

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

DECEMBER 5, 2011

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:32 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Finney was absent. Also in attendance were Police Chief Jim Montalbano, Village Attorney Mark Schuster and Village Engineer Mark Reimers.

MINUTES

1. Ziemba moved with a second from Fudala to approve the Village Board Meeting Minutes of November 21, 2011. Motion passed with Ziemba abstaining.

PRESIDENT

No report.

CLERK

No report

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

Nemec moved with a second from Ziemba to amend the agenda to move the hiring of a new police officer to now. Motion passed unanimously. Chief Montalbano introduced Robert Wittenauer as a candidate for part time officer. Ziemba moved with a second from Fudala to hire Robert Wittenauer as a part time police officer. Motion passed unanimously. The Clerk then swore in the new officer.

ATTORNEY

1. Attorney Schuster explained the new statutory requirements, effective January 1, for all Village board and committee members to receive training under the Open Meetings Act. Ziemba moved with a second from Seiler to approve Resolution No. 431 entitled "A Resolution Designating the Village Clerk to Receive Training, and Establishing a Policy for Training of Elected and Appointed Officials, Under the Illinois Open Meetings Act." Motion passed unanimously.

ENGINEER

1. Engineer Reimers distributed plans and specs for the water main replacement project for the lower half of Beau Brummel (from Van Tassel to Sleepy Hollow Road). This portion of the project is estimated to cost about \$210,000 but the Village hopes to receive a grant of \$200,000 with the balance to be paid from Village funds. Mr. Reimers said service lines will be replaced from the new main up to the resident's b-box. They have located all but one b-box for this project. Public Works will use East Dundee equipment to help locate the exact location of the water main at Sleepy Hollow

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Road/Thorobred and Beau Brummel. All 4" and 6" lines will be replaced with 8" lines. The Board agreed to wait until the Village receives confirmation of the grant funds before putting this project out to bid. The work would not start until next spring.

2. The Engineer asked that the Board authorize the signatures necessary to start the process to obtain the IEPA permit for this project. Ziamba moved with a second from Nemec to authorize the Village President and Art Sunderlage to sign the documents for the IEPA permit for the water main project. There are no costs for this permit request. Motion passed unanimously.

3. Mr. Reimers submitted a spreadsheet with the recommended streets for the 2012 street improvements project. The Board agreed with the recommendations of Jamestowne Court, Windcrest Court, Windsor Court and Hilltop Court. The Jamestowne Court swale repairs will also be included in this project and the remaining funds of about \$30,000 will be used for patching throughout the Village. Total estimated cost is about \$220,000. (Trustee Getz arrived at 8:07 p.m.)

4. Improvements on the Village portion of Boncosky were delayed with the construction of the bird sanctuary and now West Dundee's decision to put their Boncosky road improvements on hold.

5. Mr. Reimers and ICCI met with the owner of the new home under construction on Crane Court to discuss his removal of trees in the Village easement along Sleepy Hollow Road. Two trees of about 4" diameter each were cut down but were still on the property. They were very short with no growth. The owner said he also cut down 2 box elders which were no longer on the property. The agreement made was that the owner will prepare a tree plan to be approved by the engineer. The plan must include the planting of an equivalent of 10" in diameter of trees. Low growing trees will be planted under the power lines.

DIRECTOR OF FINANCE

1. Ziamba moved with a second from Getz to approve the accounts payable of December 5, 2011 in the amount of \$55,731.30. Aye: Ziamba, Getz, Fudala, Nemec, Seiler. Motion passed.

2. Ziamba moved with a second from Nemec to approve the purchase of an HP computer server and accounting software upgrades in the total amount of \$6,393. Aye: Ziamba, Nemec, Getz, Fudala, Seiler. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. The Finance Committee recommended that the Village tax levy be set at \$513,850 for the 2011 real estate taxes collectible in 2012. However, because of the tax cap formula, it should be anticipated that the County Clerk – Tax Extension Office will be required to reduce this levy, and actual tax revenues received by the Village will be less than this amount. Ziamba moved with a second from Getz to approve Ordinance No. 2011-15 entitled "Tax Levy Ordinance." Aye: Ziamba, Getz, Fudala, Nemec, Seiler. Motion passed.

2. Trustee Ziamba briefly reviewed the October financial statements.

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WATER AND SEWER

1. There was a water main break in the area of Jill Peak, Plum and Holly Court that will be repaired this week.
2. There have been difficulties in obtaining a new sewer meter. President Pickett has discussed this matter with West Dundee and is waiting for meter information from them. We are looking for a meter than can be calibrated along with the other existing sewer meters. The meter cost is \$1,500-2,000 plus electrical work.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. There will be an Environmental Committee meeting next Monday.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Ziemba moved with a second from Getz to adjourn the meeting at 8:27 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk