

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

August 3, 2020

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Tom Merkel and Village Clerk Anthony Mills attended in person. Trustee Ziemba arrived and joined the meeting in person at 7:43 pm. Trustees Steven DeAtley, Anthony Piraino, Edward Harney and Joseph Nemec attended by remote video-conference via Zoom. Also attending via video-conferencing were Chief of Police Michael Rivas and Village Engineer Jeffrey Steele.

President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

MINUTES

Trustee DeAtley moved with a second from Trustee Piraino to approve the Village Board Meeting Minutes of July 20, 2020. On a roll call vote with trustees DeAtley, Piraino, Nemec and Harney voting aye and Trustee Merkel abstaining and no nay votes, the motion passed and the minutes of July 20, 2020 were approved.

PRESIDENT'S REPORT

President Pickett reported at the next regular meeting the Board will be tasked to review and consider the approval of temporary reduction of liquor licenses fees.

CLERK

No report

PLANNING AND ZONING COMMISSION

The Board was presented with the Planning & Zoning Commission's **RECOMMENDATION** to approve the request by All Pets Wellness Center to amend the zoning regulations to create a Special Use Exception to operate a commercial kennel in the B-1 Business District. Trustee Harney moved with a second from Trustee DeAtley to adopt the P&Z Commission recommendation and by roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with no nay votes, the motion to adopt was approved.

ATTORNEY

Village Attorney Mark Schuster presented the Board with two ordinances arising out of the All Pets Welcome Center request for a special use permit to operate a commercial kennel at 1001 West Main Street. Each ordinance was based on the **RECOMMENDATION** presented by the Village Planning & Zoning Commission and accepted by the Board at its regular meeting on July 20, 2020.

Attorney Schuster submitted Ordinance 2020-8 titled **AN ORDINANCE AMENDING THE VILLAGE ZONING REGULATIONS TO CREATE A NEW SPECIAL USE, COMMERCIAL KENNEL, IN THE B-2 VILLAGE BUSINESS DISTRICT.** Trustee Harney moved with a second from Trustee DeAtley to approve Ordinance 2020-8 amending the Village code to allow "commercial kennel" as a special use. By roll call vote with Trustee DeAtley, Harney, Nemec, Piraino and Merkel voting aye and with no nay votes, the motion was approved.

Next, the Village Attorney submitted Ordinance 2020-9 titled **AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW FOR A COMMERCIAL KENNEL AT 1001 WEST MAIN**

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

August 3, 2020

STREET IN THE B-2 VILLAGE BUSINESS DISTRICT IN THE VILLAGE. Trustee Nemec moved with a second from Trustee Harney to amend Ordinance 2020-9 to limit the hours of operation on Sundays from 9:00 am to 5:00 pm; specifying the fencing to be of metal, wood or acceptable composite material of a height at a minimum of eight (8) and a maximum of 10 feet; limiting the number of parking spaces and eliminating the need for privacy shrubbery. On a roll call vote with Trustee Harney, Nemec, Piraino, Merkel, Ziemba and DeAtley voting aye and with no negative votes, the motion to amend Ordinance 2020-9 was approved.

Trustee Piraino moved with a second from Trustee DeAtley to approve Ordinance 2020-9 **AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW FOR A COMMERCIAL KENNEL AT 1001 WEST MAIN STREET IN THE B-2 VILLAGE BUSINESS DISTRICT IN THE VILLAGE** as amended. By roll call vote Trustee Piraino, Nemec, DeAtley, Harney and Ziemba voting aye and with Trustee Merkel voting nay, the motion to approve Ordinance 2020-9 as amended was approved.

The Village Attorney next presented to the Board Ordinance 2020-10 **AN ORDINANCE AMENDING THE SUBDIVISION REGULATIONS GOVERNING CONSTRUCTION STANDARDS FOR CULVERTS**. This motion amends the regulation by adding “reinforced concrete pipe (RCP), corrugated metal pipe (CMP), polyvinyl pipe (PVC) or high-density polyethylene pipe (HDPE) with a minimum size of twelve (12”) inches as suitable culvert material. Trustee Nemec moved with a second from Trustee DeAtley to approve Ordinance 2020-10 as amended. By roll call vote with Trustee Nemec, Piraino, DeAtley, Ziemba, Merkel and Harney voting aye and with no negative votes the motion passed.

Ordinance 2020-11 titled **AN ORDINANCE AMENDING THE VILLAGE CODE TO ESTABLISH A MINIMUM WIDTH FOR DRIVEWAYS IN A RESIDENTIAL ZONING DISTRICT IN THE VILLAGE** was presented to the board. This ordinance increases the maximum width of new residential driveways to twenty-two (22’) feet. Trustee Harney moved with a second from Trustee Nemec to approve Ordinance 2020-11 as submitted. By roll call vote with Trustee Piraino, DeAtley, Nemec, Ziemba, Merkel and Harney voting aye and with no nay votes, the motion was approved.

Attorney Schuster presented the trustees with a draft ordinance titled **AN ORDINANCE AMENDING THE VILLAGE CODE TO ALLOW WING WALL STRUCTURES FOR DRIVEWAY CULVERTS TO BE CONSTRUCTED WITHIN THE PUBLIC RIGHT-OF-WAY**. The gist of the draft ordinance, which will be discussed at a future date, grants residents greater options for improving driveway entrances through the use of architectural pillars and other wing wall structures.

ENGINEER

The Village Engineer provided a verbal update on the 2020 Sleepy Hollow Road project with a recommendation that the Village authorize repairs to the road surface and culverts with a budget not to exceed \$135,000. The source of the funds will be from the General Fund. The use of this source for the funds will allow the road project to be done without the use of Motor Fuel Tax Funds which would involve submitting the road project plans to IDOT for review and approval before bids could be solicited. This will allow the Village to proceed about 6 to 8 weeks faster for the road project while maintaining the Motor Tax Funds for the Village’s share of the Sleepy Hollow Road project next year. Trustee DeAtley moved with a second from Piraino to authorize the Village Engineer to prepare a plan to resurface Sleepy Hollow Road with a budget not to exceed \$135,000. On a roll call

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vote with Trustee Piraino, Nemec, Harney, DeAtley and Ziemba voting aye and Trustee Merkel voting nay, the motion was approved.

The Village Engineer next reported on the investigation into the drainage issues situated on Willow Lane. Engineer Steele reported that the exact source of the water has yet to be determined. However the field investigation and soil report examination suggests porous material up-slope with a more dense clay-like soil downhill, which when springs form, are bringing the water to the surface when it hits the clay-like soil. Assuming this is correct one possible remedy would be to install drain tile down slope which will allow the water to move unimpeded toward the swale along Willow Lane. The Village Engineer will continue his investigation and will present his recommendation as soon as completed.

DIRECTOR OF FINANCE

Trustee moved with a second from Trustee to approve the accounts payable of August 3, 2020 in the amount of \$75,616.42. By a roll call vote with Trustee DeAtley, Nemec, Harney, Ziemba, Merkel and Piraino voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

- Delainah Carver submitted a note thanking President Pickett for making sure that the Pledge of Allegiance can be heard during the video conferencing and for noting in the minutes that the Pledge of Allegiance was recited.
- CM Parker reported a draft copy the fall edition of the Legend will be ready for board review at the next regular meeting scheduled for 8-17-2020. If anyone has any submissions to be included in the newsletter they should submit them now.

PARKS, ROADS AND STREETS

Trustee Harney met with the residents at 710 Hillcrest who advised that the 12" clay drainage pipe that runs under the road in front of their home is breaking apart. Public works was consulted and is planning to install a liner in the pipe which should prevent future costly road repairs. This work is scheduled for early fall.

FINANCE

Trustee Ziemba reported the finance committee has almost completed the draft budget which should be submitted for board review and approval no later than the first regular meeting in September (9/8/2020)

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

Trustee DeAtley reported the Police Department is requesting authority to purchase three (3) used Tasers as an upgrade to the current units. The cost will be \$150.00 per unit including holsters and cartridges. Chief Rivas has inspected the units and reports they are in great shape and recommends board approval for the purchase. Trustee DeAtley moved with a second from Trustee Piraino to approve the purchase of three (3) Tasers for the total cost of \$450.00. By roll call vote with Trustee DeAtley, Piraino, Nemec, Merkel and Harney voting aye and with Trustee Ziemba voting nay, the motion passed.

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

August 3, 2020

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report – see commentary under OLD BUSINESS.

OLD BUSINESS

Trustee Piraino brought to the board the issue of excessive surface water at 505 Stevens Court which appears to have been caused when the new owner purchased the vacant land and removed the standing vegetation. Trustee Piraino spoke with ICCI and confirmed that no permit has been pulled so there is no construction on the property. An issue has been created by the conflict between allowing the vegetation to grow (to assist with moisture absorption) and Village Ordinance 4-6-1a requiring the control of nuisance vegetation. Trustee Piraino is asking for the Board's approval to instruct the Code Enforcement officer to hold off on ticketing the owner until construction starts on the property

Trustee Merkel asked the board to consider the proposal by Todd Prigge and Mona Auer for the adoption of Pleasure Driveway Maintenance Guidelines for Sleepy Hollow Road. Specifically, Trustee Merkel moved with a second from Trustee Piraino to authorize the Village Attorney to draft an ordinance incorporating the proposed maintenance guidelines. After discussion by the board on a roll call vote with Trustee Merkel and Piraino voting aye, and with Trustee DeAtley, Nemec, Ziemba and Harney voting nay, the motion failed.

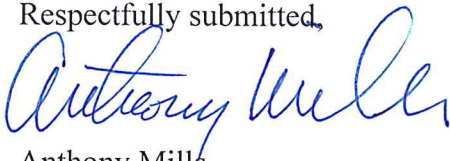
NEW BUSINESS

None

.ADJOURNMENT

The board having no further business to discuss Trustee Merkel moved with a second from Trustee Piraino to adjourn the meeting at 9:18 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, and DeAtley voting aye and with not nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk