

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 20, 2010

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Russell Getz, Jeff Seiler, Steve Wind, and Donald Ziemba. Also in attendance was Police Chief Jim Montalbano.

MINUTES

1. Ziemba moved with a second from Getz to approve the Village Board Meeting Minutes of September 7, 2010. Motion passed unanimously.

PRESIDENT

1. President Pickett made a statement to the board about the decorum of board members over the last few months. He said the board does not have to agree on every issue but can get the job done without name calling and can conduct business in a civil manner.
2. IDOT is holding an open house on October 6 in St. Charles for input on their Kane County multi-year highway improvement program.
3. A young man is starting a project this week in Saddle Club Park for his Eagle Scout badge.
4. We have not received a further update on the police consolidation study.
5. President Pickett said that police protection from the Kane County Sheriff's office would cost \$64.50 per hour. However, they would require more details on services the Village needs in order to give a more accurate cost estimate. It was noted that if the Village had coverage similar to our current staffing, the cost would be substantially more than our current police budget.

CLERK

The newsletter will be finalized and submitted to the Board this weekend.

PLAN COMMISSION

Chair Carol Schoengart was present and said the Plan Commission unanimously recommended approval of the sign for First Choice Physical Therapy. They will be located next to the fitness center in Spring Hill Meadows. Getz moved with a second from Seiler to approve the recommendation to allow the sign for First Choice Physical Therapy. Motion passed unanimously. Chair Schoengart also stated that the Commission is working on appearance codes for the village with assistance from ICCI.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Ziemba moved with a second from Getz to approve Ordinance No. 2010-12 entitled "An Ordinance Granting a Variation of the Required Setback for the Property at 875 Winmoor Drive". Aye: Ziemba, Getz, Finney, Fudala, Seiler, Wind. Motion passed.

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ENGINEER

1. Wind moved with a second from Getz to approve the engineer's recommendation to reject all bids for the MFT road project. Motion passed unanimously. The Board agreed the Village should start the road project and bidding process in February next year.
2. The Board reviewed the engineer's comments on the MS4 permit requirements. They would like to know the engineer's time and cost for a proposal for their services for the planning of the mapping and inspection and maintenance program.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of September 20, 2010 in the amount of \$64,304.09. Aye: Ziemba, Seiler, Getz, Finney, Fudala, Wind. Motion passed.
2. Ziemba moved with a second from Seiler to approve Resolution No. 419, "A Resolution authorizing a certificate of deposit with First Community Bank not to exceed \$250,000". Motion passed.

Jamie Wilkey of Lauterbach & Amen, CPAs, briefly reviewed their management letter and annual audit for the Village. The Village again received an unqualified opinion of approval on its annual audit, the highest rating available. Ms. Wilkey also advised the Board that GASB statement 54 regarding fund balance reporting will go into effect in April 2010, which will be an accounting change for the Village. Ziemba moved with a second from Getz to accept the audit for the year ended April 30, 2010. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

1. Laura Usky of Darien Lane had several questions regarding the Board's decision on police staffing and was told to call a board member to discuss this outside of the meeting as this session was for public comments only. She does not understand how one officer on duty can handle multiple calls at the same time and does not feel the shift reduction should be published in the newspapers.
2. John Knight of Surrey Lane was also concerned about police staffing in the Village. He also asked for an update on the "no parking" sign on Glen Oaks for the walking trail and was advised by Trustee Getz that he is working on this matter.

PARKS, ROADS AND STREETS

1. A \$700 quote was received for road repairs on Darien. The Board did not wish to do any work until next year's MFT project.
2. Trustee Getz has been working with Art Sunderlage and a retired public works employee from another municipality is willing to work part time for the Village. He is not interested in snow plowing, however. Getz moved with a second from Fudala to hire a part time employee for 24 hours week, or more in an emergency situation, at a rate of \$15/hour. If a full time individual is found, the part time individual understands he would be let go. Finance has not calculated how these employee changes will affect the budget. Aye: Getz, Fudala, Finney, Seiler, Wind, Ziemba. Motion passed. Last year, a private individual was hired for snow plowing when needed. We also used Rieke for snow plowing services. There is also a village resident with equipment who may be available to snow plow.

FINANCE

No report.

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WATER AND SEWER

1. Water efficiency is about 75%, but usage is down, and there have been recent leaks on Kay, Belmont, and Gail. The fire department has also been flushing. The leak detection service will be called to check certain areas for leaks.

POLICE AND PUBLIC SAFETY

1. Trustee Wind noted that the fitness center is now open 24/7. He questioned if this is permitted by Village ordinance, noting the potential for problems and the concern with having only one officer on duty during the night shift. Trustee Finney calculated the Village savings by eliminating one night shift. The \$27,000 saved per year breaks down to a savings of 3¢ per resident per day or \$7.37 per resident per year and he said the savings is not worth the security and safety of the residents.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. The fiscal year 2011 operating budget dated September 20, 2010 was presented. Trustee Ziemba said an additional \$25,000 in sales tax revenue had been added to the budget to make the budget balance, although it is not known if this additional sales tax will be received. The budget does not reflect the entire \$27,000 savings reduction in police, nor the reduction in public works employees. Ziemba moved with a second from Seiler to approve the 2011 budget. Trustee Finney would like better forecasting and tracking of the sales tax from Elgin. The Village now receives sales tax information only once a year. The Board would like to receive a review every six months from Elgin. It was noted that Mr. Schuster may be able to request this information. Aye: Ziemba, Seiler, Fudala, Getz. Nay: Finney, Wind. Motion passed.

2. The fence variance at 114 Hilltop was permitted as long as the child was in residence. Since the family has moved, Mr. Schuster should send a letter that the fence must be removed.

3. Sears has vacated the building at Route 72 and Locust that it was leasing. We understand from the building owner that there may be a new tenant in the building soon.

NEW BUSINESS

1. In the upcoming newsletter, Trustee Getz would like the Board to recognize and thank the members of the various village committees for their service. Trustee Finney noted he has not always been happy with the output of all the committees, especially finance.

Ziemba moved with a second from Getz to adjourn to executive session at 8:42 p.m. to discuss personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Ziemba, Getz, Finney, Fudala, Seiler, Wind. Motion passed.

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The regular meeting resumed at 8:55 p.m.

Trustee Fudala noted that due to budget issues, some communities are putting high ranking officers on the streets to avoid shift reductions and that this might be an option for the Village instead of reducing the night shift. President Pickett suggested this be discussed with Trustee Wind and Chief Montalbano.

Ziemba moved with a second from Seiler to approve the termination of Brian Hickrod effective September 8, 2010. Motion passed unanimously.

Wind moved with a second from Getz to adjourn the meeting at 8:58 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk