

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

APRIL 18, 2016

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:32 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Russell Getz, Joseph Nemec, and Jeff Seiler. Trustees Scott Finney and Donald Ziemba were absent. Also in attendance were Director of Finance Ellen Volkening and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Getz to approve the Village Board Meeting Minutes of April 4, 2016. Motion passed.

PRESIDENT

1. President Pickett discussed the questions submitted by a resident at the last meeting and the Village's written response to his questions.
2. President Pickett said survey work has been done in the mitigation bank area behind Glen Oak Drive which shows encroachment by homeowners who border the mitigation bank. This encroachment violation could void the Village's agreement and make it liable to return all funds received for the mitigation bank –about \$250,000. Those residents who back to the mitigation bank area will be sent a letter to cease encroachment and signs will be posted in the mitigation area.

CLERK

1. Nemec moved with a second from Seiler to approve the ComEd permit application, work order 08165442-EIMA-SH-W72222, involving approximately 4,400 sq. ft. of cable behind Willow, between Locust and Winmoor. Motion passed unanimously.
2. Ambrose Greenhouse would like to continue to conduct retail sales at 1700W. Main Street. It was noted that the Illinois business registration we have from Ambrose expires in 2018. Nemec moved with a second from Seiler to authorize Ambrose Greenhouse to conduct sales at 1700 W. Main Street until April 1, 2018. Motion passed unanimously. (Trustee Fudala arrived.)

PLAN COMMISSION

No report.

ZONING BOARD

There will be a report on the recent public hearing at the May 2 meeting.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report.

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DIRECTOR OF FINANCE

1. Seiler moved with a second from Getz to approve the accounts payable of April 18, 2016 in the amount of \$103,958.36. Aye: Seiler, Getz, Fudala, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. James Kohak of Holly Court received a letter for an ordinance violation for a business vehicle at his property. He was advised to contact the code enforcement officer. Trustee Fudala said he would also follow up.
2. Joe Martillaro of Joy Lane asked for the status of sheds in the Village and was updated by President Pickett.

8 PM – Debbie from the Go Green Committee at Sleepy Hollow Elementary School explained the textile donation container they would like to put in the school parking lot for used clothing that will be recycled by a company. The Board's concern was that the container and area around it be maintained and reviewed daily; they were assured it would be. The Board was agreeable to this as long as it does not become an eyesore.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. There is a Finance Committee meeting on Wednesday.

WATER AND SEWER

1. The Board discussed a draft survey/letter to be sent to well residents to ascertain interest in connecting to the village water system. There are residents in other areas of the village that may also be interested, but their costs may be different and they can be sent a letter at a later date. The survey will be sent to 100+ residents at this time.
2. Seiler moved with a second from Getz to write off water accounts of \$91.32 and sewer accounts of \$28.59. Aye: Seiler, Getz, Fudala, Nemec. Motion passed.

POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed in detail the 2015 annual police report. He also briefly reviewed the monthly activity report for March.
2. Chief Linane also updated the Board on personnel, the vehicle registration list to be requested from the Secretary of State in May, and grants for bullet-proof vests

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Trustee Nemec reviewed the village hall roof with ICCI, who suggested the village may have 2-5 years left on the roof. The Village may wish to consider a steel roof when it is replaced.
2. Trustee Nemec met with a ComEd rep to discuss matching Village street lights with the ComEd lights. They will send further information to the Village. We have not yet had a response from Crosstown to discuss the street light situation. Trustee Nemec is also looking at pricing options. Once we install the street lights in the new program, they will be more cost efficient.

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BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

1. The Village received a Memorandum of Understanding to use a mapping/geographic GIS program with Kane County. Nemec moved with a second from Getz to authorize the Village President to sign the Memorandum of Understanding between the Village and Kane County for GIS services, at the Village President's discretion. President Pickett will call the County to get more information on this program before signing the agreement. Motion passed unanimously.
2. There has been a request from Joanne Cecchini to allow a food truck for a gathering at the Sabatino Park Pavilion on May 22, where they anticipate 50-75 attendees. The Board was agreeable as long as the food truck vendor, Toasty Cheese, obtains a permit from the Kane County Health Department and as long as she meets with Chief Linane to discuss the details of the event, including parking restrictions, and he approves this event.

Seiler moved with a second from Getz to adjourn to executive session at 8:40 p.m. to discuss personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Seiler, Getz, Fudala, Nemec. Motion passed.

The regular meeting resumed at 8:44 p.m.

Seiler moved with a second from Nemec to adjourn the meeting at 8:44 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk

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VILLAGE BOARD

EXECUTIVE SESSION MINUTES
APRIL 18, 2016

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:40 p.m. at the Sleepy Hollow Village Hall for the purpose of personnel pursuant to Section 2(c)(1) of the Open Meetings Act. Board members in attendance were President Stephen Pickett and Trustees Dennis Fudala, Russell Getz, Joseph Nemec and Jeff Seiler. Trustees Scott Finney and Donald Ziemba were absent. Also in attendance was Police Chief James Linane.

Chief Linane is willing to serve another year as Police Chief. He is requesting his contract be modified to include a 2-1/2% pay increase and an increase in vacation time from 2 to 3 weeks per year. Everything else in the contract will remain the same.

The Board was agreeable and President Pickett will present this for approval at the next board meeting.

Seiler moved with a second from Getz to adjourn the executive session at 8:44 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk