

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2012

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Russell Getz was absent. Also in attendance were Police Chief Jim Montalbano, Finance Director Ellen Volkening, Village Attorney Mark Schuster and Village Engineer Mark Reimers.

MINUTES

1. Seiler moved with a second from Nemec to approve the Village Board Meeting Minutes of May 16, 2012. Motion passed unanimously.

PRESIDENT

1. West Dundee has submitted a proposal for a consortium of IT support with West and East Dundee, Sleepy Hollow, and the Fire District at \$10,000/year. This would include 6 hours IT time per week and including police IT. President Pickett will obtain further details and report back to the board.

CLERK

1. Randy's Vegetables requested permission to hold their 2nd annual Special Olympics fundraiser on August 12. Nemec moved with a second from Seiler to approve the fundraiser with the Sleepy Hollow P.D. to benefit the Special Olympics. Motion passed unanimously.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Mr. Reimers introduced Jeff Steele, who will take over duties as the Heinz village engineer in the near future.

2. There was an IDOT meeting in April concerning the bike path and the engineers are waiting to hear about the status of a report submitted. The Army Corps. has not yet responded concerning the permit situation.

3. The completion of the other half of Beau Brummel water main improvements project was discussed. Since the bid approved was so much lower than anticipated, there are funds remaining from the \$200,000 grant. The Village will contribute the additional funds necessary to complete the entire project this year. Mr. Schuster reviewed the options for completion of the other half. If four trustees approve it, the Board does not have to go out to bid and can simply prepare a new contract for the current contractor, using the same unit prices for the additional

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2012

work . The Board could also issue a change order on the contract already approved and add the additional work; this should also be approved by four trustees. The third option would be to re-bid the project for the entire project, or rebid just the additional work. The entire project cost is estimated at \$305,000 and the grant for this project is \$200,000. It was the engineer's recommendation that the village go with the first suggestion for completing the project and said they have already discussed this with the contractor approved for the project. Seiler moved with a second from Ziemba to direct the engineers to prepare a new contract for the balance of the water main improvements on Beau Brummel for approval at the next meeting. Motion passed unanimously. (Trustee Fudala arrived at 7:45 p.m.)

3. We received very low bids on the 2012 road improvements, so the Village could increase the scope of the work. Because we are using MFT funds, the Village can only increase the project by 10% of the bid. There would be about \$80,000 MFT funds available for additional road work, plus budgeted village funds. The engineer suggested the Village go out to bid for a second road improvement project using the remaining funds. Seiler moved with a second from Ziemba to direct the engineers to prepare bid specs for a second road improvement project. Motion passed unanimously.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of May 7, 2012 in the amount of \$114,721.51. Aye: Ziemba, Seiler, Finney, Fudala, Nemec. Motion passed.

2. Ziemba moved with a second from Seiler to approve the fiscal year 2012 operating transfers. Aye: Ziemba, Seiler, Finney, Fudala, Nemec. Motion passed.

Service Club members were present to review the July 4th schedule for the board. It should be much the same as in previous years. They will submit the liquor license application to the village tomorrow. The Service Club is working on clean up in the park and repairs to the gazebo.

COMMENTS FROM THE PUBLIC

1. There were no comments from the public.

PARKS, ROADS AND STREETS

1. Nemec moved with a second from Finney to approve the purchase of a 2012 International 7400 truck in the amount of \$106,828. Aye: Nemec, Finney, Fudala, Seiler, Ziemba. Motion passed.

FINANCE

1. Ziemba moved with a second from Finney to approve the fiscal year 2013 salary and hourly wages. Aye: Ziemba, Finney, Fudala, Nemec, Seiler. Motion passed.

2. Ziemba moved with a second from Finney to approve the purchase of four radios for the public works trucks for a total of \$2,000. Aye: Ziemba, Finney, Fudala, Nemec, Seiler. Motion passed. These new radios are necessary due to a change in the law regarding radio frequency requirements and will be added to the 5 year capital fund in the budget.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2012

3. The health insurance changes will be discussed at the next meeting.
4. Ziemba moved with a second from Seiler to approve the fiscal year 2013 operating budget with the addition of \$2,000 for radios and increasing the police car purchase to \$23,700. Aye: Ziemba, Seiler, Finney, Fudala, Nemec. Motion passed.

WATER AND SEWER

1. The water efficiency remains down on the east side of the village. Public works has not been able to detect any leaks at this time. It may be necessary to hire to the outside leak detection service if we are unable to locate the problem.
2. The drainage problem appears to be fixed on Jamestowne Court.
3. The Board discussed flushing on the east side of the village; the water is slightly discolored again. There was a flushing program several years ago. Trustee Nemec also suggested the iron content be checked. We may set up hydrant flushing with public works to start later in the season.

POLICE AND PUBLIC SAFETY

1. A resignation was received from a part time officer.
2. An ordinance regarding part time police officer requirements was discussed. Mr. Schuster will make modifications and it should also be reviewed by the police union rep. The revised ordinance will then be resubmitted to the Board for approval.
3. Finney moved with a second from Nemec to approve the purchase of a 2013 Ford Taurus in the amount of \$23,619. Aye: Finney, Nemec, Finney, Fudala, Seiler. Motion passed.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. It was noted that some ash trees in the village previously thought to be dead have leaved out and may survive after all.

BUILDING AND ZONING ENFORCEMENT

1. ICCI is working on new international codes to be adopted by the village.

OLD BUSINESS

No report.

NEW BUSINESS

1. The Kane-DuPage SWCD for Jelkes-Fox Watershed planning submitted a checklist/questionnaire regarding village planning and ordinances. The clerk partially completed the questionnaire. Nemec moved with a second from Fudala to authorize the engineers to complete the checklist not to exceed \$280. Aye: Nemec, Fudala, Finney, Seiler, Ziemba. Motion passed.
2. The Village is owed funds from the wetland mitigation sales. It was the board consensus that the village attorney should contact John Ryan at Land and Water Resources regarding these funds due the Village.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2012

Ziemba moved with a second from Seiler to adjourn to executive session at 8:38 p.m. for the purpose of discussing personnel and collective bargaining pursuant to §§2(c)(1) and (2) of the Open Meetings "Act. Aye: Ziemba, Seiler, Finney, Fudala, Nemec. Motion passed.

The regular meeting resumed at 9:48 p.m.


NEW BUSINESS (CONT.)

3. The Board briefly discussed the police incident involving a minor arrest during the winter. Trustee Finney was asked to follow up on this matter with Chief Montalbano.

4. The Board discussed the recent approval of a review of the police department by the Illinois Association of Law Enforcement Executives. A representative will be asked to attend a board meeting to discuss the scope of this review with the Board. This review request was the result of recommendations of the Ad Hoc Committee regarding the police consolidation proposal.

Ziemba moved with a second from Seiler to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk