

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

March 2, 2020

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Steven DeAtley, Anthony Piraino, Joseph Nemec, Thomas Merkel and Edward Harney. Trustee Ziemba was absent. Also present was Police Chief Michael Rivas, Village Attorney Mark Schuster, Village Engineer Jeffrey Steele and Director of Public Works, Kyle Killinger.

MINUTES

1. Trustee DeAtley moved with a second from Trustee Piraino to approve the Village Board Meeting Minutes of February 3, 2020. Trustee Harney requested the deletion of a sentence from his report on the Saddle Club Park repair and on a roll call vote with all trustees present agreeing to strict the sentence. Trustee Piraino, Trustee DeAtley and Trustee Harney voted aye, Trustee Nemec and Merkel abstained, and the minutes of 2-3-2020 were approved with zero nay votes

PRESIDENT'S REPORT

President Pickett reported the Village received notice from the IDHA to update the Village's Affordable Housing Plan of 2016. As part of the Village adopted in 2016 the Village set up a trust fund to assist any developer seeking to construct qualified housing. The consensus of the Board was for the Village Attorney to proceed to draft an update to the Plan and to report back to the Board at a future meeting.

President Pickett gave a summary of the Coronavirus conference call that the Municipal Mayors Caucus had with Mayor Lightfoot. Key personnel from Chicago, State and Federal offices also participated in the call. The overarching message was that while the risk is low and preparedness is high all municipalities are encouraged to ensure policies and procedures are in place such as teleworking, emphasizing staying home when sick, and checking to make sure supplies are adequate to contend with such demands. The City of Chicago set up a website for which a link will be added to the Sleepy Hollow website and residents will be encouraged to visit the Chicago website for updated resources and information. The Federal government appropriated new dollars to address Coronavirus and each municipality is encouraged to contact their federal congressman for funding and resource information.

President Pickett also reported it appears Maxway Motors may be ceasing business and that he has received an inquiry from a party interested in leasing that location. He will keep the board apprised of any developments on that issue.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report.

ATTORNEY

The Village Attorney presented his analysis and recommendation on public health and safety regulations which could be adopted locally by the Village, based on the regulations contained in the Cannabis Regulation and Tax Act of 2019. The restrictions and prohibitions have to do with use of cannabis use in public; possession or use in motor vehicles; and possession or use in sensitive places or involving sensitive occupations. Adoption of these regulations will allow local prosecution for

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violations of the Act. Trustee Merkel moved with a second from Trustee Harney to adopt Ordinance 2020-4 AN ORDINANCE AMENDING THE PUBLIC HEALTH AND SAFETY REGULATIONS OF THE VILLAGE BY ADDING CERTAIN RESTRICTIONS AND PROHIBITIONS RELATING TO ADULT-USE CANNABIS. On a roll call vote with trustees Piraino, DeAtley, Nemec and Harney voting aye and trustee Merkel voting nay, the motion passed and Ordinance 2020-4 was adopted.

ENGINEER

The Village Engineer reported to the Kane/Kendall Council of Mayors (KKCOM) on the Village's submission of its application for Surface Transportation Program (STP) funding to obtain federal funds for a resurfacing project. The project has been discussed at numerous board meetings the Village is committed to the project and the construction phase will be federally funded at 75% of the project cost and has an the anticipated letting date of 2021.

DIRECTOR OF FINANCE

1. Trustee Merkel moved with a second from Trustee Piraino to approve the accounts payable of February 18, 2020 in the amount of \$73,343.26. By a roll call vote with all trustees voting aye the motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

FINANCE

President Pickett reported the Finance Committee is recommending that the Village hire a full time Director of Finance to fill the vacancy created with the resignation of Henry Mionskowski. The committee is continuing to prepare its recommendations for the next fiscal year budget and the next meeting of the committee will be on March 27, 2020.

WATER AND SEWER

Trustee Nemec reported there was a small water line break on Kay Court and a sewer line break on Thorobred Lane. Public Works was called to prepare the sewer line break when the ambient temperature was +15 F. An analysis of the water accounts in the Village shows 32 accounts with 90+ days of overdue payments totaling \$9,000. Historically the residents will pay on the accounts after receiving notice of being red tagged for late payments.

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee Merkel reported Public Works has installed a changing table in a restroom which will soon be designated as "family Restroom". New door plaques have been ordered and will be installed upon receipt. Merkel also reported receipt of several purchase orders for furnace repairs in the police garage.

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

Kyle Killinger, Director of Public Works submitted a purchase order for the purchase of the next batch of U-Channel sign posts. The number of posts for this order is 50 for the cost of \$2,822.50. Included in this figure is a \$150.00 delivery fee.

Trustee Harney updated the board regarding the cost to rehabilitate the Saddle Club Park amenities. The estimate cost is \$100,000. Since the updating of Sabatino Park has a higher priority the recommendation is to remove the old equipment from Saddle Club Park and grass over the old playground area to provide a natural area for the neighborhood. It was the consensus of the board to forgo allocating money to rehabilitate the playground equipment in Saddle Club Park.

The board addressed the issue of increasing the fees for motor vehicle stickers and pet tags. The last time the fees were increased was 2011. It was the consensus of the board to raise vehicle sticker fees for each type of vehicle by \$5.00. It is anticipated the Village will realize approximately \$10,000 in additional revenue. The sticker fee discount for seniors (65+) and active military will remain at 10%. The \$5.00 per month late fee will remain the same. The Board noted the sticker fees collected are allocated by statute to Roads and Police. Trustee DeAtley moved with a second from Trustee Nemec to approve an increase of \$5.00 per each type of vehicle and for pets registered in the Village. By roll call vote with all trustees voting aye, the motion passed.

Regarding the request by several residents for authority to have a block party which will result in street closures for a limited time it was the consensus of the board that Police Chief Rivas is authorized to make that decision without board approval. Chief Rivas indicated that he has reached out to those residents asking for additional information regarding their plans.

ADJOURNMENT TO EXECUTIVE SESSION

At 8:30pm Trustee Harney moved with a second from Trustee Nemec to adjourn the meeting to executive session to discuss collective bargaining matters under section 2(c)(2) of the Open Meetings Act. By roll call vote with all trustees voting aye, the motion to adjourn was approved and the board moved to executive session.

ADJOURNMENT

The board returned from its executive session at 9:00 pm, and having no further business to discuss Trustee Nemec moved with a second from Trustee DeAtley to adjourn the meeting at 9:02 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk