

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JANUARY 21, 2008

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 7, 2008. The spelling of Officer Nordan's name should be corrected under the Police report. MOTION PASSED.

PRESIDENT:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 375 ENTITLED "A RESOLUTION AUTHORIZING EXECUTION ON BEHALF OF THE VILLAGE OF SLEEPY HOLLOW OF THE KANE COUNTY AREA POLICE EMERGENCY PLAN." This Plan has been in effect for several years, but a few modifications have been made. This allows reciprocal assistance from other agencies at no cost to the Village. MOTION PASSED.
2. The Dundee Township intergovernmental agreement will be discussed at the next meeting when we have an updated agreement.
3. The State Housing Appeals Board is looking for volunteers to serve on its board. This is in connection with the Affordable Housing Plan. The President has applications if anyone is interested.
4. IDOT is has started studies for improvements at the Randall Road/Route 72 intersection.
5. President Pickett and the Board recognized and congratulated Officers Robert Ziemann and Brian Miller, present at the meeting, who have completed over 400 hours of training. Chief Montalbano also noted the efforts of these officers since they were chosen from among many candidates for the positions back in 2006 and President Pickett presented them with their state certificates.

CLERK:

1. Any information for the next newsletter should be given to the Clerk which will go out in early March.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

1. The revised 2008 personnel manual was presented. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 376 ENTITLED "A RESOLUTION APPROVING AND

ADOPTING THE VILLAGE PERSONNEL MANUAL OF 2008.” The Board discussed minor modifications to the manual, one of which was that employees can now take sick time in as little as one hour increments. There was discussion of the section on overtime and the number of hours worked by Public Works employees before overtime goes into effect. The current procedure is that hours worked outside the normal 6:30 a.m. to 3 p.m. qualify as overtime but can also be taken as comp time. The Board discussed whether to require 40 hours per week, or 8 hours a day, before overtime was effective, but decided not to make any changes at this time. MOTION PASSED.

2. The Good matter will be discussed at the next meeting.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF JANUARY 21, 2008 IN THE AMOUNT OF \$101,296.34. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

2. There have been expensive emergency repairs to the oldest dump truck that will require appropriation transfers next month.

ENGINEER:

1. There were no questions on the projects update.

COMMENTS FROM THE PUBLIC:

1. Lester Fritz of 735 Hillcrest discussed his water problems, including little to no water pressure, and changes in the color of his water. The hydrants have been flushed and filters changed several times. Silt is also coming from his water pipes. He does not believe the water pipes were replaced in his area when water improvements were made to the system. The problems have become more severe during the past year. The Board will review the matter and get back to the resident.

BRAR Development. The project architect, Mr. Moreno, presented a revised plan for the development which included a reduction of the number of parking spaces and the addition of 250 trees throughout the development, including many to the parking lot to create a shaded area. The trees will be 3" in diameter. They also made some modifications to the structures to give them a more residential look. There will be three buildings in the development, one which is the dental building. A 10' fence will also be installed with a 5' set back along the property line, and shrubs will be planted along the outside of the fence for the benefit of the adjacent property owners. ZIEMBA MOVED WITH A SECOND FROM GETZ TO UN-TABLE RESOLUTION NO. 373. MOTION PASSED WITH PRIGGE VOTING NAY.

WIND MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 373 ENTITLED "A RESOLUTION APPROVING THE PRELIMINARY PLAN OF SUBDIVISION FOR THE BRAR SUBDIVISION IN THE VILLAGE". Engineer Weiss received an email today from the developer concerning several issues but did not have time to review it in detail. He reviewed his November 27, 2007 Memorandum to the Board, noting that many of the issues had been addressed, and recommended approval of the preliminary plan. Any incomplete items will be addressed before approval of the final plan. The landscape architect noted that they intend to leave some trees in the detention pond as they are species that will live in water. The pond is not planned to hold water all the time. Kane County will also have input on the trees in the detention pond. MOTION APPROVED WITH PRIGGE VOTING NAY.

PARKS, ROADS & STREETS:

1. A revised cost estimate was received for the tree removal which does not require board approval as it is under \$4,000.
2. Trustee Getz will ask Public Works about their ability to clean up Sleepy Hollow Road.

FINANCE:

1. The revenue and expense report will be discussed at the next meeting.
2. The budget packets will be distributed by the end of the month.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. Snowmobilers recently used Sabatino Park when there was no snow and there was damage to the park. It was suggested we modify our ordinances to require snow before snowmobiles are used, but there was no consensus on the amount of snow that should be required. WIND MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE VILLAGE ATTORNEY TO INVESTIGATE MODIFYING THE ORDINANCE THAT THERE MUST BE SNOW TO USE SNOWMOBILES. MOTION PASSED WITH ZIEMBA VOTING NAY.
2. The Police Chief is looking for a new full time officer, which was approved in the budget.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. The Environmental Committee rescheduled their meeting due to lack of quorum and will discuss the Lake Sharon dam, Tree City USA, the 50th anniversary tree program with Dundee Landscape, a giant tree survey/contest in the Village, the Arbor Day celebration for 2008, and the Sleepy Hollow Road clean up.
2. The engineer gave Trustee Prigge the required permit application for the Lake Sharon dam repairs. If any foundation or structural work is required, or wetland work, the village will need to contract an outside engineer. Trustee Prigge is unclear on the procedures and required plan for the project and will contact the IDNR representative to discuss this in more detail.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. There has been no response concerning the dead tree on Sleepy Hollow Road.
2. A letter was sent to the Saddle Club resident who installed dirt instead of the stone along the road edges during the road program last fall. The resident will be responsible for the expense of removing the dirt and adding the stone in the spring. Another letter should be sent to the resident in early spring with a cost estimate from the contractor for the work.
3. It was unknown if the culvert was jetted out at the house on Sleepy Hollow Road where three trees were planted last year and Public Works should be asked about this.
4. The swale was redone on Beau Brummel where the water was flowing across the road which appears to have stopped the flow.

5. The Board briefly discussed the water problem on Hillcrest as explained by the resident tonight. The records will be reviewed to see what water improvements were made in that area.
6. The resident with the water problem on Jamestown has not contacted the Board since last spring when it was determined that the problem appeared to be on his property, not on Village property.

NEW BUSINESS:

1. The Board discussed alternate attendance at board meetings through telephonic means when a board member is unable to attend. Use of a speaker phone would be an option. This is permitted through statute but the Village must first establish its own rules. Mr. Schuster briefly explained the types of rules to be established and the Board directed Mr. Schuster to draft guidelines for their review.
2. Trustee Ziemba asked if a trustee can later vote on an issue that was completed where he was not at the meeting. Mr. Schuster advised that a trustee could ask that the matter be reconsidered at the same meeting for another vote, or it could be rescinded at a later meeting. If the trustee simply wishes his position to be on the record, he can make a statement at a subsequent meeting.
3. President Pickett has learned that West Dundee intends a major road project for Boncosky Road from the eastern edge of Bluffs subdivision to Route 31. Sleepy Hollow is responsible for maintaining the road in front of the Bluffs, which encompasses about 700'. The Board agreed it may be cost effective to see if the Village can add our portion to the West Dundee project, although the Village would not be doing as extensive road work as West Dundee is planning for their portion of the road. President Pickett will contact West Dundee officials.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:10 P. M.
MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk