

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

APRIL 2, 2012

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Village Attorney Mark Schuster, Village Engineer Mark Reimers, Police Chief Jim Montalbano and Finance Director Ellen Volkening.

MINUTES

1. Seiler moved with a second from Getz to approve the Village Board Meeting Minutes of March 19, 2012. Motion passed unanimously.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Engineer Reimers reviewed 10 bids received for the water main project on Beau Brummel. The bids were much lower than anticipated and if we accept the low bid, we will have about \$50,000 remaining on the grant. The options for these remaining funds were discussed, which will have to be resubmitted to the state for approval. Seiler moved with a second from Getz to accept the water main construction bid from Maneval Construction in the amount of \$146,181.50. Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

Seiler moved with a second from Nemec to consider the two additional projects in the memorandum from the village engineers to extend the watermain replacement east to replace the leaking water valve for \$10,000 and also extend the watermain replacement an additional 300' west including an additional fire hydrant and gate valve for \$40,000. Motion passed unanimously. The resident on Beau Brummel who was going to do work on his driveway should immediately be notified of the extended work to be done. The Board was agreeable to use of Sleepy Hollow Road by the vendor of the project if necessary. Use of Sleepy Hollow Road will be discussed at the pre-construction meeting with Maneval.

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2. The engineer said the road weight restrictions were no longer necessary. There have been requests to lift the restrictions for construction projects. Seiler moved with a second from Finney to remove the road weight restrictions. Motion passed unanimously.
3. Another engineer at Heinz is working on the grate issue related to the strip mall drainage.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Getz to approve the accounts payable of April 2, 2012 in the amount of \$63,834.50. Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.
2. The Finance Committee recommended a change in the Village's health insurance brokerage firm. Finney moved with a second from Seiler to employ Corkill Insurance Agency for employee benefits and HR consulting services for Sleepy Hollow. Motion passed unanimously. Rich Moss from Corkill was present and made brief comments.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Due to the mild winter weather, we did not use much salt and do not have room for the amount ordered for next year. Some can be stored in the salt bin, but there will be about 100 tons that we do not have room for at this time. Cargill is able to store the salt beginning July 1, at a cost of \$9 per ton per month, not to exceed 6 months. This will cost the Village \$900 per month. (Trustee Ziemba arrived at 8:10 p.m.) Getz moved with a second from Seiler to accept the offer from Cargill to store the extra salt. Aye: Getz, Seiler, Finney, Fudala, Nemec, Ziemba. Motion passed.

FINANCE

1. A policy for recording funds as recommended by the village auditors was presented. Most of this policy is already being done, but this makes it official. Ziemba moved with a second from Seiler to adopt the Fund Balance/Net Assets Policy. Motion passed unanimously.
2. Ziemba moved with a second from Nemec to approve Resolution No. 437 entitled "A Resolution for Use of Certain Developer Contribution Funds Derived from the 1993 Target Stores Agreement." Aye: Ziemba, Nemec, Finney, Fudala, Getz, Seiler. Motion passed. These funds received from the Target development were originally designated for use in village development projects that did not occur. The auditors recommended these funds be re-designated and they will be divided between the sewer fund, water fund, and five year capital improvements fund for vehicles.
3. The Finance Committee recommended the Village join the state unemployment insurance trust fund. This would not take effect until January 1st and the Village will pay into the fund at a contribution rate of .550% of taxable wages up to \$13,560 per employee. Ziemba moved with a second from Seiler that the Village join the Illinois Unemployment Insurance Trust Fund as of January 1, 2013. Aye: Ziemba, Seiler, Finney, Fudala, Getz, Nemec. Motion passed.
4. The second budget meeting will be April 10th at 7 p.m. Trustee Ziemba briefly commented on the recent IML report on taxes. (Trustee Getz left the meeting at 8:27 p.m.)

WATER AND SEWER

1. There was a water main break on Beau Brummel which dropped efficiency to about 69%.

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POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Nemec moved with a second from Seiler to approve the Proclamation for Sleepy Hollow Arbor Day, which will be observed annually on the same day as National Arbor Day. Motion passed unanimously.
2. The IDNA has advised that the emerald ash borer infestation is now in the village.
3. The deer sampling is done but we do not yet know the results for Sleepy Hollow. The Dundee Township annual meeting is April 10th, at which time residents can vote whether to keep or discontinue the deer sampling program.

BUILDING AND ZONING ENFORCEMENT

1. An anonymous letter was received with several addresses of alleged ordinance violations.

OLD BUSINESS

No report.

NEW BUSINESS

1. The Board discussed the restrictions at the Joy Lane and Randall Road intersection that do not permit going straight across Randall Road. They do not want to pay for removal of the cement barrier. President Pickett will contact KDOT about possibly removing the barrier when the county does work at that intersection.

Ziamba moved with a second from Nemec to adjourn the meeting at 8:45 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk