

# **VILLAGE OF SLEEPY HOLLOW**

## **VILLAGE BOARD MEETING MINUTES**

**August 2, 2021**

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Ed Harney, Trustee Steven DeAtley, Trustee Anthony Piraino and Trustee Mark Thorne, attended in person. Trustee Joseph Nemec and Trustee George Hoffman were absent. Also present in person were Director of Finance Eugene Vann, Village Engineer Jeffrey Steele, Village Attorney Mark Schuster, Director of Public Works Kyle Killinger, Village Clerk Anthony Mills and Chief of Police Samuel Parma.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the Clerk to call the roll of trustees in attendance.

### **PRESIDENT'S REPORT**

President Pickett reported Governor Pritzker latest Executive Order terminated a municipality's ability to conduct business meetings via remote access without a quorum physically present at the meeting place, as of July 24, 2021. Going forward the Village's plan is to continue to broadcast its meetings on YouTube on a non-participatory basis only.

President Pickett provided an update on Nolan Mandelin's Eagle Scout project.

The American Recovery Plan Act "ARPA" has been monitored by DOF Eugene Vann and President Pickett reported as soon as the portal was open the application submitted by the Village for \$441,002.03 had been accepted and that ½ of this amount would be sent to the Village on August 20, 2021. The balance will be paid in August 2022. These funds are limited in use to any project related to water and sewer. While the funds have to be spent by 2024 the funds are not allowed to be used as general funds.

President Pickett welcomed Suzanne Ness who is our State Representative for District 66. In addition to meeting with her constituents around the District, Representative Ness reported that she arranged for an appropriation of up to \$200,000 for the Village for infrastructure projects. The money will be available for up to 8 years. Representative Ness' office is in Carpentersville, and she welcomed all residents to stop by with any questions.

### **MINUTES**

Trustee DeAtley moved with a second from Trustee Thorne to approve the minutes of 7-19-2021. By voice vote with Trustees DeAtley, Harney, Piraino and Thorne voting aye and with no nay votes, the motion passed.

Trustee Piraino moved with a second from Trustee Harney to approve the minutes of the Special Meeting held on 7-29-2021. By voice vote with Trustees DeAtley, Harney, Piraino and Thorne voting aye and with no nay votes, the motion passed.

### **CLERK**

No report

### **PLANNING AND ZONING COMMISSION**

No report

### **ATTORNEY**

As a result of several recent incidents involving hot air balloons and ultralight vehicles landing in Sabatino Park, Chief Parma asked the Village Attorney Mark Schuster to review the Village Code to

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determine if such use of Village property was permissible and/or whether the Village Code needs to be revised to address this potentially hazardous activity. As a result of this analysis and discussion by the Board, Trustee Harney moved with a second from Trustee DeAtley to approve Ordinance 2021-8 titled **AN ORDINANCE ADOPTING REGULATIONS GOVERNING TAKE-OFF, ASCENT AND LANDING OF AIRCRAFT AND/OR ULTRALIGHT VEHICLES IN THE VILLAGE.** By roll call vote with Trustee Harney, DeAtley, Piraino and Thorne voting aye and with no nay votes the motion passed.

### ENGINEER

Jeffrey Steele provided an update on the 2021 Street Program which included seeking Board approval of multiple items – the first of which is the approval of **form BLR 14220 Resolution for Maintenance Under Illinois Highway Code**. Trustee Thorne moved with a second by Trustee DeAtley to authorize the Village President to execute BLR 14220 on behalf of the Village. Trustee Thorne moved with a second by Trustee DeAtley to authorize the Village President to execute BLR 14220 on behalf of the Village. By roll call vote with Trustee Thorne, DeAtley, Piraino and Harney voting aye and with no nay votes the motion based.

The second item to be approved is the **Approval of Maintenance Engineering to be Performed by a Consulting Engineer agreement**. Trustee DeAtley moved with a second by Trustee Piraino to authorize the Village President and Village Clerk to execute the **Maintenance Engineering Agreement** . By roll call vote with Trustee Thorne, Harney, Piraino and DeAtley voting aye and with no nay votes the motion passed.

The third item is the **Authorization for the Village President and Village Clerk to Execute all necessary IDOT forms and to authorize the Village Clerk to advertise for bids** . Trustee Piraino moved with a second by Trustee Harney to authorize the Village President and Village Clerk to execute all necessary IDOT forms. By roll call vote with Trustee Harney, Piraino, Thorne and DeAtley voting aye and with no nay votes the motion passed.

The fourth and final item is to approve the **Estimate of Maintenance Costs**. Trustee DeAtley moved with a second from Trustee Thorne to approve the Estimate of Maintenance Costs. By roll call vote with Trustee DeAtley, Piraino, Thorne and Harney voting aye and with no nay votes the motion passed.

The Village Engineer also reported that a pre-construction meeting with Plote Construction on the resurfacing of Sleepy Hollow Road will be had on 8-3-2021. The project will include the resurfacing from highway 72 south to the Village boundary. During construction traffic on the roadway will be managed with directional use being controlled by Plote flag workers. The estimated time for completion is 25 working days dependent on weather.

### DIRECTOR OF FINANCE

Trustee DeAtley moved with a second by Trustee Thorne to approve the warrants of August 2, 2021, in the amount of \$67,935.84. Trustee Piraino questioned an item related to the deconstruction of the old cell tower on the Randy's property questioning whether some of this charge was the responsibility of the City of Elgin. The Village Attorney explained that the confusion as to current ownership of the property on which the cell tower is located might have arisen from the delay in recording the Plat of Disconnection by the owner; that it appears that this parcel was part of the disconnection process; and that in that in the future, matters pertaining to the cell tower may be governed by the City of Elgin. By

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roll call vote with Trustee DeAtley, Thorne, Piraino and Harney voting aye and with no nay votes the motion passed and the warrants were approved.

Director of Finance Vann has investigated the use of online payment programs which would provide residents with the convenience of electronic payments using credit and/or debit cards. The first is "Illinois ePay" in which the user is charged a slight fee for the use of the program with only a nominal monthly fee being charged to the Village. The second is "GovPay" which utilizes a card reader which charges the user a 2.35% usage fee and further accepts ApplePay, Google Pay and other popular online payment programs. The Board did not take any action on this issue.

DOF Vann consulted with other area treasurers to discuss their use of collection agencies for unpaid fines and penalties. No municipality currently uses collection agencies; municipalities instead use Small Claims court proceedings – which allows suits up to \$10,000 when necessary. The Board did not take any action on this issue.

### **PUBLIC COMMENT**

- The editors of the Village *Legend* Kathy Eaton and CM Parker submitted a written comment reminding the Board that all submissions for the next additions are due no later than August 8, 2021.

### **PARKS, ROADS AND STREETS**

Trustee Harney reported on several recent conversations with residents who expressed their appreciation with the resurfacing currently being performed on Willow Lane. The residents are happy with the resurfacing project.

### **FINANCE**

No report

### **WATER AND SEWER**

No report

### **POLICE AND PUBLIC SAFETY**

Trustee DeAtley discussed a report prepared by Chief Samuel Parma identifying Sleepy Hollow patrol officer Christopher Diori's formal recognition by the Alliance Against Intoxicated Motorists for his efforts on DUI enforcement. Further, Officer Szafranski has concluded his training and is now assigned to full time solo patrol.

Chief Parma also reported on the data for the traffic on Sleepy Hollow Road over a three + week period being 6/28/2021 which demonstrated:

- June 28 – July 4 the highest speed was 34mph, Ave speed 27mph, average cars per day 1134
- July 5 – 11 the highest speed was 34mph, average speed 27 and average cars per day 1068
- July 12 – 18 the highest speed was 38mph, average speed was 27 and average cars 1100
- July 19 – 22 the highest speed was 37mph, average speed was 28, and average cars 1258

The highest speeds noted occurred between 1:00 am and 4:00 am with the highest volume occurring between 2:00 pm and 6:00 pm. During the highest volume of traffic, the speeds never exceed the average by more than one mile per hour. The report indicates that the Village does not have a substantial speeding problem nor an increase in traffic volume on Sleepy Hollow Road.

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**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

No report.

**OLD BUSINESS**

The Village Attorney presented an update on the abandonment of the right-of-way off of Windsor Drive. The Village will need to secure an appraisal of value so that the three adjacent neighboring residents can offered an opportunity to purchase a portion of the property to be abandoned. The Village Attorney noted it take 6 trustee votes to authorize the abandonment and sale of public property.

**NEW BUSINESS**

Trustee Piraino asked as to whether the Village received payment of fees for towers and/or similar structures and asked that this be discussed at the next meeting.

**ADJOURNMENT**

The board having no further business to discuss Trustee DeAtley moved with a second from Trustee Thorne to adjourn the meeting at 8:20 pm. On a roll call vote with Trustee DeAtley, Harney, Thorne, and Piraino voting aye and with no nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills  
Village Clerk