

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MARCH 4, 2013

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Joseph Nemec, Jeff Seiler. Trustees Russell Getz and Donald Ziemba were absent. Also in attendance were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Finance Director Ellen Volkening and Interim Police Chief Jim Linane.

MINUTES

1. Nemec moved with a second from Seiler to approve the Village Board Meeting Minutes of February 18, 2013. The Public Buildings report should be amended to include the Environmental Committee's recommendations regarding trimming on Sleepy Hollow Road. Motion passed unanimously.

PRESIDENT

No report.

CLERK

1. Nemec moved with a second from Finney to approve Resolution No. 445, "A Resolution Adopting the Jelkes Creek-Fox River Watershed Action Plan" with the change of the word "supports" to "encourages". Motion passed with Seiler voting nay.
2. Information for the newsletter is due March 15th.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Mr. Schuster presented a draft ordinance amending the regulations on curfew and truancy for minors. The curfew hours on Friday and Saturday should be changed to midnight. Chief Linane noted that the village participates in a peer jury program which may be an option to violation penalties. He will review the peer program to see if this is feasible prior to the next board meeting.

ENGINEER

1. Mr. Steele said that IDOT will not have to review the bike path bridge, although they recommend the bridge plans be reviewed by a structural engineer for liability purposes. Depending on the plan, the IDNR or Army Corps. may need to be involved.
2. Suggestions for the street improvement program this year should be submitted as soon as possible. The Rainbow culvert should be included in the program. The engineer discussed redirecting the spring by the fire hydrant outside the Village Hall by installing a pipe by the spring.

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DIRECTOR OF FINANCE

1. Seiler moved with a second from Finney to approve the accounts payable of March 4, 2013 in the amount of \$86,119.43. Aye: Seiler, Finney, Fudala, Nemec. Motion passed.
2. Ellen Volkening was congratulated on her Illinois re-certification as a village treasurer.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Seiler moved with a second from Nemec to approve use of the soccer field by Dundee United Soccer and waiving the fee in exchange for their re-striping of the soccer fields. Motion passed unanimously.
2. The upcoming weekend soccer tournament (June 8-9) sponsored by Fox Valley Bayern Munich Soccer Club was discussed. The Club anticipates 40-60 teams will participate in the tournament over the two days. Reps for the Club met with village officials and submitted a letter addressing village concerns regarding parking, insurance, port-a-potties, trash cans, etc. and the board was satisfied with their responses. It was suggested they also put trash receptacles for use by people when walking to their cars from Sabatino Park to the school parking lot.

FINANCE

No report.

WATER AND SEWER

1. The water efficiency is improving on the east side and usage is down. The sewer readings are high at the Sears building and this will be investigated.

POLICE AND PUBLIC SAFETY

1. Chief Linane suggested the board establish a policy with part time officers signing a contract regarding expense reimbursement (i.e., medical tests, uniforms, body armor, etc.) to the village if the employee leaves employment within a year of hire. He also recommended that body armor be offered for sale back to the former employee if employment ends. Seiler moved with a second from Nemec to approve a policy for the police department as discussed and authorized that a proposed contract for part time officers be prepared by the village attorney. Motion passed unanimously.
2. Trustee Finney noted his approval of the proposed plan for the lease and purchase of squad cars for the police department. Chief Linane discussed this plan which should save money on repairs and maintenance for the village as they would covered up to 100,000 miles, at which time they would be sold and a new car purchased.
3. Chief Linane said an intergovernmental agreement will probably be signed between the village and Dundee Township regarding traffic enforcement. District 300 is sponsoring a program regarding safety issues with all first responders. No individuals appeared at the administrative tow hearing last week. There is a new wall hanging on the police side of the village hall offices. The police department is working on additional grant applications. Officers have been taking the Chief's truck enforcement classes.

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4. The Chief discussed possible staffing shortages, especially during upcoming vacations. He said his former secretary is willing to help out in the office as needed on a volunteer basis. She has experience in all duties that current staff handle and is also trained as a police matron. There are times when the village needs a matron and our matron is unavailable. Trustee Finney objected to any volunteer work and felt any services the village needs should be included in our budget as a paid position. He also thought this could be construed as favoritism and any position should be made available to others. There was also some concern about possible village liability for a volunteer. The Board asked to first determine if our current part time staff might be willing to work more hours when necessary instead of hiring a new employee.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

1. ICCI met with the homeowner on Jill Peak and did not find any violations at this time although they did not view the back yard. They also met with the residents on Maple and are working with the homeowner on correcting any violations.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Seiler moved with a second from Nemec to adjourn the meeting at 8:55 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk