

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

JUNE 5, 2017

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Thomas Merkel, Joseph Nemec, Jeff Seiler and Donald Ziemba. Also in attendance were Village Attorney Mark Schuster, Engineer Jeff Steele, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Nemec moved with a second from Seiler to approve the Village Board Meeting Minutes of May 15, 2017. Motion passed unanimously.

Nemec moved with a second from Seiler to amend the agenda to move Police agenda item 14(d)i to be heard now. Motion passed unanimously. Chief Linane read his memo on the background for a part time police officer candidate with several years' experience. Seiler moved with a second from Merkel to approve the hiring of Floyd Eppling as a part time officer at \$19.38/hour. Aye: Seiler, Merkel, Finney, Fudala, Nemec, Ziemba. Motion passed. Mr. Epping was then given the oath of office by the clerk.

Seiler moved with a second from Nemec to amend the agenda to move the 8 p.m. presentation by the insurance representative to now. Motion passed unanimously. Brian Mock of Corkhill Insurance reviewed insurance renewal options. Dental can be changed from Principal to The Standard that will reduce the premiums but offer the same coverage. The current vision plan is discontinued but a similar plan is available with the same provider at the same rate. Seiler moved with a second from Ziemba to approve changing to The Standard for dental insurance and to renew the Humana vision plan as proposed. Aye: Seiler, Ziemba, Finney, Fudala, Merkel, Nemec. Motion passed.

PRESIDENT

1. The Kane County animal agreement is up for renewal. Ziemba moved with a second from Seiler to renew the Kane County Agreement for Animal Control Services for another year. Aye: Ziemba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.

CLERK

1. The head of security for Community School District 300 is retiring and area towns were asked to pass a proclamation. Ziemba moved with a second from Seiler to approve the Proclamation for Gary Chester Day on June 14, 2017. Motion passed with Nemec abstaining.

2. The annual prevailing wages ordinance was presented. Seiler moved with a second from Nemec to approve Ordinance No. 2017-16 "An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed on Public Works for the Village of Sleepy Hollow, Kane County, Illinois." Aye: Finney, Fudala, Merkel, Nemec. Nay: Seiler, Ziemba. Motion passed.

PLAN COMMISSION

No report.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

JUNE 5, 2017

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Mr. Steele briefly reviewed his memo on the Village Hall parking lot condition and detailed repaving and other options, including crack sealing. He will discuss the options with Art Sunderlage in Public Works. There is no money in the budget this year for repaving. We should get crack sealing estimates.

2. The Kay Court drainage issues were reviewed by the engineer. This is a major project that would span work from Hillcrest, through the court and back to the creek. The engineer's estimated cost is about \$75,000 but there is only \$37,500 in this year's budget, with the balance in next year's budget. A portion could be done this year as highlighted on his map, from the creek up to 1704 Kay, which is estimated at about \$26,000 and would include storm sewers and some grading. However, it would be more cost effective to complete the entire project at the same time. Mr. Steel suggested we bid for the portion as noted on his map, and request add-on bids for the remainder of the project. Finney moved with a second from Seiler to authorize the engineer to go out to bid for the entire project in two stages with the highlighted portion and the remainder as an add-on. Aye: Finney, Seiler, Fudala, Merkel, Ziemba. Abstain: Nemec. Motion passed.

3. The engineer submitted a proposal for a survey of Hillcrest, Thorobred and Rainbow Court up to the creek/lake. This would be for drainage patterns, low spots, easements, etc. and is submitted for the future and does not need action at this time. Trustee Nemec summarized some drainage issues in the areas in which a survey will be helpful in correcting the problems. This will be considered in a future budget.

4. Mr. Steele recommended portions of River Ridge, Hilltop, Deer and Locust for the 2017 road project and asked for additional suggestions from the Board. There is \$145,000 in the budget for road work which will include paving, patching and pot hole repair in these areas and a few others.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of June 5, 2017 in the amount of \$76,108.00. Aye: Ziemba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.

2. Ziemba moved with a second from Seiler to approve the Fiscal Year 2017 Operating Transfers as presented. Aye: Ziemba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.

3. Ziemba moved with a second from Seiler to approve Resolution No. 490, "Resolution Designating Capital Improvement Fund Balance Reserves for Vehicles, Building/Property Improvements and Equipment for Fiscal Year Ended April 30, 2017." Aye: Ziemba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed. It was noted that this fund will have a negative balance in a couple years.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

JUNE 5, 2017

4. Mr. Schuster explained the Drug & Alcohol Testing Consortium Agreement. This is a required random testing program for CDL holders. Three paragraphs with choices were discussed. The Board agreed that (1) the Village will pay for all tests, including those requiring a second test; (2) the employee will be responsible for all costs related to any rehabilitation; and (3) termination of any employee will follow procedures in the Village's current personal policy manual. Nemec moved with a second from Finney to approve the Agreement with Mid-West Truckers Association with the agreed changes. Aye: Nemec, Finney, Fudala, Merkel, Seiler, Ziemba. Motion passed.

John Florance spoke on behalf of the Service Club and said the liquor license application will be submitted very soon and discussed a few changes to the July 4th schedule, including parking procedures. Trustee Nemec noted that Crosstown donated lights and rewired the pavilion in Sabatino Park. The Service Club hopes to replace the roof and do other repairs at the pavilion.

COMMENTS FROM THE PUBLIC

1. Rich English of Beau Brummel Drive noted there are timbers and telephone poles along the walking path by the bridge. He is willing to remove what he can if there are no plans to clean up. The Service Club may be able to work on that clean up since they constructed the bridge.
2. Roy Hein of Glen Oak Drive said he has been maintaining a manicured area of land immediately adjacent to his property for 35 years. This adjacent area is owned by the Village. He has been told he must stop any work on the village-owned land. President Pickett said that it is part of the wetland mitigation bank with the Army Corps and must be maintained as such or the village could be liable for substantial fines because it received funds for this mitigation bank.

PARKS, ROADS AND STREETS

1. A set of soccer goals will be purchased and were listed in tonight's accounts payable.
2. Nemec moved with a second from Ziemba to purchase a Woods TBW 180 15' mower for \$14,955.20. Aye: Nemec, Ziemba, Finney, Fudala, Merkel, Seiler. Motion passed. This is in the budget.

FINANCE

No report.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

1. Chief Linane recommended we order another new 2017 squad car now rather than wait until the fall as planned so we can take advantage of this year's model at lower pricing. This new vehicle would not be used until the vehicle it is replacing has about 100,000 miles, which will probably not be until the fall. Finney moved with a second from Nemec to authorize the purchase of the replacement police vehicle as detailed by the Chief. Aye: Finney, Nemec, Fudala, Merkel, Seiler, Ziemba. Motion passed. The car replaced with the recent purchase will be offered for sale soon.
2. Equipment received by the Village through LESO were sold at auction for about \$26,000. After 15% commission to the auctioneer and other costs, the Village should receive about \$19,000.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

JUNE 5, 2017

3. The monthly activity report was briefly reviewed. Stop signs in the Village are being reviewed and will be discussed at an upcoming meeting.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Nemec moved with a second from Finney to approve Resolution 491, "A Resolution Approving an Intergovernmental Agreement with Dundee Township for Maintenance of the Township's and Village's Open Space Areas and for Other Matters." Aye: Nemec, Finney, Fudala, Merkel, Seiler, Ziemba. Motion passed. This includes the wetland mitigation bank areas and bird sanctuary.

2. ComEd has been replacing their street lights with LED lights and should be done in a few weeks, which should result in a reduction in monthly electric bills for the Village.

BUILDING AND ZONING ENFORCEMENT

1. Trustee Fudala briefly reviewed a report from the Code Enforcement Officer regarding violations and fines.

OLD BUSINESS

1. Trustee Merkel read a statement, a copy of which was given to the clerk for the record, and given to all board members with additional documents regarding his FOIA request to the Village and his request for review to the Attorney General regarding executive sessions of the Board. This is all in relation to the cell tower. He summarized action taken in this matter and the denial by the village clerk on the advice of the village attorney to receive/review certain records he requested. Mr. Merkel called for the resignations of the Village President and Village Attorney.

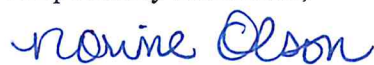
NEW BUSINESS

1. Trustee Nemec recommended we reduce the village hall office hours, due to slow activity and financial savings to the Village. Nemec moved with a second from Finney to change the Village Hall hours to 7 a.m. to 3:30 p.m. starting July 1, 2017. Aye: Nemec, Finney, Fudala, Seiler, Ziemba. Nay: Merkel. Motion passed.

2. Trustee Nemec noted the Village is spending a large amount of money every year cutting down dead trees in residential right-of-ways, and that some trees have been planted by residents. He suggested we consider modifying the swale maintenance ordinance to also make residents responsible for removal dead trees located in their swales/right-of-ways/culverts. After discussion, it was the consensus of the Board to take no further action to modify the ordinance at this time.

Seiler moved with a second from Nemec to adjourn the meeting at 9:27 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk