

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

APRIL 7, 2008

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Sgt. Wilson, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 17, 2008. MOTION PASSED.

PRESIDENT:

1. The Village received an Agreement for Animal Control Services from the Kane County Animal Control Department. The agreement is for a one year term, renewal for three additional one year terms. Metro West will continue to negotiate with the county for long term animal control services. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE KANE COUNTY ANIMAL CONTROL AGREEMENT. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

2. AT&T submitted a third permit request for installation of a cabinet on Locust, as well as a letter of agreement for landscaping around the cabinets. AT&T agreed to pay the Village \$2,000 for landscaping at each installation site, after they have reviewed the site to determine if landscaping is necessary. Each installation will be individually approved. Attorney Schuster prepared an addendum to this agreement to ensure that payment is made to the Village at the time the work begins on each site. The Village previously received permit requests for installations at Boncosky and River Ridge and at Thorobred and Sleepy Hollow Roads. Trustee Prigge will set a meeting with AT&T to review the sites for landscaping approval. Action on the third permit request was deferred to the next meeting.

3. The County has asked Sleepy Hollow to financially participate, up to \$500, in sponsoring a fall electronics recycling drop off for township residents. They also requested that a staff person from the Village assist on the day of the event. There was some question of whether the monetary contribution would be based on the number of recycling contributions from the participating village. WIND MOVED WITH A SECOND FROM PRIGGE TO CO-SPONSOR THE RECYCLING EVENT. AYE: WIND, PRIGGE, FINNEY, FUDALA, GETZ. NAY: ZIEMBA. MOTION PASSED.

4. Kane County and the Metro West Council of Government have asked area communities to support the City of Chicago in its bid to host the 2016 Olympics. FINNEY MOVED WITH A SECOND FROM WIND TO APPROVE RESOLUTION NO. 380 ENTITLED "A RESOLUTION SUPPORTING THE CITY OF CHICAGO'S BID FOR THE 2016 OLYMPIC AND PARALYMPIC GAMES." MOTION PASSED.

5. President Pickett appointed Trustee Fudala to Building and Zoning Enforcement and Trustee Finney to Water. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE APPOINTMENTS. MOTION PASSED.

6. The Service Club has asked to use the Village sales tax exempt number to purchase special 50th anniversary t-shirts. They would also like to leave several t-shirts at the Village Hall for the staff to sell to residents. GETZ MOVED WITH A SECOND FROM WIND TO AUTHORIZE THE SERVICE CLUB TO USE THE SALES TAX EXEMPT NUMBER TO PURCHASE T-SHIRTS, AND TO ALLOW THE VILLAGE STAFF TO SELL THE SHIRTS TO RESIDENTS AT THE VILLAGE HALL. The Village will purchase the shirts, and immediately obtain reimbursement from the Service Club for the purchase. The proceeds of any sales at the Village Hall will then be returned to the Service Club. MOTION PASSED.

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VILLAGE OF SLEEPY HOLLOW
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CLERK:

No report.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

Temporary Chairman Fuqua presented file number 263, a variance request for a fence for a dog with medical issues. The resident was not interested in an electronic underground fence or a dog run and wished to fence the entire yard. The ZBA voted 4:0 to deny the variance request. PRIGGE MOVED WITH A SECOND FROM ZIEMBA TO APPROVE VARIANCE APPLICATION 263. MOTION DID NOT PASS.

ATTORNEY:

1. Mr. Schuster submitted a memorandum concerning the possibility of objecting to the tax assessment on the wetland mitigation property, for which the Village received a substantial tax bill after it was re-assessed as taxable property. Estimated costs to object are approximately \$2,000. It will be necessary for Mr. Schuster to research the matter prior to retaining an appraiser for the property and filing an objection in the fall. WIND MOVED WITH A SECOND FROM ZIEMBA TO AUTHORIZE THE VILLAGE ATTORNEY TO RESEARCH THIS MATTER AND REPORT BACK TO THE BOARD. MOTION PASSED.

ENGINEER:

1. In follow up to last years MFT project, nine resident driveways need repairs as water is collecting at the end of the driveway. The MFT contractor will do the work, which will cost about \$3,000. This is not the fault of the contractor, so the Village will pay for the repairs. The Village came in under budget for the entire project. ZIEMBA MOVED WITH A SECOND FROM GETZ TO DIRECT THE ENGINEER TO PROCEED WITH THE DRIVEWAY REPAIRS. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED. The contractor will also be repairing a mailbox damaged last year.

2. Mr. Schuster will send a letter to the resident on Saratoga who added topsoil instead of the stone along the shoulders of his property last fall, and instruct him to have the topsoil removed by April 21st. After that date, the contractor will be installing the stone at the Village's unit cost, with no extra mobilization fee.

3. Mr. Weiss asked the Board if they wished to do anything further concerning the white stone laid along the shoulders for the MFT program last fall. The contractor quote to modify the stone was very high. Mr. Weiss suggested a separate MFT section for this year's program that would include only shoulder work, both the modifications to last year's work, and additional shoulder work for the program this year. The shoulder portion could be handled by a landscape contractor who is IDOT pre-qualified. It would give the Village more control on how the shoulders look. This section would be bid separately. The Board discussed why the shoulders have been a problem the last few years, but not previously, and it appears to be because of the slopes of the areas done. The engineer suggested using a landscaper who will do the shoulders by hand or using a small machine, versus the large machine used by MFT contractors, which should improve

VILLAGE OF SLEEPY HOLLOW
REGULAR BOARD MEETING

APRIL 7, 2008

the appearance of the shoulders. The Board would like to address this when we discuss the next MFT project.

4. The storm water report for the Glen Oak watershed was distributed and Mr. Weiss reviewed the engineer's recommendations. The recommendations for the problem areas include reshaping ditches, culvert reconstruction, and catch basin additions with sump pits. We may be able to use some MFT funds for this project. The engineer will prepare a cost estimate of the project for the Board

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF APRIL 7, 2008 IN THE AMOUNT OF \$66,295.79. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

2. Aflac Insurance offers various types of supplemental insurance at no cost to the Village—employees pay the cost if they wish the additional insurance. ZIEMBA MOVED WITH A SECOND FROM FINNEY TO APPROVE A PROGRAM PRESENTATION TO EMPLOYEES BY AFLAC INSURANCE. The presentation to interested employees will be held April 14th. A minimum of three employees are required for the coverage. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

No report.

FINANCE:

1. The IMRF submitted a report on the Village cost for participation in their retirement program. The annual Village contribution would be almost \$100,000 for the first year, assuming that all employees paid for their 20% past service cost. The annual cost would then drop somewhat. The Finance Committee does not feel the Village can afford to participate in this plan.

2. In order to obtain an additional health insurance quote, we must submit an application to United Healthcare. ZIEMBA MOVED WITH A SECOND FROM WIND TO AUTHORIZE PRESIDENT PICKETT TO SIGN THE EMPLOYER APPLICATION FOR SMALL BUSINESS ALLOWING EMPLOYEES TO COMPLETE APPLICATIONS. MOTION PASSED.

3. The Finance Committee is holding its third budget meeting this week and they would like to schedule a budget meeting with the Board a week or two later. The Board members will be contacted for their availability and a meeting scheduled.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

No report.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. We received official notification of the Village's acceptance into Tree City USA. One of the requirements for this certification is an annual Arbor Day celebration. PRIGGE MOVED WITH A

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

APRIL 7, 2008

SECOND FROM GETZ TO APPROVE THE PROCLAMATION PROCLAIMING THE WEEK OF APRIL 21, 2008 AS ARBOR DAY WEEK. MOTION PASSED.

2. There have been 23 trees sold to date. The tree sale information should be put back on fire station sign and on the next water bill to residents. The information is also on the Village website. Although the rules limit

residents to purchasing three trees, the Board agreed to allow residents to purchase more than three if they wish. The tree saplings give-a-way details are in place with the school and the vendor. There have been 32 entries submitted for the giant tree contest.

3. The Sleepy Hollow Road clean up by the Village landscape contractor may be delayed, depending on the weather this week.

4. Trustee Prigge said one of the grants available for the path must be submitted by May 5. He is meeting with Dundee Township Supervisor Sue Harney and a grant writer this week to discuss the matter. The engineer prepared a concept plan for the proposed path, which is over a mile long and includes one bridge behind the Headless Horseman Stables. It is unlikely we could have an application prepared in time. However, there is another grant application due in June or July which would allow more time for preparation. Trustee Prigge will report back to the Board at the next meeting and a decision can be made at that time.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. There has been no response to letters concerning the dead trees on Sleepy Hollow Road
2. Trustee Prigge noted that he has heard there is renewed interest in the vacant property at Boncosky and Sleepy Hollow Roads.

NEW BUSINESS:

1. One of the wooden planters on Crane was apparently hit by a vehicle during the night and collapsed.

WIND MOVED WITH A SECOND FROM PRIGGE TO ADJOURN THE MEETING AT 9:10 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk