

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JUNE 16, 2008

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Engineer Weiss, and Clerk Olson. Trustee Getz was absent.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM PRIGGE TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 2, 2008. MOTION PASSED.

PRESIDENT:

1. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE APPOINTMENT OF LEE BROTCKE TO THE FINANCE COMMITTEE. MOTION PASSED. Mr. Brotcke has an extensive financial background.

2. WIND MOVED WITH A SECOND FROM FINNEY TO APPROVE THE LIQUOR LICENSE FOR THE SERVICE CLUB FOR JULY 4TH, WITH A RAIN DATE OF JULY 5TH. MOTION PASSED. Alcohol will be served until 4 p.m. The Board noted the September 20th all day anniversary event. It was not certain if liquor would be served that day, but if so, a new liquor application will be necessary. The Service Club may not be able to apply to the state for another liquor license for this event, but the Village could do so.

3. An addendum to the ICCI agreement was presented. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE RESOLUTION NO. 382 ENTITLED "A RESOLUTION APPROVING AN ADDENDUM TO THE AGREEMENT WITH THE INTERNATIONAL CODES CONSULTANTS AND INSPECTIONS, INC. FOR BUILDING INSPECTIONS SERVICES." This authorizes ICCI to handle residential inspections, with their payment being 95% of the permit fee. They have not requested the Village to change its permit fees at this time, but an increase may be necessary in the future. The zoning enforcement services by ICCI will first be reviewed by the Village and direction given to ICCI on how to handle this code enforcement. These services are billed at \$100/hour and the number of hours ICCI works will be limited by the Village budget. The Village will determine what types of code violations ICCI will enforce; some may be handled by Village office staff. Mrs. Dettmer of ICCI noted that we do not have the current adopted BOCA codes in our code book.

CLERK:

1. The annual prevailing wage ordinance was presented. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE ORDINANCE NO. 2008-14 ENTITLED "AN ORDINANCE ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS, AND OTHER WORKERS EMPLOYED ON PUBLIC WORKS FOR THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS. AYE: ZIEMBA, WIND, FINNEY, FUDALA, PRIGGE. MOTION PASSED.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

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ATTORNEY:

1. Mr. Schuster advised the Board in a memorandum that any overweight fines collected on township roads go directly to the state. The Village is not interested in any agreement with the Township if there are no fines to offset police time.

ENGINEER:

1. Mr. Weiss is reviewing soil borings done on lots close to Lake Sharon to help determine the design of sheet piles for the dam. Trustee Prigge asked the engineer to also consider other options for the dam repairs. Mr. Weiss noted that one of the goals is to prevent breaching under the concrete structure by the dam.

2. The 2008 MFT documents should be ready for the July meeting. Trustee Prigge noted that there is heavy truck traffic going to the gravel pit on Boncosky which would affect any patching or road work done by the Village. The gravel pit work is a Dundee Township project and we should contact them to find out how long the trucks will be doing this work and possibly re-route the trucks. Mr. Weiss will contact the Township.

3. FINNEY MOVED WITH A SECOND FROM WIND TO APPROVE THE FINAL ENGINEERING AND CONSTRUCTION GUIDANCE AGREEMENT FOR VILLAGE OF SLEEPY HOLLOW 2008 STORM SEWER IMPROVEMENTS ON GLEN OAKS DRIVE AND AT POLICE GARAGE. AYE: FINNEY, WIND, FUDALA, PRIGGE, ZIEMBA. MOTION PASSED. This is for the drainage problems along Glen Oaks Drive and the drainage issues by the police garage doors.

4. A payment request for \$16,079.75 was submitted for the 2007 MFT program. The Village is still retaining 1% until final approval of the project by IDOT. It was unclear if a mailbox issue had been resolved with a resident and the engineer will confirm that this is done. Trustee Prigge asked that Public Works level out several ruts in the stone along the edges of the road.

5. It was suggested that the Village consider a watershed study for the entire tributary of Jelkes Creek in the Deer Creek/Joy Lane/Saddle Club area where there are many drainage problems, some of which have occurred from the drainage coming from the development west of Randall Road. President Pickett reviewed the background of previous work done by Elgin to help alleviate the water flow across Randall. The Village should also obtain Elgin's plans for further development on Randall and how it may affect water flow to the Village. WIND MOVED WITH A SECOND FROM FINNEY TO AUTHORIZE THE VILLAGE ENGINEER TO PREPARE A COST ESTIMATE FOR THE WATERSHED STUDY. MOTION PASSED.

6. The engineer should soon have final plans for the Brar development.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM PRIGGE TO APPROVE THE ACCOUNTS PAYABLE OF JUNE 16, 2008 IN THE AMOUNT OF \$130,452.82. AYE: ZIEMBA, PRIGGE, FINNEY, FUDALA, WIND. MOTION PASSED.

2. There will be a public hearing on the appropriation ordinance at 7:15 p.m. before the next meeting.

COMMENTS FROM THE PUBLIC:

1. Bill Grupp was present on behalf of the Service Club to answer any questions regarding the 4th of July.

PARKS, ROADS & STREETS:

1. The individual previously approved for Public Works summer employment did not take the position. Approval for two individuals was requested, since one may not be able to take the position due to summer school. ZIEMBA MOVED WITH A SECOND FROM FINNEY TO APPROVE HIRING MITCHELL LEGG, ASSUMING HE CAN TAKE THE POSITION, OR APPROVE CHRISTINE MCGEE, UPON PASSAGE OF TESTS, EITHER ONE AT \$8.20/HOUR. MOTION PASSED.

FINANCE:

1. Trustee Ziemba reviewed the year end financial statements and said the Village is doing good, except for the water and sewer fund. Most of the water meters have been replaced and this should help the loss. The latest billing to residents included the new system reading the meters. Trustee Ziemba noted that we also lost revenue because we did not sell as much from the wetland mitigation bank.

WATER & SEWER:

1. There have been reports of orange water on Maple Court which will be checked out.

POLICE & PUBLIC SAFETY:

1. WIND MOVED WITH A SECOND FROM FINNEY TO APPROVE THE HIRING OF KENNETH C. KOENEN IMMEDIATELY AS A PART TIME OFFICER AT \$11.50/HOUR. MOTION PASSED. He was then given the oath of office.

2. WIND MOVED WITH A SECOND FROM FINNEY TO ACCEPT WITH REGRET THE RESIGNATION OF JOHN HAASE FROM THE POLICE DEPARTMENT. MOTION PASSED.

3. Chief Montalbano asked that stop signs be installed at the Thorobred/Jaclay/Winmoor intersection, where there are now yield signs. There have been accidents there and several near-accidents. WIND MOVED WITH A SECOND FROM PRIGGE TO DIRECT ATTORNEY SCHUSTER TO PREPARE AN ORDINANCE AUTHORIZING THE STOP SIGNS. MOTION PASSED.

4. Trustee Prigge suggested the Board look into the feasibility and cost-savings of having a motorcycle for use by the police department when weather permits, to extend the life of the police cars.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. Trustee Prigge distributed pictures of various sign styles for the Pleasure Drive sign. The Board preferred the styles with the open scroll design and this will be conveyed to the sign maker for a new estimate.

2. AT&T did trim some trees a few weeks ago during their installation of the pad but it was not extensive. However, they did leave the pile of trimmed branches behind. Public Works should remove this.

3. Trustee Prigge should ask Ellen about past vendors who could do repairs to the Village Hall and Police entry doors, including painting.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. Attorney Wanchay Chanthadouangsy was present to advise the Board that T-Mobile would like to use the cell tower on the Naber property on Boncosky Road. T-Mobile will add antennae to the existing tower and install additional cabinets within the current fenced compound for the towers. The lease will be with the current cell tower owner. This is permitted in accordance with the annexation agreement with the Nabers.

NEW BUSINESS:

No report.

ZIEMBA MOVED WITH A SECOND FROM PRIGGE TO ADJOURN TO EXECUTIVE SESSION AT 9:00 P.M. FOR THE PURPOSE OF REVIEWING AND APPROVING EXECUTIVE MINUTES PURSUANT TO SECTION 2(C)(21) OF THE OPEN MEETINGS ACT. MOTION PASSED.

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

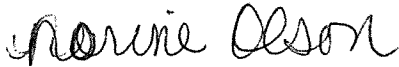
JUNE 16, 2008

The regular meeting resumed at 9:05 p.m.

1. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE RELEASE TO THE PUBLIC OF THE FOLLOWING EXECUTIVE MINUTES: PARAGRAPH 2 ONLY FROM THE OCTOBER 1, 2007 MINUTES. AND THE MINUTES OF JULY 2, 2007, JUNE 18, 2007, APRIL 16, 2007 AND MARCH 5, 2007. MOTION PASSED.

WIND MOVED WITH A SECOND FROM PRIGGE TO ADJOURN THE MEETING AT 9:07 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk

VILLAGE OF SLEEPY HOLLOW
EXECUTIVE MEETING MINUTES

JUNE 16, 2008

The executive session of the Sleepy Hollow Board of Trustees was convened at 9:00 p.m. for the purpose of discussing executive minutes pursuant to §2(c)(21) of the Open Meetings Act. In attendance were President Pickett; Trustees Finney, Fudala, Prigge, Wind, and Ziemba; and Clerk Olson. Trustee Getz was absent.

1. The following executive minutes were reviewed for potential release to the public: October 1, 2007 (paragraphs 2 and 3 only), September 17, 2007, July 2, 2007, June 18, 2007, April 16, 2007, and March 5, 2007. After review, the Board agreed that all could be released *except* for paragraph 3 of October 1, 2007 and the minutes of September 17, 2007.

2. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE EXECUTIVE MEETING MINUTES OF DECEMBER 17, 2007. MOTION PASSED.

3. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE EXECUTIVE MEETING MINUTES OF FEBRUARY 4, 2008. MOTION PASSED.

WIND MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN THE EXECUTIVE SESSION AT 9:05 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk