

## VILLAGE OF SLEEPY HOLLOW VILLAGE BOARD MEETING MINUTES

February 1, 2021

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Trustee Thomas Merkel, Trustee Donald Ziemba and Village Clerk Anthony Mills attended in person. Trustees Steven DeAtley, Anthony Piraino, Edward Harney, Joseph Nemec, Interim Chief of Police Kristopher Chlapecka, Village Attorney Mark Schuster, Village Engineer Jeff Steele and Kyle Killinger, Director of Public Works attended by remote video-conference via Zoom. After asking all participants to stand and recite the Pledge of Allegiance President Pickett directed the clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard.

### MINUTES

Trustee Merkel moved with a second from Trustee Ziemba to approve the Village Board Meeting Minutes of January 19, 2021. On a roll call vote with Trustees DeAtley, Piraino, Nemec, Merkel and Harney voting aye, with Trustee Ziemba abstaining and with no nay votes the motion passed and the minutes of January 19, 2021 were approved.

### PRESIDENT'S REPORT

President Pickett informed the Board that IDOT will be holding a virtual public meeting to discuss the proposed construction of a new intersection for Randall Road and I-90. The virtual meeting will be held on February 4, 2021 at 6:00 pm. He noted when changes to Randall Road were made in the past the Village formally expressed its concern about increases in sound and light and how this negatively effects Village residents whose residents abut Randall Road.

### CLERK

No report

### PLANNING AND ZONING COMMISSION

No report

### ATTORNEY

No report

### ENGINEER

The Village Engineer submitted his analysis of ComEd Permit Application Request 2382. Trustee Harney moved with a second from Trustee Ziemba to accept the recommendation of the Village Engineer and approve ComEd's permit request. By roll call vote with Trustee Ziemba, Harney, Merkel, Nemec, DeAtley and Piraino voting aye and with no nay votes, the motion passed.

The board was presented with IDOT's **Resolution for Maintenance Under the Illinois Highway Code** which grants the Village authority to appropriate \$180,125.00 of the Motor Fuel Tax fund for the purpose of maintaining streets within the boundaries of the Village. Trustee Nemec moved with a second from Trustee Ziemba to approve **Resolution 530** to authorize the Village President to sign IDOT's resolution form regarding the expenditure of monies from the Motor Fuel Tax fund. By roll call vote with Trustee Nemec, Ziemba, Harney, Merkel, DeAtley and Piraino voting aye and with no nay votes, the motion passed and **Resolution 530** was approved. The Village Engineer reminded

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the board that the bid opening for the surface repairs to Sleepy Hollow Road will be had on June 11, 2021.

### DIRECTOR OF FINANCE

Trustee Ziembra moved with a second from Trustee Harney to approve the accounts payable of February 1, 2021 for \$94,016.67. By a roll call vote with Trustee DeAtley, Nemec, Harney, Merkel, Ziembra and Piraino voting aye and with no nay votes the motion passed.

Jamie Wilkey, a partner for the accounting firm Lauterbach & Amen LLP, attended the meeting via Zoom to present a high level review of her firm's audit of the Village financial position of the government activities, the business-type activities, each major fund, and the aggregate remaining fund information as of April 30, 2020. After explaining an auditor's responsibility in this process, Ms. Wilkey explained the format and content of the Annual Finance Report for the Fiscal Year ending April 30, 2020. In summary it is the accounting firm's professional opinion that the Village's financial statements fairly and accurately, in all material respects, accurately state the financial positions of the Village.

Trustee Piraino suggested that due to the changes in Village personnel during the period in question that the List of Principal Officers as of April 30, 2020 be revised to include the current members of the board and Village office staff. Jamie Wilkey responded by noting that the review/audit process only requires the identity of these individuals as of April 30, 2020 and that changes to the list would not have a material impact on the auditors' conclusions. President Pickett suggested the list can be revised to accommodate this request.

Trustee Nemec moved with a second from Trustee Ziembra to accept the Lauterbach & Amen Annual Financial Report with the revised List of Principals. Trustee Merkel noted his concern about the use of the same firm to provide bookkeeping service and to conduct the audit review; and it was noted by Ms. Wilkey that. Because Lauterbach & Amen are now engaged to provide regular accounting services to the Village for the current fiscal year, her firm would not provide audit services for any annual period during which such engagement continued. By roll call vote with Trustee Ziembra, Piraino, Nemec, Harney and DeAtley all voting aye and with Trustee Merkel voting nay, the motion passed.

### COMMENTS FROM THE PUBLIC

Richard English, owner and Daisy's "roommate" attended the meeting to personally thank everyone for their efforts and assistance in securing Daisy's safe return. He noted that he received many unsolicited words of encouragement and prayers from residents and total strangers which he and his family greatly appreciated. He stated that the Village staff was always positive and helpful whenever he spoke to them and that the sentiment and showing of public support they received and especially the efforts and actions of the Sleepy Hollow Police Department demonstrated just how special the Village is.

### PARKS, ROADS AND STREETS

Trustee Harney noted that he has received many positive reports from residents on Public Works' snow removal efforts. He also reported that the Village has received a request from the Dundee Township ("DTPD") Park District to discuss the current condition of Sabatino Park. DTPD is proposing a meeting with the Village to discuss a cost share agreement for the repair and



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maintenance of the park. The Clerk was directed to review the Village records for any prior cost share agreements with DTPD and provide those to the board.

**FINANCE**

Trustee Ziemba reported he completed his analysis of the FY 2021 budget and that he will send copies of his analysis to the other members of the board.

**WATER AND SEWER**

No report

**POLICE AND PUBLIC SAFETY**

Trustee DeAtley commended the actions taken by the Village Police Department in their efforts to locate and rescue a Village resident by the name "Daisy". DeAtley reported receiving numerous positive comments about the department's actions and he thanked the department for their actions. Interim Chief Kris Chlapecka specifically cited the actions of Detective Bhatti of the Sleepy Hollow Police Department for which Detective Bhatti received an Honorable Mention for his efforts.

Sargent Chlapecka reported on the results his department's successful completion and passage of "Use of Force" training administered by the Illinois Law Enforcement Accreditation Program (ILEAP). This review includes fourteen different aspects of the department's use of use policies. He reported the Sleepy Hollow Police Department is in full compliance with all state and federal laws and local ordinances which prohibits the use of chokeholds except when deadly use of force is allowed by law.

Per a federal directive any agency wishing to continue to receive federal discretionary grants must have completed the certification by January 31, 2021. Five (5) new policies were created as part of the accreditation process. This accreditation allows the Village to received federal grants funding and starts the department down the path for an eventual Tier 1 accreditation.

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

No report

**OLD BUSINESS**

None

**NEW BUSINESS**

None

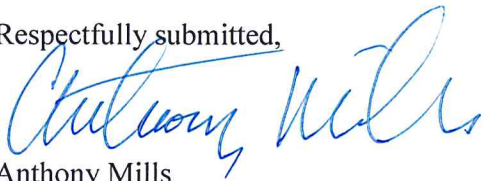
**ADJOURNMENT**

The board having no further business to discuss Trustee Merkel moved with a second from Trustee Ziemba to adjourn the meeting at 8:01 pm. On a roll call vote with Trustee Harney, Piraino, Nemec, Merkel, Ziemba and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously.

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Respectfully submitted,



Anthony Mills  
Village Clerk