

VILLAGE OF SLEEPY HOLLOW  
REGULAR MEETING MINUTES

JUNE 2, 2008

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE REGULAR MEETING MINUTES OF MAY 19, 2008. MOTION PASSED.

PRESIDENT:

1. William and Barbara Dettmer of ICCI were present to explain their residential services and procedures to the Village. ICCI has previously handled commercial inspections for the Village and are currently handling inspection for the Brar development. For new residential construction, their fee is based on the square footage of the construction and a percentage of the permit fee. For smaller projects that require a permit, their fee structure is based on the cost of the permit. However, they would need to review our permit fees to determine if they are compatible with their fee rates. ICCI uses inspectors who are in the "trades" and experienced in building/construction matters. For code enforcement or property maintenance issues, they are paid on an hourly basis at \$100/hour, with a one hour minimum. ICCI is willing to take on as little or as much work as the Village wishes. They named several other villages where they currently handle building inspections and code enforcement issues.

The Board discussed the ICCI presentation and their fee structure. The Village may need to increase permit fees to cover ICCI's inspection costs. It was noted that the Village has lower permit fees than many of the surrounding communities. The permit fees would, hopefully, cover the cost of their inspection/permitting services. As far as code enforcement is concerned, the Village could limit the number of hours spent on this per week to remain within the Village budget. The Village could also given them direction on what type of violations to focus on. The Village may wish to handle certain violations itself, such as high grass and weeds. The Board noted that the Village will have complete accountability on the work ICCI does for the Village.

The Board is more concerned with having the pending resident permits reviewed and resolved as soon as possible and then discuss code enforcement parameters. The Village should immediately send ICCI the current schedule of permit fees. WIND MOVED WITH A SECOND FROM GETZ TO DIRECT THE VILLAGE PRESIDENT TO DETERMINE WHAT IS NEEDED TO RETAIN THE SERVICES OF ICCI ON A TEMPORARY BASIS TO HANDLE ALL EXISTING PERMITS, AND TO WORK OUT THE PRICING IN COMPARISON WITH OUR CURRENT FEE SCHEDULE, AND TO LATER INCORPORATE CODE ENFORCEMENT SERVICES. AYE: WIND, GETZ, FINNEY, FUDALA, PRIGGE, ZIEMBA. MOTION PASSED.

Brian Muhich of Insurance Plans Agency was present to finalize the health insurance for the Village. This was discussed last month, but no decisions were made as Brian was waiting to obtain quotes from other companies. He received those quotes and they were substantially higher than the current BCBS premium. The Village currently offers employees three plan options, but one option is not used by any employees and Brian recommended the Village replace that option with another plan. He suggested we replace the unused plan with a high deductible plan, but to hold off this replacement until January 1<sup>st</sup> to receive the benefit of an entire year for

VILLAGE OF SLEEPY HOLLOW  
REGULAR MEETING MINUTES

JUNE 2, 2008

the annual deductible. He also explained other possible plans that would reduce the premium but would affect the benefit of the prescription drug portion of the plan. Brian also discussed health insurance trends in the industry which show employees contributing more to health insurance costs. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE CURRENT BCBS PLAN, RENEWAL OPTION #1, AS OF JULY 1, 2008, BUT DROP THE BLUE SELECT PPO PLAN FROM THE PROGRAM. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED. This is a 13.9% increase of the premium over last year. The Blue Select PPO is not utilized by any employees. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE SAME DENTAL AND VISION PLANS. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

CLERK:

1. GETZ MOVED WITH A SECOND FROM WIND TO APPROVE ORDINANCE NO. 2008-13 ENTITLED "AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE VILLAGE." AYE: GETZ, WIND, FINNEY, FUDALA, PRIGGE, ZIEMBA. MOTION PASSED. This relates to the police car.
2. Three bids were received for the 2003 police car: \$658 from Grace Quality Used Cars, \$2,686 from Welcome Motors, and \$1,809 from Chicago Motor. GETZ MOVED WITH A SECOND FROM WIND TO ACCEPT THE BID FROM WELCOME MOTORS IN THE AMOUNT OF \$2,686. MOTION PASSED.
3. The draft newsletter is being finalized and any final information should be submitted within the next few days, including comments on the draft that was distributed. It was the consensus of the Board that the articles submitted by the ZBA be removed from the draft newsletter.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

1. The Board agreed that the MFT project this year should be on Boncosky Road.
2. Trustee Prigge is working on the Lake Sharon dam project with the engineer and should have more information at the next meeting.
3. Trustee Getz viewed the water problem and sink holes in Deer Creek. It appears that some water problems may be visible on village easement. Our engineer is attempting to find out who installed the drainage pipes and where they are located.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM PRIGGE TO APPROVE THE ACCOUNTS PAYABLE OF JUNE 2, 2008 IN THE AMOUNT OF \$117,322.00. AYE: ZIEMBA, PRIGGE, FINNEY, FUDALA, GETZ, WIND. MOTION PASSED.

VILLAGE OF SLEEPY HOLLOW ROAD  
REGULAR MEETING MINUTES

JUNE 2, 2008

2. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE EMPLOYEE VACATION CARRYOVER OF ONE DAY TO THE NEW FISCAL YEAR. MOTION PASSED.
3. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 381 ENTITLED "A RESOLUTION DESIGNATING CAPITAL IMPROVEMENT FUND BALANCE RESERVES FOR VEHICLES, BUILDING/PROPERTY IMPROVEMENTS, DRIVEWAY BRIDGE REPLACEMENT, PARKS AND EQUIPMENT FOR FISCAL YEAR ENDED APRIL 30, 2008." MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE HIRING OF KEVIN JERMYN AS A PUBLIC WORKS SUMMER EMPLOYEE, CONTINGENT ON PASSING A PHYSICAL AND DRUG SCREEN. MOTION PASSED.

FINANCE:

1. Review of the financial statements was deferred to the next meeting.
2. There may be a request to appoint a new Finance Committee member at the next meeting.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. WIND MOVED WITH A SECOND FROM GETZ TO ACCEPT WITH REGRET THE RESIGNATION OF POLICE OFFICER EDWARD ARMIJO. MOTION PASSED.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. Trustee Prigge suggested the Village repair the entryway doors to the Village Hall and Police Dept. which are rusted.
2. Tree trimming was done on Sleepy Hollow Road today, but no one saw who did the trimming. Although permits are not required, Trustee Prigge feels the Village should be notified when trimming is to be done.
3. AT&T has installed the pad at Thorobred and Sleepy Hollow Road. It is very close to the road which will make it difficult to landscape and screen the structure.
4. The proposal for a new "pleasure drive" sign is much too large. The current sign on the road contains the necessary legal language to enforce the ordinance. It was suggested we create a more rural looking sign that will be in addition to the current sign in place. More research will be necessary to find an appropriate design in a reasonable size.
5. There was a suggestion by a resident to add lights to the Sleepy Hollow bridge posts. The Board was not interested in pursuing this idea.
6. Trustee Prigge thought the appearance of the gazebo and pavilion areas could be improved with better maintenance (grass cutting) and planting flowers.

BUILDING & ZONING ENFORCEMENT:

No report.

VILLAGE OF SLEEPY HOLLOW  
REGULAR MEETING MINUTES

JUNE 2, 2008

OLD BUSINESS:

1. Comcast has indicated they wish to meet with President Pickett and Attorney Schuster to discuss the cable agreement, although no date has been set. Comcast prefers to remain under the federal law for cable service providers and not change to the state regulations as AT&T has done. Since the Comcast franchise agreement has expired, if it is renewed a public hearing will be necessary.
2. A draft intergovernmental agreement with Dundee Township was reviewed. Sleepy Hollow would provide police services for overweight trucks on Sleepy Hollow and Boncosky Roads in the Township. Sleepy Hollow would provide all services in taking the trucks to the weigh station, testifying at court, etc. Fines are assessed on the trucks and the Township proposed a 50/50 split on the fines. The Board feels the Village should receive 100% of the fines since the Village is undertaking all work in servicing the roads.
3. IDOT sent a letter stating that they are changing the Route 72/Randall Road intersection to left turn on arrow only. The change is to be done this summer.
4. The Kane County animal control agreement was discussed. The County has said they plan to stop animal control services for municipalities within five years. Metro West will start discussions this month with municipalities to plan for future animal control.

NEW BUSINESS:

1. The Village has a large quantity of paperwork that needs to be shred. Beaver Shredding is a company that will come on-site to shred documents. The Village would like to also allow residents have documents shredded at no cost to the residents. The shredding day will be July 26<sup>th</sup> from 9 am to noon in the Village parking lot. The cost to the Village will be \$100/hour and all shredding is recycled by the company.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:45 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson  
Village Clerk