

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

AUGUST 4, 2014

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:34 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett, Trustees Scott Finney, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustees Dennis Fudala and Russell Getz were absent. Also in attendance were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Director of Finance Ellen Volkening and Police Chief Jim Linane.

MINUTES

1. Nemec moved with a second from Finney to approve the Public Hearing Minutes of July 21, 2014. Motion passed unanimously.
2. Nemec moved with a second from Finney to approve the Village Board Meeting Minutes of July 21, 2014. Motion passed unanimously.

PRESIDENT

1. President Pickett informed the Board of the death of resident Carol Schoengart, the Sleepy Hollow Village President for several years starting in the early 1970's. She was later a member of the Kane County Board, and also served on the Village Plan Commission for several years. Carol was a dedicated public servant in the village and community.
2. The Village has received notice of two permit requests to the IEPA; one for construction of a solid waste project on the east side of East Dundee, and the other for a renewal of a permit for a company on State Street in Elgin. Information on both is posted in the trustee office.
3. The Rotary Club would like to establish a "free little library" in the Village. They have been directed to ask the Service Club if they would be interested in this project. The Board suggested a good location may be outside the Village Hall.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Mr. Schuster discussed the driveway issue at 1208 Timber Drive. The driveway was constructed over the right of way for a platted road, Hilltop Lane, which was not completed. There is also a large drainway in the right of way. It is very steep and the residents have requested relief during severe winter weather. The residents have suggested modifications to the agreement proposed by the village some months ago. Mr. Schuster and the Board discussed various options to address this issue. This will be deferred for further discussion at the next meeting.

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2. Mr. Schuster presented a resolution approving the collective bargaining agreement with the full time police officers. The agreement has been accepted, except for a correction to the math computations for examples on compensation for holiday pay on pages 20-21. (Trustee Ziemba arrived at 7:56 p.m.) Seiler moved with a second from Finney to approve Resolution No. 459 "A Resolution Approving a Collective Bargaining Agreement with Illinois Council of Police for Permanent Full-Time Police Officers Below the Rank of Sergeant in the Village" with the change as discussed. Aye: Seiler, Finney, Nemec, Ziemba. Motion passed.

3. Mr. Schuster presented a draft ordinance to put a referendum on the November ballot proposing to increase the village's limiting rate. The Finance Committee recommended a \$400,000 increase in tax revenue. The Finance Director and Mr. Schuster both prepared summary worksheets showing computations of how the increase was calculated and how much of an increase should be requested from the residents based on equalized assessed valuations. Mr. Schuster explained the reasoning behind the calculations to determine what increase the village should request. The Board also discussed what the revenue received would be used for. If the referendum is successful, the village has the option of increasing the residents' taxes in 1/3 increments over the next three years, rather than an immediate increase of the full amount, but the Board must choose this limiting rate option in advance as this information must be incorporated into the ordinance, and placed on the ballot. The Board preferred to increase the limiting rate to 1.053826 and spread the tax increase to the residents over 3 years. The Ordinance will be revised and must be passed at the next meeting.

8:00 PM Resident AJ Janikowski explained an Eagle Scout project he would like to undertake in the Village Community Garden. He plans to build a 3-step composter, benches, and a kiosk-type of sign, depending on donations received. He is working through the organizers of Community Garden on this project and hopes to complete it by the fall, or at the latest next spring.

ENGINEER

1. Engineer Steele reviewed the MFT road improvement program which is about \$197,600, with the engineer's fees raising the total to \$224,086. The bid opening is set for August 29, with completion by October 30. The majority of the work is road patching. Seiler moved with a second from Nemec to authorize the engineers to go out to bid on the 2014 road improvements. Motion passed unanimously. An IDOT resolution on the project was also presented. Seiler moved with a second from Nemec to approve Resolution 460, "Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code." The resolution states that the Village has \$91,500 available for the project. Motion passed unanimously.

2. The engineer met with the water project contractor; materials have been ordered, and the project should start soon. They will probably start work in the area of a b-box break on Carol Crest Court.

3. A home on Beau Brummel had a contractor dump piles of dirt in his swale area. The resident has been advised that he cannot fill the swale area.

4. The engineer discussed the drainage issues at the back of 912 Glen Oak Drive and surrounding area and the flow of water downhill. He suggested ways to alleviate the problems and will prepare a summary of the issues and options for the Board to consider.

5. There is a swale problem on Jamestowne Court with water and algae because of the flat ground. A temporary fix would be to fill the low areas with topsoil.

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6. A contractor who recently did work in the village may have equipment to get the rock into the culvert behind the homes in the area of 733-735 Jamestown.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of August 4, 2014 in the amount of \$72,863.54. Payment of the \$200 charge from ICCI will be withheld until the permit issue is resolved. Aye: Ziemba, Seiler, Finney, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. Walt Heffron of Van Tassel read a statement about the Village's disregard of its wildlife sanctuary designation by permitting the IDNR to kill deer each year to monitor Chronic Wasting Disease and delivered a written copy of his statement to the Village Clerk.
2. Mike Tennis of Churchill Court, a member of the Village Finance Committee, told the Board that he does not agree with a tax increase, even if spread out over three years. He expanded on why he does not feel it is necessary at this time, citing funds currently available in village accounts. He suggested the village board revisit this matter in the future.
3. Sam Micelli of Willow Lane, a chaplain, has rented the Sabatino Park pavilion Sunday mornings in August to hold a worship service. He asked if he could post signs at the park on Saturdays, but was advised that ordinances did not permit signs on public property. In response to his question, he was briefly advised of the procedure to change the ordinance.

PARKS, ROADS AND STREETS

1. There is a tree limb in a court that needs to be cut.
2. President Pickett advised the Board of the road salt order status. It was purchased from Central Salt in Elgin at \$91.30/ton. The Village will take 400 tons in October and the supplier will hold the other 400 until later in the season.

FINANCE

1. The Finance Committee will meet in a few weeks to discuss the audit.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

1. The Chief received a resignation from Officer Petronella. The Village recently purchased body armor for her and she may purchase it from the Village.
2. The projectors from LESO were reviewed and they will be used by the board and police.
3. There has been a request for a block party and the Chief noted that he has prepared a draft procedure for block parties.
4. The Chief updated the Board on other police matters, including interviews with part time officer candidates. The Chief has a local company that can prepare I.D. cards and can also do this for any officials or board members. Chief Linane will be soon promote one of the officers to the position of corporal. The Chief briefly discussed the draft job descriptions for the administrative position and code enforcement officer. Trustee Finney discussed the code officer position and the

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Chief advised of two retired officers from other towns who may be interested in the position, or to help set up the program at the village. Chief Linane explained how he sees this program proceeding, starting with informing the residents. The Board will approve a final job description at the next board meeting.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Ziemba moved with a second from Nemec to adjourn the meeting at 9:30 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk