

VILLAGE OF SLEEPY HOLLOW VILLAGE BOARD MEETING MINUTES

March 1, 2021

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Thomas Merkel and Village Clerk Anthony Mills attended in person. Trustees Steven DeAtley, Anthony Piraino, Edward Harney, Joseph Nemec, Interim Chief of Police Kristopher Chlapecka, Village Attorney Mark Schuster, Village Engineer Jeff Steele and Director of Public Works Kyle Killinger attended by remote video-conference via Zoom. Trustee Donald Ziembra was absent.

After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

MINUTES

Trustee Merkel moved with a second from Trustee DeAtley to approve the Village Board Meeting Minutes of February 16, 2021. On a roll call vote with Trustees DeAtley, Piraino, Nemec, and Harney voting aye, with Trustee Merkel abstaining and with no nay votes the motion passed and the minutes of February 16, 2021 were approved.

PRESIDENT'S REPORT

President Pickett reported he received a request from Mona Auer to use the Village's sales tax exemption number for the purchase of a speed radar device. After discussion by all Trustee Merkel moved with a second from Trustee DeAtley to authorize the Village Attorney to research the issue of allowing a resident to use the Village sales tax exemption for the purchase of a speed radar device. The use of the exemption would be limited to the one time purchase of the radar. By roll call vote with Trustee Merkel, DeAtley, Piraino, Nemec, Harney voting aye and with no nay votes the motion passed and the Village Attorney was directed to research and prepare an opinion as to whether such an approach was legal. Attorney Schuster indicated that it would have his opinion to the board by the next regular board meeting.

- President Pickett next reported on a meeting between the Village and representatives of West Dundee regarding WD's demand that the Village assume approximately \$21,000 (\$20,685.58) in costs to upgrade the sanitary sewer system. West Dundee is seeking the payment of approximately \$21,000 per year for 20 years with the first payment to be made on 5-1-2021. In this meeting West Dundee requested a confirmation of the Village residents connected to the public sewer system.

Because West Dundee has historically billed KinderCare and the Sleepy Hollow Apartments directly and because those billing included a charge for depreciation, Sleepy Hollow will receive a credit against future charges in the amount of \$15,034.30 which will be applied to the sums due in 2021. This will require the Village to budget an initial charge in FY 2021-2022 equal to \$5,651.18.

Since this will involve an ongoing payment the board discussed the process of how to confirm the water main connection if the connection requires an inspection inside the house. Another issue arising out of this issue is how the Village should equitably transfer the increased costs to the apartment buildings and KinderCare. President Pickett noted that the monies collected from the residents is part of the sewer enterprise fund and is not deposited in the general fund of the Village.

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- A firm has applied to the City of Elgin for development of a parcel at the western terminus of Tollgate Road in Dundee Township. The industrial building will be used for warehousing and delivery. The land lies on the Sleepy Hollow side of the existing boundary line agreement with the City of Elgin.

Elgin proposed that the Agreement be amended, to allow the development in Elgin, in exchange for the following:

1. The City of Elgin would pay to the Village of Sleepy Hollow for the period of five (5) years an amount equal to 50% of the real estate taxes received by the City of Elgin from the subject property, starting January 1 of the year next following issuance of a certificate of occupancy.
2. If any sales tax were to be realized on the premise, Elgin would share that with Sleepy Hollow for a period of five (5) years in an amount equal to 5% of such taxes received by the City of Elgin from the development.

The Board approved the proposed agreement with Elgin as presented.

CLERK

The Clerk reported he received the initial proof of the 2021 Spring Edition of *The Legend* and that a copy had been sent to each trustee for their review.

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report

ENGINEER

The Village Engineer reported that he received ComEd's permit application WO16071061 and ComEd's permit request for its Distribution Automation Project and that he will have this reports for the board by the next regular meeting.

Jeff Steele and Trustee Joe Nemec reported that they have completed the mapping of all residents who have their own well and septic system. A copy of this map was included as part of the agenda packet for tonight's meeting.

DIRECTOR OF FINANCE

Trustee Piraino moved with a second from Trustee DeAtley to approve the accounts payable of March 1, 2021 for \$76,427.63. By a roll call vote with Trustee DeAtley, Nemec, Merkel, Harney and Piraino voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

Delinah Carver – via Jot Form – submitted her comments which President Pickett into the record. A copy of this request is attached to these minutes and the comments are incorporated herein.

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PARKS, ROADS AND STREETS

Trustee Harney reported on the delivery of road salt and Kyle Killinger, Director of Public Works, confirmed the delivery completes salt ordered for this winter season.

FINANCE

No report. President Pickett noted that the Village staff has started working on the 2022 FY budget.

WATER AND SEWER

Trustee Nemec reported on the completion of the water bill survey and that it was the consensus of those residents responding that such a service would be welcomed. Trustee Nemec noted that the plan was to develop a method whereby residents could pay their water/sewer bills as well as purchase vehicle stickers and pet tags instead of relying on paper invoices.

POLICE AND PUBLIC SAFETY

Trustee DeAtley complemented the Interim Chief Chlapecka on his efforts to keep the Village Police Department up to date on the laws and state policies designed to improve the relationship with the police and the Village community. Specifically, the Village Police Department has adopted the 10 shared principles of policing as part of the effort to “replace mistrust with mutual trust”.

Interim Chief Chlapecka reported his department is now NIMS complainant with the State of Illinois which will allow the department to utilize an emergency management tool which is part of the Agency Preparedness Program (APP). Use of this system will enhance the Village Police Department ability to respond, request and accept mutual aid resources and to maintain operations at the emergency site in the event of a local or multi-jurisdictional disaster or attack.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

Trustee Piraino commended the Police Department on its response to the report of a runaway dog in his neighborhood. Officers were very prompt in their response to this call and the dog was held until the owner could come to the Village Hall to retrieve it.

OLD BUSINESS

Trustee Nemec reminded the Board on a sewer check-valve failure at 922 Willow. The failure caused the continued running of the valve resulting in the resident receiving a large electric bill from ComEd. Since the Village installed, owned and maintained the system, that charge will be passed on to the Village. This issue will be discussed at a future board meeting under Old Business once the bill has been received.

NEW BUSINESS

Trustee Nemec reported the audit of the Village water billing system identified four houses on Laurel Court which had not been billed a hydrant fee as required by Village Code 6-3-7(B)(2)(b). This code section provides that properties within 100’ of a public water main shall be billed and shall pay a “hydrant” fee of \$25.00 per month. Since the omission of the charge was an error on the part of the Village, **past fees will be waived.** Trustee Nemec moved with a second from Trustee

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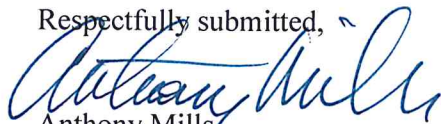
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DeAtley to authorize the billing of the \$25.00 per month hydrant fee to each residence on a **going forward basis**. On a roll call vote with Trustees Nemec, Piraino, DeAtley, Merkel and Harney voting aye and with no nay votes, the motion passed. Starting July 1, 2021 the Village will be billing this fee to each residence and all past hydrant fees will be waived. A copy of the letter notifying the residence of this issue was enclosed in the agenda packet for tonight's meeting.

ADJOURNMENT

The board having no further business to discuss Trustee Merkel moved with a second from Trustee Harney to adjourn the meeting at 8:30 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Merkel and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously.

Respectfully submitted,


Anthony Mills
Village Clerk



Re: Sleepy Hollow Public Comments Signup Form

JotForm to: amills, john.florance, SPickett

03/01/2021 05:08 PM

From: "JotForm" <noreply@formresponse.com>
To: amills@sleepyhollowil.org, john.florance@gmail.com, SPickett@sleepyhollowil.org
Please respond to amills@sleepyhollowil.org, john.florance@gmail.com, SPickett@sleepyhollowil.org

[External]

Sleepy Hollow Public Comments Signup Form

First Name:	Delainah
Last Name	Carver
E-mail:	On file
Topic	Pledge of Allegiance
Type a question	I would like my comment read for me during the meeting Please keep my contact information private. This does not include first and last names
Public Comments (optional)	I am commenting today to thank you all for including the Pledge of Allegiance in the meeting minutes. However the minutes for January 4 have no mention of the Pledge of Allegiance in them. That must have been oversight since the February 1 minutes do. Try to remember to put a mention of the Pledge in all minutes. Also we were unable to hear the Pledge of Allegiance at the last meeting because the broadcast started late. The video indicated the full video would be posted in a few days but that did not happen. As a result the Pledge is not heard. Perhaps wait to start the meeting until the camera is filming. You say you want a tax increase so let's not do things to upset the voting public such as forgetting or not broadcasting the Pledge if Allegiance. The Pledge of Allegiance is very important to our country. Thank you.

You can [edit this submission](#) and [view all your submissions](#) easily.