

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

FEBRUARY 17, 2014

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, and Trustees Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustees Scott Finney, Dennis Fudala and Russell Getz were absent. Also in attendance was Police Chief Jim Linane.

MINUTES

1. Nemec moved with a second from Seiler to approve the Village Board Meeting Minutes of February 3, 2014. Motion passed unanimously.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. President Pickett advised the Board of the rescheduled Zoning Board public hearing to March 19, 2014 regarding a cell tower.

ENGINEER

No report.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of February 17, 2014 in the amount of \$89,295.82. Aye: Ziemba, Seiler, Nemec, Pickett. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Nemec moved with a second from Seiler to approve Resolution 455, "Resolution Approving a Policy for Use of Open Space and Park Space for Soccer in the Village." The Board reviewed the proposed procedures and made some modifications. Nemec moved with a second from Seiler to amend the motion to include all modifications as discussed. A permit form needs to be prepared. Trustee Nemec said the daily time for closing the fields will change three times during the season

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based on changing sunset times. If Public Works must clean up after any field use, village staff will monitor to ensure the "security deposit" is replenished prior to subsequent use and advise the police if the violation is not cured before the next field use.

On amendment: Motion passed unanimously.

On main motion: Motion passed unanimously.

FINANCE

1. Trustee Ziemba said the Finance Committee recommended the Village not consider at this time a proposal from Azavar Audit Solutions.
2. Trustee Ziemba also said the Finance Committee reviewed three audit proposals and recommended the village remain with its current auditors. Ziemba moved with a second from Nemec to accept the proposal from Lauterbach & Amen for audit services for the next 3 years at a cost of \$36,750. Aye: Ziemba, Nemec, Seiler, Pickett. Motion passed.

WATER AND SEWER

1. Overall water efficiency is at about 79%. There was a leak in early February on Deer Lane, since fixed, and another leak discovered today on Joy Lane, which is not yet repaired as it is under the road. Public Works will try to pinpoint the leak before repair work begins.

POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed the monthly activity report. He also advised the Board on the installation of a security system with DUI funds and the continuing employee evaluations.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. There was a pre-bid meeting on the building lighting project.
2. The annual deer sampling for CWD is underway. They may ask about other areas in the village to set up for sampling.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. President Pickett updated the Board on the financing for the water main project. We received a revised loan proposal from one of the local banks. President Pickett explained the process if the village uses bonds for the financing, which has more costs associated with this type of funding. President Pickett said all members of the Finance Committee are in favor of the new proposal. Seiler moved with a second from Ziemba to accept a letter of commitment from First Community Bank for a \$700,000 loan at 3.4% interest for 10 years. Aye: Seiler, Ziemba, Nemec, Pickett. The balance of the \$1,200,000 project will be funded with village reserves, which will lower the monthly cost to residents. Trustee Nemec felt the village should verify that all residents that should be billed for the hydrant fee are in fact being billed. Aye: Seiler, Ziemba, Nemec, Pickett. Motion passed. Seiler moved with a second from Ziemba to finance the balance of \$500,000 from village internal funding, based on the revision in the water project loan structure prepared by Mike Tennis. Aye:

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Seiler, Ziemba, Nemec, Pickett. Motion passed. Details of this project and the financing should be included in the next newsletter.

2. Mr. Schuster prepared an agreement for the resident on Timber who had attended a recent meeting regarding driveway parking difficulties during bad weather. Nemec moved with a second from Seiler to approve the License Agreement with the owner of the property at 1208 Timber Drive with a change of the fee to a one time fee of \$20 for 20 years. Motion passed unanimously.

NEW BUSINESS

No report.

Nemec moved with a second from Seiler to adjourn to executive session at 8:33 p.m. for the purpose of discussing personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Nemec, Seiler, Ziemba, Pickett. Motion passed.

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The regular meeting reconvened at 8:58 p.m.

President Pickett noted an email complaint about police services that he incorrectly received from a resident of Sleepy Hollow -- New York!

Ziemba moved with a second from Nemec to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk