

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

DECEMBER 19, 2011

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Dennis Fudala was absent. Also in attendance were Police Chief Jim Montalbano and Finance Director Ellen Volkening.

MINUTES

1. Getz moved with a second from Nemec to approve the Village Board Meeting Minutes of December 5, 2011. Motion passed unanimously.

PRESIDENT

No report.

CLERK

1. Seiler moved with a second from Getz to approve Resolution No. 432 entitled "A Resolution Establishing Dates of Regular Meetings of the Board of Trustees of the Village of Sleepy Hollow for the Calendar Year 2012." Motion passed unanimously. The first meeting in January will be held on Monday, January 2.
2. Finney moved with a second from Seiler to approve the Nicor permit application (Work Order 127920) for work at Timber and Crane. Motion passed unanimously.
3. Seiler moved with second from Finney to ratify the vote to authorize Heinz & Associates to prepare a certificate of elevations for village land at a cost not to exceed \$2,000, so that the Village can obtain a quote through the National Flood Insurance Program for flood insurance. Aye: Seiler, Finney, Getz, Nemec. Motion passed.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Getz to approve the accounts payable of December 19, 2011 in the amount of \$88,507.13. Aye: Seiler, Getz, Finney, Fudala, Nemec. Finance is reviewing uniform purchases by an officer shortly before he left village employment. Motion passed.

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COMMENTS FROM THE PUBLIC

There were no comments from the public. (Trustee Ziemba arrived at 7:42 p.m.)

PARKS, ROADS AND STREETS

1. The Board discussed raising the vehicle sticker fees. Trustee Finney said the vehicle fees in many other communities are higher than those in Sleepy Hollow. He also noted that our village needs the extra revenue that increased fees would bring and that residents need to pay more for services in the Village. Finney moved with a second from Nemec to increase all vehicle sticker fees by \$10. Animal sticker fees would not be increased. Trustee Getz felt residents could not afford an increase at this time. President Pickett noted that these funds can only be used for roads or police according to statute. Nemec moved with a second from Seiler to amend the motion to restrict the use of funds received from the increased sticker fees to go 100% to roads and maintenance, consistent with state law.

On amendment: Motion passed with Ziemba voting nay.

On main motion: Aye: Finney, Getz, Nemec. Nay: Seiler, Ziemba. Motion passed.

FINANCE

1. Ziemba moved with a second from Finney to accept the insurance proposal from Corkill Insurance in the amount of \$42,688, which does not include flood insurance, and to authorize the Village President to sign appropriate documents. The total price could increase to \$57,737 if flood insurance is necessary. The quote was a decrease from the previous IMLRMA insurance, but additional coverage was included with this new proposal which increased the overall cost. Aye: Ziemba, Finney, Getz, Nemec, Seiler. Motion passed.

2. The review of the monthly financial statements was deferred to January.

WATER AND SEWER

1. Four sewer meters will be purchased to replace the old meters. The cost includes setup and calibration and the funds are in the budget. Seiler moved with a second from Ziemba to purchase four sewer meters at a cost of \$9,000 from Raff Services. This will fulfill the requirements of the intergovernmental agreement with West Dundee regarding sewer. Aye: Seiler, Ziemba, Finney, Getz, Nemec. Motion passed.

2. Water efficiency last month was about 78%, even with the recent break.

POLICE AND PUBLIC SAFETY

1. The Department continues to try to fill officer vacancies.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Nemec moved with a second from Seiler to authorize the Village President to sign the Proclamation establishing Arbor Day for Tree City USA. Motion passed unanimously.

BUILDING AND ZONING ENFORCEMENT

No report.

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OLD BUSINESS

1. Five vehicles were towed last week pursuant to the new towing ordinance enacted this summer. There were delays in establishing the procedures before enforcement could begin. There will be a hearing next month on those tows/tickets that are being contested.
2. Letters will be sent to residents that have brick/masonry mailboxes informing them that they are illegal. An article or letter should also be prepared to all residents concerning general ordinance information and compliance.

Nemec moved with a second from Getz to adjourn to executive session at 8:07 p.m. for the purpose of reviewing executive session minutes pursuant to Section 2(c)(21) of the Open Meetings Act. Aye: Nemec, Getz, Finney, Seiler, Ziemba. Motion passed.

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The regular meeting resumed at 8:26 p.m.

Ziemba moved with a second from Getz to release to the public the executive session minutes from November 5, 2007, December 17, 2007, and February 4, 2008. Motion passed unanimously.

NEW BUSINESS

1. West Dundee submitted a proposal to handle police services for Sleepy Hollow. President Pickett asked all board members to review this proposal and prepare to discuss it at the January meeting. He will appoint a committee to review the proposal, chaired by Trustee Nemec. Trustee Finney will act as liaison to the police department, and 5-7 residents will be appointed to the committee. The Finance Committee should also review the proposal. The board and both committees will meet in March to review all findings.
2. Trustee Finney asked if board members could obtain business cards at their own expense. He was directed to the printers who already have the format for this type of job and have printed business cards for the Village previously.

Nemec moved with a second from Ziemba to adjourn the meeting at 8:35 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk

Released 12-17-12

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD

EXECUTIVE SESSION MINUTES  
DECEMBER 19, 2011

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:07 p.m. at the Sleepy Hollow Village Hall for the purpose of reviewing executive session minutes pursuant to Section 2(c)(21) of the Open Meetings Act. Board members in attendance were President Stephen Pickett, and Trustees Scott Finney, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Dennis Fudala was absent.

The purpose of the meeting was approval of executive session meeting minutes and to review closed session minutes to determine if any could be released to the public.

Nemec moved with a second from Getz to approve the executive session minutes from June 20, 2011. Motion passed unanimously.

Nemec moved with a second from Finney to approve the executive session minutes from July 18, 2011. Motion passed unanimously.

Nemec moved with a second from Ziemba to approve the executive session minutes from August 15, 2011. Motion passed unanimously.

Nemec moved with a second from Ziemba to approve the executive session minutes from November 7, 2011. Motion passed unanimously.

The Board reviewed executive session minutes that remain closed to the public to determine if the need still exists to keep the minutes closed. The Board agreed that the executive session minutes from November 5, 2007, December 17, 2007, and February 4, 2008 could be released. These all relate to a resident variance issue on the Good property.

Ziemba moved with a second from Getz to adjourn the executive session at 8:26 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk