

# **VILLAGE OF SLEEPY HOLLOW**

## **VILLAGE BOARD MEETING MINUTES**

**May 3, 2021**

The regular meeting of the existing Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Anthony Piraino, Thomas Merkel, Edward Harney were present in person. Trustees Steven DeAtley, Joseph Nemec appeared via Zoom. Sgt. Susan Wilson and Village Clerk Anthony Mills also attended in person. Trustee Donald Ziembra arrived at 7:37 p.m. Director of Public Works Kyle Killinger and Village Engineer Jeff Steele and Village Attorney Mark Schuster appeared via Zoom.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

### **MINUTES**

Trustee Merkel moved with a second from Trustee Harney to approve the Village Board Meeting Minutes of April 19, 2021. On a roll call vote with Trustees DeAtley, Piraino, Nemec, Harney and Merkel voting aye, with Trustee Ziembra arriving after the vote and with no nay votes the motion passed and the minutes of April 19, 2021 were approved.

### **PRESIDENT'S REPORT**

#### **CLERK**

No report.

### **PLANNING AND ZONING COMMISSION**

No report

### **ATTORNEY**

No report

### **ENGINEER**

No report

### **DIRECTOR OF FINANCE**

Trustee Piraino moved with a second from Trustee Merkel to approve the accounts payable of May 3, 2021 for \$75,744.14. By a roll call vote with Trustee DeAtley, Nemec, Harney, Merkel, Ziembra and Piraino voting aye and with no nay votes the motion passed.

### **COMMENTS FROM THE PUBLIC**

CM Parker on behalf of the Village Newsletter discussed the current plan for the publication of the *Summer 2021* printing and reported that he would be willing to make "porch deliveries" of the edition as a means to save money for the Village. There was a discussion on the issue of holding the Village 4<sup>th</sup> of July festivities and John Florance on behalf of the Service Club reported the club the festivities were still subject to discussion. Trustee Nemec reported that the Village is no longer dependent on the using the newsletter for the publication of the water report which can now be posted on the Village web site.

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**PARKS, ROADS AND STREETS**

Trustee Harney reported that the Public Works Department is still seeking to hire seasonal worker (2) to work under the direction of Public Works Director Kyle Killinger. The hourly rate is approximately \$11.00.

**FINANCE**

No report – however Trustee Ziemba stated as his parting gift to the Village he would be preparing a chart of the P&L trends relative to income for the past twenty (20) years.

**WATER AND SEWER**

No report

**POLICE AND PUBLIC SAFETY**

No report

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

No report

**OLD BUSINESS**

The board discussed the proposed audit engagement letter presented by Mueller & Company for the years ending April 30, 2021-2023. After discussion Trustee Ziemba moved with a second from Trustee Harney to authorize the Village President to sign the Audit Engagement Letter retaining Mueller & Co. By roll call vote with Trustee Merkel, Piraino, Harney, Nemec, Ziemba and DeAtley voting aye and with no nay votes, the motion passed.

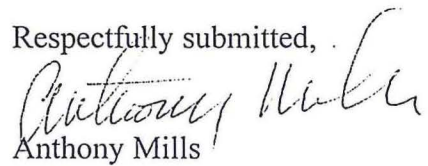
**NEW BUSINESS**

None

**ADJOURNMENT**

The board having no further business to discuss Trustee Ziemba moved with a second from Trustee DeAtley to adjourn the meeting sine die at 7:45 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Merkel and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills  
Village Clerk



# VILLAGE OF SLEEPY HOLLOW

## VILLAGE BOARD MEETING MINUTES

May 3, 2021

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:57 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Anthony Piraino, Trustee Ed Harney attended in person. Trustees Steven DeAtley and Joseph Nemec attended via Zoom. Also present in person were ICCI Code Officer Barbara Dettmer and Village Clerk Anthony Mills and Village Attorney Mark Schuster, Village Engineer Jeff Steele, and Director of Public Works Kyle Killinger appeared via Zoom.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard. President Pickett reported on Governor Pritzker's issuance of a Proclamation extending for 30 days the Executive Order allowing the remote attendance at board meetings.

The first item of business was the swearing in by the Village Clerk for the newly elected Village President Stephan Pickett and Trustees Ed Harney and Trustee Mark Thorne. After being sworn in President Pickett appointed Trustee Thorne to oversee Public Buildings & Environmental Issues. Trustee Donald Ziemba will remain as Trustee and in charge of the Finance Committee until such time as his replacement has been sworn in.

After the roll call for all persons attending this meeting President Pickett asked for a motion to amend the agenda to allow for the board to move to Executive Session to discuss matters related to employment and compensation of personnel pursuant to § 2(c)(1) of the Open Meetings Act. Trustee Harney moved with a second from Trustee Piraino amend the agenda to allow the board to discuss the need for an executive session. By roll call with Trustee Harney, Piraino, Nemec, DeAtley and Thorne voting aye and with no nay votes the motion passed and the agenda was amended as requested.

Trustee Nemec moved with a second from Trustee DeAtley to move the meeting to Executive Session. By roll call vote with Trustee Piraino, DeAtley, Thorne, Nemec and Harney voting aye and with no nay votes, the board moved to Executive Session.

At 8:20 pm the board returned to its regular meeting.

### MINUTES

Since this was the first meeting of the new board no minutes were presented for review and approval.

### PRESIDENT'S REPORT

President Pickett appointed the following for the extent of his current term of office:

Village Attorney	Mark Schuster
Village Engineer	Heinz & Associates
Chief of Police	Samuel Parma
Village Clerk	Anthony Mills

Trustee Harney moved, with a second by Trustee Piraino to approve said appointments. By roll call vote, with Trustees Harney, Piraino, Nemec, DeAtley and Thorne voting aye, and with no nay votes, the motion passed, and the appointments were approved.

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The President reported that payments due under the prior agreement with the City of Elgin for sales taxes generated in The Grove and auto dealerships on the west side of Randall Road had been reconciled, and the last payment due to the Village would amount to approximately \$30,000. In the agenda packet for tonight's meeting the Board was provided with the draft FY 2022 budget along with supporting documentation. The Board had been tasked in an April 2021 regular meeting with a review of the draft budget material so that at the Board will be in position at this meeting to vote for passage of the FY 2022 budget. After a line-item review of the budget with a few revisions proposed, Trustee Nemec moved with a second by Trustee Piraino to approve the FY 2022 budget as revised. By roll call vote with Trustee DeAtley, Nemec, Piraino, Thorne and Harney voting aye and with no nay votes, the motion passed and the budget as revised was approved.

### **CLERK**

No report

### **PLANNING AND ZONING COMMISSION**

No report

### **ATTORNEY**

No report

### **ENGINEER**

The Village Engineer reminded the Board that the letting for the Sleepy Hollow Road repair will be held on June 11, 2021.

### **DIRECTOR OF FINANCE**

No report

### **COMMENTS FROM THE PUBLIC**

☐ *None*

### **PARKS, ROADS, AND STREETS**

No report

### **FINANCE**

No report

### **WATER AND SEWER**

The Village of Sleepy Hollow buys water from the City of Elgin and recently Elgin announced that it will be increasing the water commodity rate charged to the Village in the calendar years 2022, 2023 and 2024. This in turn requires a change in the rate to be charged to residents using municipal water. Additional adjustments to water billing charges, for the meter charge and demand charge, were also proposed. Trustee Nemec moved with a second by Trustee DeAtley to approve ORDINANCE 2021-6 titled AN ORDINANCE AMENDING THE WATER BILLING CHARGES IN THE VILLAGE, INCLUDING THE COMMODITY CHARGES, CUSTOMER DEMAND



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CHARGE, AND NEW METER CHARGE. By roll call vote with Trustee Harney, Nemec, DeAtley, Piraino and Thorne voting aye and with no nay votes the motion passed and ORDINANCE 2021-6 was approved.

**POLICE AND PUBLIC SAFETY**

Due to a vacancy created by the departure of Officer Walker, Trustee DeAtley moved with a second from Trustee Piraino to promote Officer Christopher Diori to full time Patrol Officer at the salary of \$55,031.44. By roll call with Trustee Piraino, DeAtley, Nemec, Thorne and Harney voting aye and with no nay votes, the motion passed.

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

ICCI presented a list of commonly occurring code violations and actions taken to date to have the Village Code enforced. After discussion it was the consensus of the Board that Village Attorney will work with ICCI for enforcement, including preparing a letter to be sent to those residents who are presently in violation of the Village Code.

**OLD BUSINESS**

None

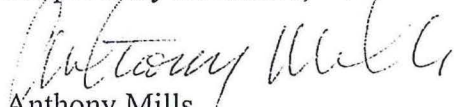
**NEW BUSINESS**

President Pickett asked the board to consider extending the deadlines (due dates) for vehicle registration and animal tags until 5-31-2021. Trustee Harney moved with a second from Trustee Piraino to extend the deadline to register motor vehicles and household pets until 5-31-2021. By roll call vote with Trustee Harney, Thorne, Piraino, Nemec and DeAtley voting aye and with no nay votes the motion passed.

**ADJOURNMENT**

The board having no further business to discuss Trustee DeAtley moved with a second from Trustee Thorne to adjourn the meeting at 9:49 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Thorne and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously.

Respectfully submitted,



Anthony Mills

Village Clerk