

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

AUGUST 7, 2017

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Thomas Merkel, Joseph Nemec, Jeff Seiler and Donald Ziemba. Also in attendance were Attorney Aaron Reinke, Engineer Jeff Steele, and Police Chief James Linane.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Public Hearing and Village Board Meeting Minutes of July 17, 2017. Motion passed unanimously.

PRESIDENT

1. The cell tower lease was discussed. Insite Towers is no longer interested in the lease but Vogue Towers I, LLC has expressed interest in this lease under the same lease agreement with no changes. Ziemba moved with a second from Seiler to approve Resolution No. 497, "A Resolution Approving an Option and Ground Lease Agreement with Vogue Towers I, LLC for Lease of Certain Village Property for the Purpose of Erecting a Telecommunications Tower in the Village." Trustee Merkel questioned why Insite has declined the lease. President Pickett responded that is between Insite and National Wireless. Trustee Merkel felt the Village should research the new company before approving the lease. Merkel moved with a second from Fudala to table the motion until information on Vogue is obtained. Trustee Nemec noted that it appears Mr. Stapleton has worked with Vogue Towers on other projects. He also noted that this lease could be sold to another party in the future. On motion to table: 3 ayes and 4 nays. Motion did not pass. Trustee Seiler said he doesn't object if the lease is with another lessee or sold in the future as long as the terms of the lease are upheld. On main motion: Aye: Ziemba, Seiler, Nemec, Pickett. Nay: Finney, Fudala, Merkel. Motion passed.

Seiler moved with a second from Nemec to amend the agenda to move the water report to now. Motion passed unanimously.

WATER AND SEWER

1. Sewer efficiency is over 200% as of June, but has dropped recently. There is a question of whether residential water may be infiltrating the system and this is being monitored. Water efficiency is over 90% but a water main break was recently discovered. (Trustee Seiler left the meeting.)

PRESIDENT (continued)

2. President Pickett discussed the Village Clerk position which was not filled in the April election. The position could be changed from an elected to an appointed position. An appointed position may attract more applicants and does not require the individual to be a resident. An appointment would be made with the approval of the Board. Nemec moved with a second from Ziemba to authorize the village attorney to prepare the ordinance to amend the code to change the clerk position from an elected to an appointed position. Motion passed with Merkel voting nay.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

AUGUST 7, 2017

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Bid opening on the MFT street program will be August 11th and the Kay Court project bid opening is August 21st.
2. The east side of Locust Drive was reviewed by the engineer, Public Works and Mr. Pickett. The culvert has deteriorated, has sink holes, and must be replaced at an estimated cost of about \$26,000. This area of Locust was part of the street program this year and could be deferred to put the \$10,000 toward the culvert replacement instead. Some of the non-essential minor work on the Kay Court project could be delayed and used for the Locust work. The Village will wait for the bids for the road program and Kay Court to see if either project comes in under budget.
3. President Pickett said that there are water issues that became more noticeable during the heavy rains this summer. One is that mud is coming down Crane Drive and across Sleepy Hollow Road. Also, Beau Brummel has water running into residents' yards. It will probably be necessary to install curbs or culverts on both sides from the top of Beau Brummel down the hill. This will be very costly.
4. Regarding the Rainbow Court drainage issue, the resident is working on the water drainage on his property and has advised the Village that there is a well continually discharging into his drainage area. The source is unknown and will need further review.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Merkel to approve the accounts payable of August 7, 2017 in the amount of \$175,276.34. Aye: Ziemba, Finney, Fudala, Merkel, Nemec. Motion passed.
2. Ziemba moved with a second from Merkel to approve Ordinance No. 2017-19, "An Ordinance Making Appropriation Transfers for Corporate Purposes for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017". Aye: Ziemba, Merkel, Finney, Fudala, Nemec. Motion passed.

8 P.M. Melissa Hernandez was present to speak on behalf of the Northern Kane County Chamber of Commerce. She updated the Board on Chamber activities and explained their mobile app and asked

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

AUGUST 7, 2017

the Village to help promote this app. She also noted the annual community service award banquet will be held November 15th and requested the Village's nominee by October 1st.

COMMENTS FROM THE PUBLIC

1. George and Loretta Koester of 1287 Locust Drive advised the Board of their water problem which has become worse over the past few years. He said a sewer tube runs through his yard. The resident was advised that this problem is already on the engineer's list of water projects.
2. Frances and Glenn Thomas of 1756 Hillcrest Park said they have standing water in their swales and culverts and need this fixed as they plan to put their house up for sale in the near future and it has been an on-going problem. They showed the Board pictures of the water. The Village hopes to get the problem addressed in the near future.
3. Craig Lister of 405 Rainbow Drive noted the water issue with his neighbor and that this neighbor now has his house for sale and has not yet fixed the problem for which he is responsible. It was noted that the responsibility will probably remain with the home and become the responsibility of the new homeowner.

PARKS, ROADS AND STREETS

No report.

FINANCE

No report.

POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed the draft job description for the Code Enforcement Officer. Nemec moved with a second from Ziembra to authorize the village attorney to prepare the necessary ordinance to include this in the village code. Trustee Nemec asked that ICCI be given a copy of the job description to review. Motion passed unanimously.
2. The vehicle sticker program has been updated on the village database. Over 150 residents have been identified as probably never having purchased vehicle stickers and will be sent a letter to request compliance.
3. The monthly police activity report was briefly reviewed. The Chief said they have applied for a grant to receive 50% reimbursement for the purchase of bullet-proof vests.
4. Chief Linane reviewed his study and report of the stop and yield signs in the Village. After further review with the village engineer, and suggestions from trustees, he will submit his final recommendations for additions and deletions of signs.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. The police door will be repaired rather than replaced.
2. The burn pile will be open October 7 – 27. We should include the dates in the newsletter along with the restrictions of what can be added to the pile.

BUILDING AND ZONING ENFORCEMENT

1. Trustee Fudala does not yet have quotes for zoning enforcement and permitting firms.
2. The used car dealer is slowly moving forward with work on the building.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

AUGUST 7, 2017

OLD BUSINESS

1. Nemec moved with a second from Ziemba to approve Resolution No. 498, "A Resolution Approving an Intergovernmental Agreement with Dundee Township for a License to Use Lot 69 in Danielle Court for Pathway Purposes". The Board reviewed the IGA regarding pathway mowing from Danielle Court to the bird sanctuary, in particular parking spots/restrictions on Danielle Court. Chief Linane suggested we simply widen the shoulder with stone for the permitted parking spaces. We could take the same action by the park on Churchill Court. He does not feel signs are necessary. Nemec moved with a second from Ziemba to amend the motion to modify paragraph 2 of the agreement to restrict the parking to no more than 3 cars. Motion to amend passed unanimously.
On main motion: Motion passed unanimously.

NEW BUSINESS

1. In response to a question, it was noted that the referendum to increase Sleepy Hollow taxes in 2016 was approved by only about 22 votes.

Ziemba moved with a second from Fudala to adjourn the meeting at 8:47 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk