

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

FEBRURY 6, 2012

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Village Attorney Mark Schuster, Village Engineer Mark Reimers, Police Chief Jim Montalbano and Finance Director Ellen Volkening.

MINUTES

1. Nemec moved with a second from Ziemba to approve the Village Board Meeting Minutes of January 16, 2012. Motion passed unanimously.

Nemec moved with a second from Fudala to amend the agenda to move the police report to now. Motion passed unanimously.

Chief Montalbano introduced Gregory Pickett, a candidate for part time police officer. Seiler moved with second from Ziemba to approve the hiring of Mr. Pickett as a part time officer. Motion passed unanimously. Mr. Pickett was then given the oath of office by the clerk.

PRESIDENT

No report.

CLERK

1. Information for the newsletter was requested.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. The Village has received approval of the state grant for the Beau Brummel water main project. Paperwork should take 4-5 weeks after which the Village should receive 25% (\$50,000) of the grant, with the remainder reimbursed after completion of the project. Authorization of the project for bidding purposes will be scheduled for the next meeting.

2. A map of the 2012 MFT road work was reviewed, along with total cost estimates of approximately \$243,000, which includes engineering fees of about \$25,000. The project includes overlays, patching, and ditch grading. Finney moved with a second from Seiler to approve the IDOT Resolution for Maintenance of Streets and Highways not to exceed \$250,000 and authorize the village president and clerk to sign necessary documents. Aye: Finney, Seiler, Fudala, Nemec, Ziemba. Motion passed.

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DIRECTOR OF FINANCE

1. Ziamba moved with a second from Seiler to approve the accounts payable of February 6, 2012 in the amount of \$139,488.50. Aye: Ziamba, Seiler, Finney, Fudala, Nemec. Motion passed.
2. Ziamba moved with a second from Finney to approve Resolution No. 433, A Resolution establishing a money market account at Fifth Third Bank. Aye: Ziamba, Finney, Fudala, Nemec, Seiler. Motion passed.
3. The Board reviewed a 3 year cleaning contract proposal from Scuff & Buff. We have been satisfied with their service. Ziamba moved with a second from Seiler to approve the three year extension of cleaning services for Scuff & Buff for a total of \$18,373. Aye: Ziamba, Seiler, Finney, Fudala, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. Tom Hokanson of Windcrest Court asked about the timeline for the road work on Windcrest Court. (Trustee Getz arrived at 7:55 p.m.)
2. Steve Borst of Windcrest Court asked if homeowners could pay the contractor to do driveways at the same time. The Village Engineer said he has not seen that done.

PARKS, ROADS AND STREETS

1. Dundee United Soccer Club again requested use of the soccer fields for the upcoming season. They have submitted the required \$250 security deposit. Getz moved with a second from Finney to allow Dundee United use of the soccer fields and to waive the fee, contingent upon their striping of the fields. Motion passed unanimously.

FINANCE

1. Trustee Ziamba briefly reviewed the eight month revenue and expense reports. He noted the revenue was under budget by about \$13,000 but the fund surplus was about \$8,000 over budget.

WATER AND SEWER

1. A water leak was fixed and water efficiency is at about 86%.
2. The new sewer water meters were installed but there may be some issues with the readings.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. There is an Environmental Committee meeting next week.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. The vehicle stickers are ready to be mailed this week and if a letter is to be included concerning ordinance, village staff needs it by the end of the week.
2. The training required by the Open Meetings Act must be done by December 31, 2012.

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New Business

1. Trustee Seiler suggested the Village look into the drainage issues from the commercial property on Route 72 where water flows down Locust instead of draining into the retention pond. The current storm sewer does not appear to be working as it should. Mr. Reimers suggested an underdrain that ties into the retention basin. The elevations must be reviewed to determine proper placement of the drain. It was not certain whether it would need to be on village easement or private property. Mr. Reimers will review this matter and report back to the Board. Trustee Nemec suggested the swales along Locust also be reviewed as they probably need work. Mr. Reimers will separate the cost of the two projects.

Nemec moved with a second from Getz to adjourn to executive session at 8:20 p.m. for the purpose of collective bargaining pursuant to 2(c)(2) of the Open Meetings Act. Aye: Nemec, Getz, Finney, Fudala, Seiler, Ziemba. Motion passed.

The regular meeting resumed at 8:50 p.m.

NEW BUSINESS

1. The Ad Hoc Committee and Finance Committee have both held meetings regarding the West Dundee police proposal. The Finance Committee may need another meeting prior to a committee of the whole meeting. Any meeting reports should be distributed to the Board. Possible unemployment costs to the village should be factored into the costs of this proposal.
2. A renewal of the Kane County animal control agreement will be presented at the next meeting.
3. The Northwest Water Planning Association requested a resolution that the village would conserve water.

Seiler moved with a second from Getz to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk