit Application A01XAYX by ATT for the installment of hand holes and 475' of duct along south side of Willow Lane. The Village Engineer noted an absence of specifically required documentation prevented final approval of the application so this issue will be carried over to the next regular meeting.

DIRECTOR OF FINANCE

Trustee DeAtley moved with a second from Trustee Piraino to approve the accounts payable of July 17 2020 (146,211.55), and August 8, 2020 (104,761.13) for the total amount of \$250,972.68. By a roll call vote with Trustee DeAtley, Nemec, Harney, Merkel and Piraino voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

Mel & Bonnie Gustafson appeared to express their concern over a continuing water problem at their residence. After hearing their concerns President Pickett stated that the Village Engineer and the

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

September 8, 2020

Director of Public Works would visit the residence to see what if anything could be done at this time and under the economic circumstances facing the village.

PARKS, ROADS AND STREETS

Trustee Harney notified the board that the Village has received a bill from the Dundee Park District for \$1,418.00 for the replacing of mulch and boarder timbers at Sabatino Park. The invoice will be placed in line for payment.

FINANCE

Trustee Ziemba did not attend the meeting so President Pickett reported briefly on the status of the preparation of the FY 2020-2021 budget. This issue will be presented to the board for discussion and approval at the next regular board meeting.

WATER AND SEWER

Trustee Nemec noted there was a watermain break on Hillcrest causing loss of water and approximately \$8,000 to repair. Trustee Nemec also presented to the board a price quotation/service agreement prepared by Third Millennium for the use of the Green Pay Utility Online Payments System. This system would allow for residents to sign up, review their utility billing account information and make electronic payments of amounts due. Third Millennium also presented a price quotation/services agreement for Utility Bill Print and Mailing Service. This second system in conjunction with the online payment program will allow for additional inserts such as newsletters, water quality reports as well as other useful items of information. The Board agreed to continue researching this issue.

POLICE AND PUBLIC SAFETY

Trustee DeAtley and Police Chief Michael Rivas sought approval for the sale of surplus property (Venom Motorbike). The board was presented with **2020-13 AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY TO WIT: VENOM MOTORBIKE.** Trustee DeAtley moved with a second from Trustee Piraino to authorize the sale of the motorbike. By roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no nay votes the motion passed.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

None

NEW BUSINESS

At 9:25 pm Trustee Merkel moved with a second from Trustee DeAtley to adjourn to executive session under Section 2(c) (1) and Section 2 (c) (2) of the Open Meetings Act to discuss recent salary increase requests from Village part-time personnel, non-union employees and other budgetary

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

September 8, 2020

issues. By roll call vote with Trustee Merkel, DeAtley, Piraino, Nemec and Harney voting aye, and with no nay votes, the motion to adjourn to executive session passed.

ADJOURNMENT

At 9:56 p.m. after adjourning the executive session, the board returned to the regular Board Meeting. The board having no further business to discuss Trustee Nemec moved with a second from Trustee Harney to adjourn the meeting at 9:58 pm. On a roll call vote with Trustee Harney, Merkel, Piraino, Nemec, and DeAtley voting aye and with not nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk