

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

DECEMBER 17, 2012

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Finance Director Ellen Volkening and Interim Police Chief Jim Linane.

President Pickett asked for a moment of silence in recognition of the victims of the Connecticut school shootings.

MINUTES

1. Seiler moved with a second from Getz to approve the Village Board Meeting Minutes of December 3, 2012. Motion passed unanimously.

PRESIDENT

1. The Village received a \$2,200 grant from the Kane County Fit for Kids program to be used with the Community Garden project.

CLERK

1. Ziemba moved with a second from Getz to approve Resolution No. 444, "A Resolution Establishing Dates of Regular Meetings of the Board of Trustees of the Village of Sleepy Hollow for the Calendar Year 2013." Motion passed unanimously.

2. Final comments on the draft newsletter should be submitted to the editor immediately.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Ziemba moved with a second from Seiler to approve Ordinance No. 2012-12, "An Ordinance Establishing a Bail Processing Fee for Persons Who Post Bail After Arrest by the Village Police Department." Aye: Ziemba, Seiler, Finney, Fudala, Getz, Nemec. Motion passed.

ENGINEER

1. IDOT has approved the preliminary engineering for the bike path.

2. The 2011 street improvement program is complete.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of December 17, 2012 in the amount of \$98,611.49. Aye: Ziemba, Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

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COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Getz moved with a second from Nemec to approve the proposal from Ron Jones Electric in the amount of \$1,375 for installation of a manual transfer switch. Aye: Getz, Nemec, Finney, Fudala, Seiler, Ziemba. Motion passed. This will be used by Public Works during a power outage.

FINANCE

1. Ziemba moved with a second from Nemec to approve Ordinance No. 2012-13, "Tax Levy Ordinance." Aye: Ziemba, Nemec, Finney, Fudala, Getz, Seiler. Motion passed.

2. The Board reviewed the insurance proposal for workers compensation, liability and property coverage. The annual premium will be \$42,510 with a \$1,000 deductible. We are still awaiting a breakdown of insurance costs for each vehicle owned by the village. Ziemba moved with a second from Seiler to accept the insurance proposal from Corkill Insurance Agency. Aye: Ziemba, Seiler, Finney, Fudala, Getz, Nemec. Motion passed.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

1. An agreement with the State Police was proposed for fingerprinting for village administrative purposes, such as background checks for liquor license permits. There is a fee for these this fingerprinting and we must set up a separate account to do so. Finney moved with a second from Ziemba to enter into an agreement with the Illinois State Police for coordination of fingerprint based criminal history record checks. Motion passed unanimously. Interim Chief Linane also suggested the Village consider raising its liquor license fees in the future.

2. Security procedures for Sleepy Hollow Elementary School were reviewed a few months ago. The new truck ordinance is still being reviewed and modified. We are working with Dundee Township on the weight restrictions and enforcement procedures for Boncosky Road. The new credit card payment system for tow and other fees will be demonstrated for the Village in January. Part-time officer candidates are being interviewed. A \$5,000+ grant was awarded to the village to replace the breathalyzer machine. In November, there were 9 vehicle accidents in the village, 5 which were on Randall Road. There were 7 administrative tow hearings today which were found liable for the fee. There are still cars sitting on the tow lot property from prior incidents.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. The tree sale to residents is set for April.

2. Tree trimming was recently done on Sleepy Hollow Road.

BUILDING AND ZONING ENFORCEMENT

1. ICCI is working on a couple of ordinance violations in the Village.

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OLD BUSINESS

No report.

NEW BUSINESS

No report.

Getz moved with a second from Nemec to adjourn to executive session at 8:10 p.m. to review executive session minutes pursuant to §2(c)(21) of the Open Meetings Act. Aye: Getz, Nemec, Finney, Fudala, Seiler, Ziembra. Motion passed.

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The regular meeting resumed at 8:27 p.m.

Getz moved with a second from Nemec to release to the public the following executive session minutes: 3/1/99, 4/3/00, 8/19/02, 9/3/02, 3/3/03, 10/1/07, 11/19/07, 12/21/09 (page 2 portion regarding executive session minutes only), 12/19/11 and 6/18/12. Motion passed unanimously.

President Pickett distributed a report from the IALEE that will be discussed at the next executive session meeting.

Seiler moved with a second from Nemec to adjourn the meeting at 8:28 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk

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VILLAGE BOARD

EXECUTIVE SESSION MINUTES  
DECEMBER 17, 2012

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:10 p.m. at the Sleepy Hollow Village Hall for the purpose of reviewing executive session minutes pursuant to Sections 2(c)(21) of the Open Meetings Act. Board members in attendance were President Stephen Pickett, and Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba.

1. The Board reviewed several executive session minutes for approval. Seiler moved with a second from Fudala to approve the executive session minutes of June 18, 2012, July 16, 2012, September 4, 2012, September 17, 2012, and October 1, 2012. Motion passed unanimously.

2. The Board reviewed executive session minutes that remain closed. It was the consensus of the Board to release to the public the executive session minutes of 3/1/99, 4/3/00, 8/19/02, 9/3/02, 3/3/03, 10/1/07, 11/19/07, 12/21/09 (page 2 portion regarding executive minutes only), 12/19/11 and 6/18/12.

Nemec moved with a second from Getz to adjourn the executive session at 8:27 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk