

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

JUNE 7, 2021

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Anthony Piraino, Trustee Ed Harney, Trustee Steven DeAtley, and Trustee Mark Thorne attended in person. Trustees Joseph Nemec attended via Zoom. Also present in person were Director of Public Works Kyle Killinger and Village Clerk Anthony Mills. Village Attorney Mark Schuster and Village Engineer Jeff Steele appeared via Zoom.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard. President Pickett reported on Governor Pritzker's issuance of a Proclamation extending until June 28, 2021, the Executive Order allowing the remote attendance at board meetings.

PRESIDENT'S REPORT

President Pickett reported Governor Pritzker latest Executive Order extends a municipality's ability to conduct business meetings via remote access. This order continues through June 28, 2021.

MINUTES

Trustee DeAtley moved with a second from Trustee Piraino to approve the minutes of 5-17-2021. By roll call vote with Trustees DeAtley, Harney, Nemec, Thorne and Piraino voting aye and with no nay votes, the motion passed.

Trustee DeAtley with a second by Trustee Piraino moved to amend the agenda to address Chief Parma's request to hire Christopher Szafranski as a part time patrol officer. By roll call vote with Trustees DeAtley, Piraino, Nemec, Thorne and Harney voting aye and with no nay votes the motion passed.

Chief Parma introduced Christopher Szafranski to the board with a request to hire Officer Szafranski at the part-time patrol officer rate of \$23.00 per hour. Mr. Szafranski is currently employed as a full-time patrol officer for the North Chicago Police Department having held that position since December 2018. Trustee DeAtley moved with a second by Trustee Piraino to approve the hiring of Christopher Szafranski as part-time patrol officer at the rate of \$23.00 per hour. By roll call vote with Trustees Harney, Thorne, Nemec, Piraino and DeAtley voting aye and with no nay votes the motion passed. The Village Clerk administered the oath of office to Christopher Szafranski.

Returning to the agenda President Pickett reported that Theresa Peterson who was the Village President from 1980 to 1993 passed away. President Pickett passed around a card with a request that all members of the board sign the card expressing condolence to Mrs. Peterson's family.

As a result of the recent election and the retirement of Donald Ziemba, President Pickett reported that he is seeking the board's approval to appoint George Hoffman as Village Trustee. Trustee Harney moved with a second from Trustee Thorne to approve the appointment of George Hoffman as Village Trustee to fill the seat for the remainder of Trustee Ziemba's term which runs through 2023. By roll call vote with Trustee Harney, Thorne, Nemec, Piraino and DeAtley voting aye and with no nay votes the motion passed. The Village Clerk administered the oath of office to George Hoffman formally swearing him in as Village Trustee. President Pickett also announced that he was appointing to Trustee Hoffman to serve on the Village Finance Committee. President Pickett also appointed Katherine Maranowski to serve on the Finance Committee. Trustee DeAtley with a second by Trustee Thorne moved to approve the appointment of Catherine Maranowski to the

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Finance Committee. By roll call vote with Trustees DeAtley, Nemec, Piraino, Thorne, Hoffman and Harney voting aye and with no nay votes, the motion to approve the appointment passed.

President Pickett requested board approval to engage Lauterbach & Amen to serve in an accounting support role to assist the new Director of Finance with support during the 2021 audit at the rate of \$85.00 per hour. Trustee Thorne moved with a second by Trustee Harney to approve the appointment of Lauterbach & Amen to provide support for the Village. By roll call vote with Trustees Hoffman, Thorne, Harney, Nemec, Piraino and DeAtley voting aye and with no nay votes the motion passed.

With the appointment of George Hoffman to fill the vacancy on the Board and with the hiring of Eugene Vann as Director of Finance, President Pickett informed the board of the need for resolutions approving signing authority on the Village financial accounts. Each Resolution authorize the following signatories:

- | | |
|--------------------|-------------------|
| 1. Stephan Pickett | Village President |
| 2. Eugene Vann | Village Finance |
| 3. George Hoffman | Trustee |

The Resolutions and accounts are as follows:

- **Resolution 534 – A RESOLUTION DEIGNATING CERTAIN SIGNATORIES FOR THE ACCOUNT(S) OF THE VILLAGE OF SLEEPY HOLLOW AT ELGIN STATE BANK.** Trustee Piraino moved with a second by Trustee DeAtley to approve Resolution 534. By roll call vote with Trustee Piraino, DeAtley, Nemec, Thorne, Harney, and Hoffman voting aye and with no negative votes the motion to approve Resolution 534 passed.
- **Resolution 535 – A RESOLUTION DEIGNATING CERTAIN SIGNATORIES FOR THE ACCOUNT(S) OF THE VILLAGE OF SLEEPY HOLLOW AT THE ILLINOIS FND'S LOCAL GOVERNMENT INVESTMENT POOL ADMINISTERED BY THE OFFICE OF THE ILLINOIS STATE TREASURER.** Trustee DeAtley moved with a second by Trustee Thorne to approve Resolution 535. By roll call vote with Trustee Piraino, DeAtley, Nemec, Thorne, Harney, and Hoffman voting aye and with no negative votes the motion to approve Resolution 535 passed.
- **Resolution 536 – A RESOLUTION DEIGNATING CERTAIN SIGNATORIES FOR THE ACCOUNT(S) OF THE VILLAGE OF SLEEPY HOLLOW AT BMO HARRIS BANK.** Trustee Piraino moved with a second by Trustee DeAtley to approve Resolution 536. By roll call vote with Trustee Piraino, DeAtley, Nemec, Thorne, Harney, and Hoffman voting aye and with no negative votes the motion to approve Resolution 536 passed.
- **Resolution 537 – A RESOLUTION DEIGNATING CERTAIN SIGNATORIES FOR THE ACCOUNT(S) OF THE VILLAGE OF SLEEPY HOLLOW AT FIRST AMERICAN BANK.** Trustee Piraino moved with a second by Trustee Thorne to approve Resolution 537. By roll call vote with Trustee Piraino, DeAtley, Nemec, Thorne, Harney, and Hoffman voting aye and with no negative votes the motion to approve Resolution 537 passed.

CLERK

The clerk reported that the recent change in the computer software provided and maintained by the Village of West Dundee created a glitch in the receipt of email sent through the Village website. The clerk assured everyone that they were not being ignored and that all inquiries are important. If anyone submitted a FOIA request and did not receive a response within the statutory 5 business day timeline, they should contact the Village clerk and/or resubmit the request.

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PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report

ENGINEER

Jeffrey Steele reported the Village recently received an application for work to repair the swale at 102 Thorobred Lane. Next, as a continuance of an earlier discussion regarding the conditions of the water mains in the Village, Jeff Steele stated he was available to answer any of the questions of the board. Trustee Nemec asked the Village Engineer to present his assessment on the current state of the Village water main system noting in particular that due to age (over 50 years) it was in dire conditions. As time passes the condition of the pipes will continue to deteriorate with some sections being in such condition the Fire Department is reporting decreased water pressure which will impair their ability to respond to fires. The projected cost to repair the system could range as high as \$3.27 million assuming no need to move the mains due to electrical wires. In order to complete a repair of the system will require additional funds either through increased monthly charges to residents using Village water and sewer as well as financial assistance through municipal loans and/or grants. The Village Engineer was directed to put together an analysis of the time and cost to prepare a plan for a staged replacement of the water mains currently under discussion.

DIRECTOR OF FINANCE

Trustee Thorne moved with a second by Trustee DeAtley to approve the warrants of June 7, 2021, in the mount of \$111,323.03. By roll call vote with Trustee DeAtley, Nemec, Thorney, Hoffman, Piraino and Harney voting aye and with no nay votes the motion passed and the warrants were approved.

COMMENTS FROM THE PUBLIC

Hans Meng appeared on behalf of the Sleepy Hollow Service Club to report on their plans for the 4th of July festivities. He reported a majority of the activities traditionally held will continue this year with additional health considerations being in place. However, due to the limited number of permits being issued by the State as well as increased costs the Service Club will not be sponsoring fireworks. The Club is discussing having fireworks later in the year as the health threats from Covid 19 continue to diminish. Presently, festivities will include music by The Lenny's, the car show, pony rides, ice cream, food trucks and beer sales.

The following individuals submitted statements regarding the issue of sheds being allowed in the Village along with the request that they be read to the board during the regular board meeting. President Pickett read the statements in chronological order of receipt.

- Jasmina Chaddock
- Brian Pirtle (statement presented in person by resident)
- Stephen Griffith
- Maureen & Jason Lontoc
- Jessica Cobb

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- Jessica Dinuzzo
- William Cebra
- Alicia Grace
- Jess Jurasz
- Adrian Corona
- Ty Cobb
- Steve O'Neill
- Debbie Brisbois
- Michelle Riedl

PARKS, ROADS AND STREETS

No report

FINANCE

No report

WATER AND SEWER

Nothing further to the discussion reported under the Village Engineer's report.

POLICE AND PUBLIC SAFETY

Chief Parma reported on the delay for going active on the StarCom system.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

Trustee Piraino read a prepared statement expressing his thoughts on making the Village of Sleepy Hollow a more pleasant and welcoming community. He noted the changing demographics of Village residents who place their trust in the board members to be fiscally responsible, creative, solve problems and move the village forward not backwards as living in the past.

OLD BUSINESS

None

NEW BUSINESS

President Pickett alerted the board to the need to review and potentially amend Resolution 347 (A RESOLUTION ESTABLISHING CERTAIN PROCEDURES AND FEES FOR USE OF THE PICNIC PAVILION AREA IN SABATINO PARK) in order to address residents' request to rent bouncy houses when using Village park property. Several trustees noted with the increased costs of litigation the board should consider requiring establishing minimum liability limits for homeowners seeking to use such equipment. Additional suggestions included requiring the resident to execute a

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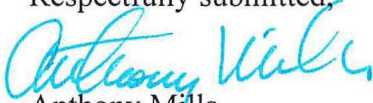
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release of liability in favor of the village and requiring the Village being named as an additional insured on the homeowner's policy. This issue will be discussed at a future meeting.

ADJOURNMENT

The board having no further business to discuss Trustee DeAtley moved with a second from Trustee Harney to adjourn the meeting at 8:50 pm. On a roll call vote with Trustee DeAtley, Harney, Thorne, Nemec, Hoffman and Piraino voting aye and with no nay votes the motion to adjourn passed unanimously.

Respectfully submitted,


Anthony Mills
Village Clerk